Thanksgiving Recess Dates 2018

- Residence halls will close on **Wednesday, November 21st at 11:00 am**.
- Residence Halls will reopen on **Sunday, November 25th at 11:00 am**.

Winter Intersession Dates 2018 - 2019

- Residence halls will **close on Wednesday, December 19th at 12:00 PM**. (Please note that all students should vacate the residence hall within 24 hours following their last exam or by 12:00 PM on December 19th, except those approved for Intersession Recess Housing - info on page 2).
- Residence Halls will **reopen for all continuing students on Sunday, January 20th at 9:00 AM**.

PLEASE NOTE:

- All students with an admission classification of freshman are required to live on-campus for their first two years at the University
- All students residing in The University Residence Halls and Apartments must be full time registered students

How to Prepare for Recess Closings

- Attend your Resident Assistant’s closing meeting
- Report all window problems to the Quad/Apartment office
- Close and lock all windows before you leave for the break
- Unplug all electronics, refrigerators can remain plugged in
- Take all garbage and recyclables to the trash room
- All first floor residents lower your shades, all others should leave shades up
- Bring home all valuables, medications, passports, etc.
- Lock your door before you leave
- All access is STRICTLY PROHIBITED once the halls are closed

www.albany.edu/housing
Recess Housing Information

Need to stay on campus during the Thanksgiving or winter intersession breaks?

- Recess Housing is available on a limited first come, first served basis.

- Any student who wishes to apply for Recess Housing must submit an application via the Residential Life MyInvolvement page: MyInvolvement

- Upon approval, residents currently residing in the following locations can remain in their currently assigned room:
  - **State Quad**: Anthony, Cooper, Fulton, Irving and Melville Halls.
  - **Colonial Quad**: Clinton, Hamilton and Delancey Halls.
  - **Dutch Quad**: Van Rensselaer, Ryckman, Bleecker, Ten Broeck, Ten Eyck and Van Cortlandt Halls.
  - **Indian Quad**: Adirondack, Cayuga, Montauk and Mahican Halls.
  - **Alumni Quad**: All Buildings
  - **Liberty Terrace**: All Buildings
  - **Empire Commons**: All Buildings
  - **Freedom Apartments**: All Buildings

- Students NOT residing in these areas can apply to be housed in the bunk rooms on Alumni Quad.

**PLEASE NOTE:** *Space in the bunkrooms is limited and available on a first come, first served basis.*

Applications Be Available?

- **Thanksgiving Break**: Applications will be available beginning Thursday, October 25, 2018 and are due by Monday, November 19, 2018 at 5:00 PM.

- **Winter Intersession**: Applications will be available beginning Monday, November 26, 2018 and are due by Thursday, December 13, 2018 at 5:00 PM.

- Applications are available on the Residential Life MyInvolvement page: MyInvolvement

- **PLEASE NOTE**: Dining locations, food service and bus service will be limited during the breaks.

www.albany.edu/housing
Requesting A Room Change
For the Spring 2018 Semester

- File a Room Change Request form with your Resident Director prior to Monday, November 26, 2018.

- Once approved for the room change, make sure you check out of your assigned room, remove all of your belongings and return the keys to your quad or apartment information center by Wednesday December 19, 2018 at 12:00 pm

- You will be able to move into your newly assigned room on January 20, 2019

- You can check into your new room assignment on Sunday, January 20, 2019 at 9:00 AM.

- PLEASE NOTE: If you do not completely check out of your current room and return your keys prior to Intersession, you will forfeit your new room assignment

Is Your Roommate Or Suitemate Not Returning For The Spring 2019 Semester?

- Attend the damage billing meeting scheduled for your residential hall - watch for posted signs.

- Make sure that all of your belongings are on your side of the room before you leave for the recess.

- New students can check in on Sunday, January 20, 2019 at 9:00 AM.

2019-20 Resident Assistant Job Application goes live December 3rd at 9AM on Handshake
Not Returning For The Spring 2019 Semester?

Your Residence Hall License is a legal binding contract for the entire academic year. If you are leaving the University at Albany for ANY reason (i.e. graduating, transferring, withdrawing) you must:

1. Complete a HOUSING RELEASE APPLICATION available at the Residential Life Central Office located in the basement of Eastman Tower on State Quad. The form can also be accessed on our website: HOUSING RELEASE APPLICATION, the completed form must be returned to the Residential Life Central Office.

2. Attend the damage billing meeting, scheduled for your residential hall - watch for posted signs.

3. Upon approval of your release you must completely check out of your room, remove all of your belongings and return your keys to your quad or apartment information center.

**PLEASE NOTE: ALL STUDENTS WHO HAVE AN ADMISSION CLASSIFICATION OF FRESHMAN ARE REQUIRED TO LIVE ON CAMPUS FOR THEIR FIRST TWO YEARS AT THE UNIVERSITY**

Housing Sign-Up Information For The Fall 2019 Semester

- You will be receiving information regarding the housing sign-up process for the 2019-2020 academic year via your UAlbany email, including housing deposit deadlines.

- The housing deposit must be paid PRIOR to room sign up.

- Housing sign-up will take place at the end of February for the University Apartments and in early March for all other residential living areas.

**PLEASE NOTE:** If you are studying abroad for the Spring 2019 semester and wish to sign up for housing for the Fall 2019 semester, you must contact Residential Life at 518-442-5875 or via email at ResLife@albany.edu and notify us by January 31, 2019.
Modified Hours for UAS Services
( Including Dining, ID Card Office, & Bookstore)

For information regarding changes of hours for UAS services during Thanksgiving break, finals week and winter intersession, please check [albany.edu/uas/hours.php](http://albany.edu/uas/hours.php)

Textbook Rental Returns

If you have rented one or more textbooks from the University Bookstore this semester, the final day to return textbook rentals is Tuesday, December 18, 2018. It is highly recommended to return your books sooner to avoid lines.

If you leave campus with your textbook or left your rental at home, you can ship it to the bookstore but you must make sure the textbook is postmarked by December 18, 2018. If your books are not returned by December 18, 2018, you will be charged a replacement and processing fee.

Parking & Mass Transit

Please be advised that even though it is late in the Fall semester, [freshman students are still not authorized to bring vehicles to campus after Thanksgiving Break before Winter Break](http://www.albany.edu/parking). The same will apply after Spring Break 2019. Those that bring their vehicle back will be asked to move the vehicle off-campus at their own expense. Students entering their second semester that obtain “sophomore status” by virtue of their registration are still considered freshman. The student must complete two full semesters at a college/university or be 21 years of age or older to be exempt from the ban. Pre-college credits, advanced placement credits, CLEP credits and the like are not relevant to this regulation. Any credit awarded for coursework taken prior to high school graduation, or during the summer following graduation, does not change student status as freshman or first year college student. If you have questions please contact [parking@albany.edu](mailto:parking@albany.edu).

Micro Fridge Return/ Transfer

Transfer: go online to the [MicroFridge rental website](http://www.microfridge.com) and transfer your unit to your roommate or any other student by filling out the ‘transfer form.’

Return: email [Refrigerator Leasing Company](http://www.refrigeratorleasing.com) and request a pick up. Please Note that there are no refunds for these cancellations.

Deadline is November 30th.

[www.refrigeratorleasing.com](http://www.refrigeratorleasing.com)

Book Buyback

As you know, finals week is the best time to sell back books, but you can always bring your books in early. Please remember to [bring your ID Card and ID number with you](http://www.albany.edu/parking), and make sure you don’t sell back any rentals.