



**University Auxiliary Services at Albany, Inc.
BOARD OF DIRECTORS MEETING
Thursday, December 10, 2015, 12:00 PM
Danes Den, Indian Quad Dining Hall**

President Christakis convened the meeting at 12:15 PM. The following Directors were present:

Ms. Marlene Beltre	Ms. Laurie Garafola	Mr. Lee Serravillo
Mr. Scott Birge	Mr. John Giarrusso	Ms. Latonia Spencer
Mr. Marc Cohen	Mr. Jarius Jemmott	Mr. Rob Warshauer
Dr. Michael N. Christakis	Mr. Stephen Pearse	Mr. Raymond Webb
Ms. Cassidy Drasser	Ms. Mackenzie Rinefield	Mr. Kevin C. Wilcox

ABSENT: Mr. Sanjay Goel; Mr. Fardin Sanai

ALSO IN ATTENDANCE: Ms. Karen Kettlewell, Associate Executive Director; Ms. Michelle Schifley, Senior Director of Administration; Ms. Michelle Bowen, Senior Director of Marketing & Communication; Mr. Randy Simmons, Senior Director of Finance & Business Administration; Mr. Jared Auerbach, Red's Best

PUBLIC COMMENT

None at this time.

APPROVAL OF SEPTEMBER 25, 2015 BOARD MEETING MINUTES

Mr. Webb made a motion to approve the September 25, 2015 minutes. Mr. Jemmott seconded the motion. The motion was approved.

RED'S BEST PRESENTATION.

Mr. Pearse introduced Mr. Jared Auerbach, who established Red's Best Local Seafood, a company that now supplies sustainably caught fish for UAlbany Dining. Red's Best provides a system for small scale commercial fisherman to be able to sell their catch competitively. Mr. Auerbach described the growth of the company from small and simple to a large and complex operation that uses technology, and up to date sales and marketing techniques to provide fair pricing for the fisherman whose livelihood depends on the catch and even pricing for consumers.

EXECUTIVE DIRECTOR'S REPORT

Meal Plans for 2016-2017

Mr. Pearse reported that work was currently in process with Sodexo to determine the % increase for 2016-2017 Meal Plan costs. Concerning kosher dining, Mr. Pearse also reported that there are ongoing discussions about kosher options on campus and that plans to move the Kosher Kitchen from Dutch to Indian were moving forward. Mr. Pearse also presented a time line of steps that will be taken to determine rates and types of meal plans for 2017-2018. Dr. Christakis suggested that the Services Committee may need to meet through summer months to get this work done.

Facilities

Campus Center Expansion

Mr. Pearse outlined changes in services at the East Addition that will occur next semester in response to feedback from students and changes in access to the Campus Center during the renovation process. Expanding hours next semester at the Fountain Grill and Jazzman's will help accommodate student needs

Alumni

Mr. Pearse noted that options for the Alumni Dining Hall are still being accessed.

Downtown Café

Mr. Pearse reported on efforts to determine possible changes to the Downtown Café venue. A group from the Downtown Campus will be getting together in the new semester to visit Zime and Argo to access these types of venues as options for Downtown.

Colonial

Mr. Pearse noted that options for the Colonial Quad Dining Hall for the fall of 2017 were being considered and discussed.

Bookstore

Dr. Christakis raised a question about Bookstore hours, wondering if later evening hours would be better for students. The Bookstore currently closes at 5 PM.

Conferences

Mr. Pearse reported that several staff members had attended the NACAS 2015 Annual Conference in San Antonio and he also provided some information about a unique bookstore created at Vassar College at a renovated movie theater. Ms. Bowen reported on the Sodexo Better Living Conference in Atlanta. An emphasis on diversity, wellness, and sustainability was carried throughout the worthwhile conference.

Campus Visitations

Mr. Pearse reported on campus visits to University of Texas at San Antonio, UMASS and Mt. Holyoke. UMass has a new retail area and an interesting kosher kitchen model where students order off a menu of the day.

Events

Mr. Pearse reported on special events during fall semester including: Great Dane Game Day, the Citizen Laureate Dinner, the Bookstore Faculty/Staff Appreciation Celebration, and Town Hall meetings held at State and Dutch. Mr. Pearse also noted that Late Night Breakfast, a finals week event would be held that evening.

Mr. Cohen took the opportunity to thank Mr. Pearse for his presentation to ASDAC and his responsiveness to students.

COMMITTEES

Executive Committee

Dr. Christakis reported that the Executive Committee met on December 8, 2015 and discussed the executive director evaluation process.

Governance

Mr. Giarusso reported that the Governance Committee had met and prepared UAS Bylaws revisions that will make them more consistent with the model SUNY contract, and will clarify the student Board member appointments by the Student Association and the posting of Board meeting announcements. The revisions will also identify a quorum for committees as a minimum of three committee members and include a new

section concerning the Pension Committee. The Board will be asked to vote on these revisions at the next Board meeting. Mr. Giarusso also reported that the Board Action Calendar had been revised.

Services

Ms. Garafola requested that Mr. Pearse present the proposed changes to the 2016-2017 Apartment/Commuter Meal Plans. Mr. Pearse explained that the three plans would now include meal swipes that could be used in the Patroon Room (50 Meal – 15 Patroon Room meal swipes, 30 Meal – 10 Patroon Room meal swipes and 15 Meal – 5 Patroon Room meal swipes). The cost for each plan would be \$710, an increase of \$5 from last year.

Mr. Warshauer made a motion to accept the 2016-2017 Apartment/Commuter Meal Plans as presented. Mr. Birge seconded the motion. The motion was approved.

Ms. Garafola then explained plans to form a student focus group together to discuss kosher dining options on campus.

Program

Mr. Birge reported that all program fund money had been allocated for the year. In round 1, 105 applications were awarded \$150,000, supplemental applications were awarded \$18,000 and in round 2, 121 applications were awarded the remainder of the budget of \$225,000. Mr. Birge noted that the committee was able to support many worthwhile events for the campus community.

Finance and Audit

Mr. Wilcox reported that the Finance and Audit Committee met on December 3, 2015 and did a detailed review of UAS finances. Mr. Wilcox reported that UAS finances are well within line with previous years and tracking well. The committee also met with UHY auditors and received the annual audit report. Mr. Wilcox reported that the audited financial statements received an unmodified opinion, and the audited pension plan financial statements received a limited scope opinion, both of which are the highest ratings possible. The Finance and Audit Committee accepted the opinion of the UHY auditors.

Mr. Wilcox made a motion to endorse the Finance and Audit Committee's acceptance of the outside auditor opinion by UHY on the UAS budget and the UAS pension program. Mr. Warshauer seconded the motion. The motion was approved.

PUBLIC COMMENT

No public comment at this time.

EXECUTIVE SESSION

Dr. Christakis moved the Board into an Executive Session at 1:43 PM and non-Board members left the room at this time.

ADJOURNMENT

Dr. Christakis ended the Executive Session and adjourned the meeting.

Respectfully submitted,

Latonia Spencer
Secretary