



**University Auxiliary Services at Albany, Inc.
BOARD OF DIRECTORS MEETING
Friday, May 10, 2019
Indian Quad - Danes Den**

President Christakis convened the meeting at 11:07. The following Directors were present:

Dr. Michael N. Christakis	Mr. John Giarrusso	Mr. Lee Serravillo
Ms. Langie Cadesca	Mr. Stephen Pearse	Ms. Latonia Spencer
Ms. Karen Chico Hurst	Mr. Nicholas Pepe	Ms. Cara White
Dr. Jason D'Cruz	Ms. Carol Perrin;	
Mr. Todd Foreman		

ABSENT: Ms. Damilola Adesanya; Mr. Dylan Card; Mr. Brandon Holdridge; Ms. Tiffany Hopkin; Mr. Fardin Sanai; and Ms. Tarlee Sonie

UAS STAFF IN ATTENDANCE: Ms. Michelle Bowen; Mr. Randy Simmons; Ms. Michelle Schifley; Ms. Roxanne Welch; Ms. Sharon Webster; Ms. Kat Tamburro; Ms. Amanda Ordon; and Ms. Nancy Harrigan.

GUESTS: Grace McGrath and Carrie Snyder

PUBLIC COMMENT

None at this time.

APPROVAL OF APRIL 5, 2019 MEETING MINUTES

Ms. Spencer made a motion to approve the April 5, 2019 Board meeting minutes. Mr. Foreman seconded the motion and the motion was approved with two abstentions (Ms. White and Ms. Perrin).

GRADUATING AND OUTGOING BOARD MEMBER RECOGNITION

Dr. Christakis congratulated and presented gifts to graduating student Board members, Ms. Cadesca, Ms. Sonie and Mr. Pepe. Dr. Christakis thanked them for their service and noted how critical the student members are to the work of the Board. Dr. Christakis also thanked outgoing Board members, Ms. Chico Hurst and Ms. White, for their service and presented parting gifts.

OLD BUSINESS

Plastic Straw Resolution

Mr. Pearse reported that he had done some additional research on the impact of a complete elimination of plastic straws from campus venues and asked Ms. Snyder from the Disability Resource Center to address the Board. Ms. Snyder advised the Board that a complete elimination would create a hardship for some people. She noted that there are obvious and hidden reasons that people need to use plastic straws and that alternative materials do not always provide an acceptable substitute. The best solution is to have them available upon request. Mr. Pearse then presented a resolution to the Board that states support of the Student Association's and Graduate Student Association's proposals to eliminate the use of plastic straw use on campus, but that also recognizes the need for plastic straw

availability for those that may need it. Therefore, the resolution that was presented to the Board provides for the availability of plastic straws only upon request. Mr. Pearse clarified that this resolution does not include Starbucks. Ms. Cadesca made a motion to approve the resolution with the added amendment that this would be effective immediately. Ms. Spencer seconded the motion. The resolution was unanimously approved.

Campus Center East Expansion Feasibility Update

Mr. Pearse advised the Board that the contract with Edge Architects will be finalized soon with the expectation that all work on the feasibility study will be completed by November.

Agency Accounts

Mr. Pearse advised the Board that UAS currently processes agency account deposits and disbursements without charge. Mr. Foreman reported that most university's charge a percentage to cover the administrative costs for this service and that the Finance & Audit Committee discussed introducing a fee to cover these costs incurred by UAS. The Finance and Audit Committee voted to approve the institution of a 7% fee on deposits for all new agency accounts beginning July 1, 2019 and on July 1, 2020 for all existing agency accounts. The motion of the Committee was seconded by Ms. Perrin. The motion was approved by the Board with one abstention (Mr. Pepe).

EXECUTIVE DIRECTOR'S REPORT

UAS Staff Introductions

Mr. Pearse presented UAS staff members that the Board does not usually get to meet and asked each one present to introduce themselves:

- Inieka Cooper – Finance and Administration Staff Associate
- Dan Havens – System Administrator
- Amanda Ordon – Senior Finance and Administration Staff Associate
- Kat Tamburro – Marketing and Digital Media Manager
- Sharon Webster – ID Card Director
- Roxanne Welch – Senior Manager of Dining and Contracted Service Operations.

NEW BUSINESS

Late Night Events for Finals

Mr. Pearse estimated an attendance of 3,500 at the Late Night BBQ the night before and noted there were three additional late night events scheduled during finals week

Best Concept Award from Food Management Magazine

Mr. Pearse reported that the Calypso venue had just been awarded the winner of the Best Unit Concept from Food Management Magazine. Calypso offers food that is 100% authentic to the Caribbean in a 160 square foot location in the Campus Center East, guided by Executive Chef Jude Jerome. Mr. Pearse commended Ms. Bowen for being the driving force behind this effort and submitting Calypso for this award.

EXECUTIVE SESSION

Mr. Pepe made a motion for the Board to move into Executive Session at 11:43 AM, seconded by Ms. Spencer. The Board moved into Executive Session which ended at 11:57 AM.

COMMITTEE REPORTS

Executive

Dr. Christakis noted that the committee had worked to identify new Board members, reporting that Indu Lnu and Mary Beth Murnan had been elected by the University Senate.

Services

Ms. Perrin highlighted several points in the work of the Committee this year:

- The increase in student meal plan use at the 1844 Restaurant.
- The NACUFS National Survey with overall responses falling in the satisfied category.
- The success of the Food on Demand concept at Alumni Quad.
- The potential decrease in on-campus occupancy for the coming year.

Program

Ms. Chico-Hurst reported that the Committee had completed awards for 2018-2019, reviewing 206 applications with requests totaling \$395,931 and \$260,456 awarded. The Committee also began the work for 2019-2020 with 72 first round applications reviewed and \$238,635 awarded including a block award to the Student Affairs Division and to the UAlbany Speaker Series. The committee discussed and reaffirmed the policy to not fund events held off campus.

Finance and Audit

Mr. Foreman reported that the Committee will be tracking occupancy for any impact that may have on the budget, that the service fee for agency funds processing was approved and that interest earnings on monies held were being reviewed. Mr. Foreman also clarified that the first Foundation Scholarship donation would occur on June 15, 2019 (not July 1, 2019), which moves the contribution into the 2018-2019 fiscal year.

PUBLIC COMMENT

None at this time.

ADJOURNMENT

Dr. Christakis adjourned the meeting at 12:06 PM

L. Spencer 9/27/19