

**Over40 Comp Time II Pilot Program
Enrollment Form – 2020-2021 Program Year**

Directions: *To participate in the 2020-2021 Over40 Comp Time II (Over40 II) Pilot Program, please complete and submit this form to UAlbany Time Records no later than July 17, 2020.*

Name: _____

Agency: _____

Work Location: _____

Title: _____ **Salary Grade:** _____

Only CSEA-represented employees are eligible to participate this year.

I am an employee in an overtime-eligible position in salary grade 22 or below in one of the above-listed bargaining units. I understand that under the overtime rules, I am eligible to be compensated in cash at the time and one-half rate for time worked in excess of 40 hours per workweek. However, I have read the Over40 II description and wish to earn Over40 II credits at the time and one-half rate for hours worked in excess of 40 hours per workweek in lieu of overtime pay.

I understand that the maximum accumulation of Over40 II credits is 240 hours each program year, including any credits carried forward from Over40 I under the 2003-2007 State-CSEA agreements. Such credits carried forward will become subject to the provisions of Over40 II, including prohibition on use as a leave accrual. If I reach the 240-hour maximum of Over40 II credits during the program year, any additional hours of overtime will be paid at the time and one-half overtime rate and Over40 II credits will not be earned until my balance is reduced below the 240-hour maximum.

My election to earn Over40 II credits will remain in effect for 26 pay periods beginning June 25, 2020 (Administration Payroll), or June 18, 2020 (Institution Payroll).

Signature: _____

Submit this form to UAlbany Time Records no later than July 17, 2020. Forms can be emailed to timerecords@albany.edu, faxed to (518) 437-4731 or sent via mail to UAB 300.