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**University Auxiliary Services at Albany, Inc.  
BOARD OF DIRECTORS MEETING  
Friday, March 3, 2017 – 12:00 PM  
Danes Den – Indian Quad**

President Christakis convened the meeting at 12:20. The following Directors were present:

Mr. Felix Abreu  
Ms. Alondra Berroa  
Mr. Dylan Card  
Dr. Michael Christakis  
Mr. John Giarrusso

Dr. Gary Kleppel  
Mr. Stephen Pearse  
Ms. Carol Perrin  
Mr. Fardin Sanai  
Mr. Lee Serravillo

Ms. Latonia Spencer  
Ms. Subha Tasnim  
Mr. Kevin C. Wilcox

**ABSENT:** Mr. Jarrett Altilio; Mr. Scott Birge; Mr. Sanjay Goel; Mr. Jarius Jemmott; and Mr. Jeff Shapiro

**ALSO IN ATTENDANCE:** Mr. Michael Ramella, Associate Executive Director; Ms. Michelle Schifley, Senior Director of Administration; Ms. Michelle Bowen, Senior Director of Marketing & Communication; Mr. Randy Simmons, Senior Director of Finance & Business Administration; Ms. Nancy Harrigan, Administrative Assistant

**PUBLIC COMMENT**

None at this time.

**APPROVAL OF DECEMBER 13, 2016 BOARD MEETING MINUTES**

Dr. Kleppel made a motion to accept the December 13, 2016 Board minutes and Ms. Tasnim seconded the motion. The motion was unanimously approved.

**EXECUTIVE DIRECTOR'S REPORT**

**Campus Center Venue Updates**

**Starbucks**

Mr. Pearse reported that the Starbucks location in the new Campus Center is nearly complete.

**Tully's**

Mr. Pearse reported that planning is well underway for the renovation of the UFood area to become a Tully's restaurant and the job will be going out to bid soon. The question of serving beer and wine at this location still needs to be decided and Mr. Pearse has presented the proposal to the UAlbany Executive Committee for their review. The Board discussed the benefits and disadvantages of having a location that serves wine and beer and the consensus of the Board is that it is time to have something like this on campus. There are different departments that bring groups on campus that would appreciate having this option available without having to go through UAlbany Catering. The Board also highly recommends being able to section off a portion of the dining area at Tully's to allow small groups to reserve space to meet.

**Dining Venues**

Mr. Pearse presented a map showing the locations of the dining venues when renovations are completed in the Campus center. In the new main Campus Center dining area will be Hissho Sushi,

Nikos, Stocks and Stems, Star Ginger, Damien's, and a Mexican venue. In the Campus Center East will be Fountain Grill, Halal Shack, Subconnection, a Caribbean venue and Jazzman's. Cusato's will be returning to its former location, next to the new Starbucks.

Mr. Pearse noted that the Halal Shack is a new brand to the Campus Center that has been created by a UAlbany Alumnus. Jamal Rasouly has created his own brand, spin sauces, logo and a menu that is certified halal. Containers of his sauce will be put in the residential dining halls to promote his brand and to offer an additional condiment choice to our students.

### **New Meal Plan Communications – To Date and Upcoming**

Mr. Pearse reported on the extensive work done to date and planned for the next few months to communicate the information about the new meal plans to students including live presentations to select groups, print and digital communications, and tabling.

### **Residential Life All Staff Meeting Follow-up Survey**

Mr. Pearse reported that after the new meal plan presentation to the Residential Life staff Ms. Bowen conducted a survey of the participants. The results of the survey showed that the overall cost and flexibility of meal plans were the most important components and that the most desired type of cuisine to have on campus is Caribbean. The survey also revealed that 96% of respondents were aware that Dutch is closing at the end of this school year.

### **Bookstore RFP Update**

Barnes & Noble and Follett presented their proposals to the Bookstore RFP Committee on February 16, 2017. Reference checks are completed and there will be onsite bookstore visits on March 9, 2017 to Onondaga and RPI and on March 16, 2017 to Quinnipiac and UConn. The new contract with the selected bookstore vendor will start on July 1, 2017.

### **Alumni quad**

Mr. Pearse reported that the food on demand concept for Alumni quad is moving forward and a trip will be planned to visit RPI to be able to see their food on demand operation, also run by Sodexo.

## **COMMITTEE REPORTS**

### **Governance**

Mr. Giarrusso reported that the committee met but did not have a quorum. The Strategic Plan was discussed and it was decided to recommend to the Board to extend the date on the Strategic Plan to 2017. The intention is to provide time to see what direction the University will be taking and then reengage on the UAS Strategic Plan to support the University plan.

### **Services**

Ms. Perrin reported that the Services Committee reviewed Colonial operations information and voted at their December meeting to close Colonial. Ms. Perrin clarified that limited service will be provided in 2017-2018, and the venue would close completely by 2018-2019. The Committee also discussed the food on demand dining option for Alumni and the marketing plan for 2017-2018 meal plans.

### **Program**

Mr. Card reported the Program Committee continued to review supplemental applications as they came in and had about \$9000 left in the budget for 2016-2017. The Committee will be meeting in April to review the first round of applications for the 2017-2018 school year.

### **Finance and Audit**

Mr. Wilcox reported that the Finance and Audit Committee would be meeting later in the month and will be looking at mid-year financials.

Dr. Christakis noted that there are no vacant board seats that need to be filled this year.

**PUBLIC COMMENT**

No public comment at this time.

Mr. Abreu reported to the Board that the Student Association would now be doing weekly e-mails to the student body and anyone having information to include in the weekly email should notify the Student Association.

**ADJOURNMENT**

Mr. Serravillo made a motion to adjourn the meeting and Mr. Abreu seconded the motion. The meeting adjourned.