CLOSING INFO

Winter Intersession Dates 2019-2020

- Residence halls will close on Wednesday, December 18th at 11:00 AM
- All students should vacate the residence hall within 24 hours following their last exam or by 11:00 AM on December 18th, except those approved for Intersession Recess Housing (additional information on page 2)
- Residence Halls will reopen for all continuing students on Sunday, January 19th at 11:00 AM

PLEASE NOTE:
- All students with an admission classification of freshman are required to live on-campus their first two years at the University

How to Prepare for Recess Closings

- Attend your Resident Assistant’s closing meeting
- Report all window problems to the Quad/Apartment office asap
- Close and lock all windows before you leave for the break
- Unplug all electronics, including refrigerators (make sure to leave refrigerator door open)
- Take all garbage and recyclables to the trash room
- All window shades must be lowered in both the low-rise buildings and the Towers
- Bring home all valuables, medications, passports, keys, etc.
- Lock your door before you leave
- All access is STRICTLY PROHIBITTED once the halls are closed
Recess Housing Information
Need to stay on campus during the Winter Intersession break?

- Recess Housing is available on a limited, first come, first served basis.
- Any student who wishes to apply for Recess Housing must submit an application via the Residential Life MyInvolvement page.
- Upon approval, residents currently residing in the following locations can remain in their currently assigned room:
  - State Quad: Anthony, Cooper, Fulton, Irving and Melville Halls
  - Colonial Quad: Clinton, Delancey, Hamilton and Johnson Halls
  - Dutch Quad: Van Rensselaer, Ryckman, Bleecker, Ten Eyck, Ten Broeck, Van Cortlandt, Beverwyck and Schuyler Halls
  - Indian Quad: Adirondack, Cayuga, Mahican and Montauk Halls
  - Alumni Quad: Pierce and Waterbury Halls
  - Liberty Terrace: All Buildings
  - Empire Commons: All Buildings
  - Freedom Apartments: All Buildings

Students NOT residing in these areas can apply to be housed in the bunk rooms on Alumni Quad.

Please note: Space in the bunkrooms is limited and available on a first come, first served basis.

Applications Be Available?

- Winter Intersession: Applications are available beginning Monday, December 2, 2019 and are due by Monday, December 16, 2019 at 5:00 PM.
- Applications can be found on the Residential Life MyInvolvement page.
- Please note: Dining locations, food service and bus service will be limited during the breaks. For Dining information, please visit ualbanydining.com. For bus service information, please visit the Parking and Mass Transit Services Page here.

www.albany.edu/housing
Requesting A Room Change
For the Spring 2019 Semester

- If approved for a room change, make sure you check out of your currently assigned room, remove all of your belongings and return the keys to your quad or apartment information center by Wednesday, December 18, 2019 at 11:00AM

- You can move into your new room on Sunday, January 19, 2020 from 11:00AM to 5:00PM

- Continuing students may check in beginning Sunday, January 19, 2020 from 11:00AM to 5:00PM

- PLEASE NOTE: If you do not completely check out of your current room and return your keys prior to Intersession, you will forfeit your new room assignment

Is Your Roommate Or Suitemate Not Returning For The Spring 2020 Semester?

- Attend the damage billing meeting scheduled for your residence hall - watch for posted signs

- Make sure that all of your belongings are on your side of the room before you leave for the recess break

- New students will check in on Sunday, January 19, 2020 between 11:00AM and 5:00PM

Want to be a Resident Assistant?

2020-2021 Resident Assistant Job Applications go live on Handshake December 2nd and will close on January 22 at 12:00PM.
Not Returning For The Spring 2020 Semester?

Your Residence Hall License is a legal binding contract for the entire academic year. If you are leaving the University at Albany for ANY reason (i.e. graduating, transferring, withdrawing) you must:

1. Complete a **HOUSING RELEASE APPLICATION** available online or at the Residential Life Central Office located in the basement of Eastman Tower on State Quad. The completed form must be returned to the Residential Life Central Office by 5:00PM on Friday, December 13.

2. Attend the damage billing meeting scheduled for your residential hall - watch for posted signs.

3. Upon approval of your release you must completely check out of your room, remove all of your belongings and return your keys to your quad or apartment information center.

4. Fill out a change of address form to have your mail forwarded to your new address.

**PLEASE NOTE:** All students who have an admission classification of freshman are required to live on campus their first two years at the University.

Housing Sign-Up Information For The Fall 2020 Semester

- You will be receiving information regarding the housing sign-up process for the 2020-2021 academic year via your UAlbany email, including housing deposit deadlines.

- The $125.00 housing deposit must be paid PRIOR to room sign up.

- You can still sign up to live at Empire Commons, Liberty Terrace or Freedom Apartments. Please email [univapts@albany.edu](mailto:univapts@albany.edu).

**PLEASE NOTE:** If you are studying abroad for the Spring 2020 semester and wish to sign up for housing for the Fall 2020 semester, you must contact Residential Life at 518-442-5875 or via email at [ResLife@albany.edu](mailto:ResLife@albany.edu) and notify us by February 1, 2019.
Modified Hours for UAS Services
(If your one or more textbooks from the University Bookstore this semester, the final day to return textbook rentals is Tuesday, December 17, 2019. It is highly recommended to return your books sooner to avoid lines.

If you leave campus with your textbook or left your rental at home, you can ship it to the bookstore but you must make sure the textbook is postmarked by December 17, 2019. If your books are not returned by December 17, 2019, you will be charged a replacement and processing fee.

Parking & Mass Transit

Please be advised that even though it is late in the Fall semester, freshman students are still not authorized to bring vehicles to campus after Thanksgiving Break before Winter Break. The same will apply after Spring Break 2020. Those that bring their vehicle back will be asked to move the vehicle off-campus at their own expense. Students entering their second semester that obtain “sophomore status” by virtue of their registration are still considered freshman. The student must complete two full semesters at a college/university or be 21 years of age or older to be exempt from the ban. Pre-college credits, advanced placement credits, CLEP credits and the like are not relevant to this regulation. Any credit awarded for coursework taken prior to high school graduation, or during the summer following graduation, does not change student status as freshman or first year college student. If you have questions please contact parking@albany.edu

Please note that during winter intersession all student vehicles left on campus with a valid resident student parking permit should be parked in the northermost section of the State student parking lot. This will allow for the effective clearing of the lots should the Snow Emergency Parking Plan be enacted. https://www.albany.edu/facilities/documents/snow/snow_emergency_response.pdf