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**University Auxiliary Services at Albany, Inc.  
BOARD OF DIRECTORS MEETING  
Friday, September 25, 2015 PM  
Danes Den, Indian Quad Dining Hall**

President Christakis convened the meeting at 12:15 PM. The following Directors were present:

Ms. Marlene Beltre	Mr. John Giarrusso	Mr. Fardin Sanai
Mr. Scott Birge	Mr. Sanjay Goel	Mr. Lee Serravillo
Dr. Michael N. Christakis	Mr. Jarius Jemmott	Ms. Latonia Spencer
Ms. Cassidy Drasser	Mr. Stephen Pearse	Mr. Raymond Webb
Ms. Laurie Garafola	Ms. Mackenzie Rinefield	Mr. Kevin C. Wilcox

**ABSENT:** Mr. Marc Cohen, Mr. Rob Warshauer, Ms. Nancy Harrigan, UAS Administrative Assistant

**ALSO IN ATTENDANCE:** Ms. Karen Kettlewell, Associate Executive Director; Ms. Michelle Schifley, Senior Director of Administration; Ms. Michelle Bowen, Senior Director of Marketing & Communication; Mr. Randy Simmons, Senior Director of Finance & Business Administration

**PUBLIC COMMENT**

Ms. Rinefield: "props to UAS for the new laundry machines they work like a charm."

**ELECTION OF OFFICERS/SEATING OF THE BOARD**

Ms. Garafola nominated Dr. Christakis for President. Mr. Birge seconded the motion. Dr. Christakis accepted the nomination. With no further nominations, Dr. Christakis was unanimously elected President.

Ms. Beltre nominated Ms. Rinefield for Vice President. Mr. Webb seconded the motion. Ms. Rinefield accepted the nomination. With no further nominations, Ms. Rinefield was unanimously elected Vice President.

Ms. Garafola nominated Ms. Spencer for Secretary. Ms. Rinefield seconded the motion. With no further nominations, Ms. Spencer was unanimously elected Secretary.

**APPROVAL OF MAY 7, 2015 BOARD MEETING MINUTES**

Ms. Rinefield made a motion to approve the May 7, 2015 Board minutes. Mr. Webb seconded the motion. The motion was approved.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Pearse reported on facilities and special events, and presented pictures.

**East Addition**

East Addition opened on September 8<sup>th</sup>. The response has been favorable. As of September 21<sup>st</sup> there have been 34,751 transactions worth \$226,385. Grill is busy all day long and pizza is busier at night. Grill hours have just been extended from 8pm to 10 pm on Monday – Thursday evenings. During the first 3 days of those hours only 424 transactions worth \$3200 took place, but this was a holiday. It is challenging to compare numbers year over year at this point due to changes in calendar and elimination of meal trades. The impact of Jazzman's on 518 Market and Argo Tea will also be evaluated. Slicers are replacing MerryChef ovens in East Side Deli to improve freshness of product, and buzzers are being considered to relieve congestion around the counter in the Grill.

### **Alumni Quad**

The new dishwasher has been installed.

### **Patroon Kitchen**

Patroon kitchen has been renovated. The new design could allow for future a la carte services, student cooking events, and an alternative resident dining location in the future.

### **Late Night Meals**

Late night hours have been added in Indian Quad this year. Colonial Quad late night numbers for the semester to date have declined 1300, but Indian has served 4,625 late night meals. If the 2,300 meals eaten last year in retail as late night meal trades are taken into consideration, approximately 1,000 more late night meals have been served so far this semester than the same time period last year.

### **Convocation BBQ**

2,499 cards were swiped, but attendance is estimated to be 500-1000 more because not everyone swiped.

### **Pre-Game BBQ**

1,364 cards were swiped. Continental was offered until Quads closed for lunch. One Quad remains open during the Pre-Game meal for any student who prefers not to go to the stadium.

- Student Board members commented that a few students complained about having to walk over to the pre-game meal, but students also reported that they enjoyed the pre-game activities.
- Dr. Christakis talked about some of the conversations that have gone on with Athletics and other campus offices regarding these pre-game meals as overall student life events and not exclusively athletic events. There is no requirement for a student to attend the game to participate in the "Game Day" festivities.

### **Great Danetopia**

2,486 cards were swiped for the BBQ, but more students participated in the event which was busy and popular.

### **Share A Coke**

1,400 custom cans were distributed. Students enjoyed the event and were willing to wait in line to participate.

### **Ronnybrook Farm Tour**

The farm is 5<sup>th</sup> generation family owned and the animals are very well treated. The milk is currently sold in 518 Market and options to have it added in resident dining are being explored.

### **Meal Plans/Trades**

Mr. Pearse was interviewed by the ASP regarding the elimination of meal trades. During the interview he mentioned that meal plans will be evolving as construction continues on campus.

## **Summer 2016**

Kosher kitchen will be moving to State or Indian during Summer 2016 in anticipation of Dutch Quad Dining closing in 2017. Halal options may become available with Kosher at that time as well. Colonial Quad will also receive a program change that is not yet determined.

## **Alumni Quad Strategy**

This continues to be an ongoing discussion

## **Down town Café**

DTC continues to be subsidized by the uptown campus and might benefit from a singular concept such as Zime.

- Ms. Drasser reported that she has been invited to a meeting with graduate students, faculty and staff about DTC. She was invited in her sustainability role because there appear to be concerns about fresh food offerings at DTC.
  - Mr. Pearse reported that the two program changes that occurred at DTC this fall included the correction of soup size/pricing and the removal of made to order salads in favor of the new pre-packaged salad program.
- Dr. Christakis and Mr. Goel introduced a discussion of evening and weekend hours for dining operations at DTC and in the Business Building. Further consideration was requested for how to test, survey, and otherwise quantify or estimate use and costs if hours and operations were to change in these location.

## **Campus Visits**

The Bookstore contract coming up for renewal and the exploration of a Halal & Kosher program as well as keeping in touch with campuses that offer leading programs has trips to Mount Holyoke, U Mass Amherst, and Virginia Tech.

## **COMMITTEES**

Dr. Christakis presented a list of committee membership for the coming year (see attached). Ms. Drasser made a motion to approve the committee membership list as presented. Mr. Wilcox seconded the motion. The motion was approved.

Dr. Christakis recommended that all committees meet and select officers before the next Board meeting.

## **Executive Committee**

**Deferral of Sodexo Capital Investment** – Mr. Wilcox explained that the Executive Committee met this summer and agreed to defer the Sodexo investment from September 2015 to September 2016. This action improves Sodexo's fiscal results for this year with creating no hardship for UAS because the funds are not yet needed and would not grow significant interest. Mr. Birge made a motion to approve the deferral of the Sodexo capital investment as presented. Ms. Spencer seconded the motion. The motion was approved.

**Executive Compensation** (Executive Session started at: 1:06pm and ended at 1:12pm)

## **PUBLIC COMMENT**

No public comment at this time.

## **ADJOURNMENT**

Mr. Webb made a motion to adjourn. Mr. Goel seconded the motion. The motion was approved at 1:14pm.

Respectfully submitted,

Latonia Spencer  
Secretary