



**University Auxiliary Services at Albany, Inc.
BOARD OF DIRECTORS MEETING
Friday, March 3, 2017 – 12:00 PM
Danes Den – Indian Quad**

President Christakis convened the meeting at 12:17 PM. The following Directors were present:

Mr. Felix Abreu
Ms. Alondra Berroa
Mr. Scott Birge
Mr. Dylan Card

Dr. Michael Christakis
Mr. John Giarrusso
Mr. Stephen Pearse
Ms. Carol Perrin

Mr. Fardin Sanai
Mr. Lee Serravillo
Mr. Jeff Shapiro
Mr. Kevin C. Wilcox

ABSENT: Mr. Jarrett Altilio; Mr. Sanjay Goel; Mr. Jarius Jemmott; Dr. Gary Kleppel; Ms. Latonia Spencer; and Ms. Subha Tasnim

ALSO IN ATTENDANCE: Mr. Michael Ramella, Associate Executive Director; Ms. Michelle Schifley, Senior Director of Administration; Ms. Michelle Bowen, Senior Director of Marketing & Communication; Mr. Randy Simmons, Senior Director of Finance & Business Administration; Ms. Nancy Harrigan, Administrative Assistant

PUBLIC COMMENT

None at this time.

APPROVAL OF MARCH 3, 2017 BOARD MEETING MINUTES

Mr. Card made a motion to accept the March 3, 2017 UAS Board minutes. Mr. Wilcox seconded the motion. The motion was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT

Jamal Rasouly – Spin Sauce & Halal Shack

Mr. Pearse introduced Mr. Jamal Rasouly, a 2011 University at Albany graduate who went on to complete his MBA at Union College. Mr. Rasouly shared his story of working in business while also getting involved in food service following the tradition of his father. He has developed his own signature spin sauces (Middle Eastern white sauce), currently has a restaurant in Niskayuna and will be bringing his own concept of Afghan/American food to the newly renovated Campus Center. The Halal Shack will feature his spin sauces and a menu that will allow customers to build their own meal with different styles, fillings, toppings and sauces to choose from, with all options meeting halal standards. Mr. Rasouly expressed his gratitude to Mr. Pearse and his team for their support and help in bringing the Halal Shack to UAlbany.

Bookstore Recommendation

Mr. Pearse informed the Board that all of the Bookstore RFP information has been vetted by the Bookstore RFP Committee, the Finance and Audit Committee and the Services Committee. Mr. Pearse explained the process and the work that has been completed and gave an overview of the scoring and assessments completed on the vendor presentations, websites, reference checks and on-site visitations.

Mr. Wilcox made a motion to move into Executive Session in order to review the financial portion of the vendor proposals. Mr. Sanai seconded the motion. The motion was approved and the Board moved into Executive Session at 12:42 PM.

Dr. Christakis ended the Executive Session 12:54 PM.

Ms. Perrin made a motion to accept the Barnes and Noble proposal for a 5 year contract with one 5 year renewal contingent upon the successful outcome of additional items to be negotiated by Mr. Pearse with Barnes and Noble. Mr. Wilcox seconded the motion. The motion was unanimously approved.

Coke

Mr. Pearse reported that he has received a financial proposal from Coke for a 10 year extension on their contract, but a contract renewal will require going through an RFP process. In order to parallel the changes that will be occurring due to the opening of the newly renovated Campus Center, it is recommended that the RFP process be started and completed to coincide with the Campus Center opening. Mr. Wilcox made a motion to have the UAS Executive Committee act on behalf of the Board if the RFP process extends beyond the May 11, 2017 UAS Board meeting. Ms. Berroa seconded the motion and the motion was unanimously approved.

Mr. Pearse also reported on the Coke Valid Fill Program that is being considered for this campus. A special cup that has an electronic chip can be purchased for an annual fee. The cup can then be filled at any fountain drink dispenser on campus as often as the customer would like for no additional charge.

Patroon Room - Entrance/Name

Mr. Pearse presented renderings of proposed changes to the Campus Center 2nd floor landing nearest the Patroon Room that are more open and inviting and includes changing the name of the patroon room to the Capital Club.

Cusato's

Mr. Pearse presented renderings of the renovations that will take place in the old Cusato's location in the Campus Center in preparation for relocating Cusato's back to that space.

Food on Demand

Mr. Pearse reported that two visits to the Food on Demand (FOD) concept at RPI by staff and students have been positive and have helped to support the decision of a FOD concept being instituted at Alumni for the fall of 2017.

Dashboards

Mr. Pearse gave a quick overview of the dashboard reports and notified the Board that the full report is available on Dropbox for their review.

Student Affairs/Program Funds

Mr. Pearse shared a letter of thanks and a handout highlighting the many programs that have been supported by the block grant awarded to Student Affairs from Program Funds for 2016-2017.

Dr. Christakis noted that this was the first full year of real collaboration with the Student Association, Student Affairs, UAS and the Alumni Association on the University at Albany Speaker Series. The event last week with Associate Chief Justice Sonia Sotomayor was an example of the excellent programming that can happen when all entities work together. Mr. Sanai also commended the collaboration and noted that events of such excellence will provide long term benefits to the University and the community.

COMMITTEE REPORTS

Executive Committee

Dr. Christakis advised the Board that the Executive Committee would be taking on the executive director's evaluation.

Services

Ms. Perrin noted that Mr. Pearse reported on the major work of the Services Committee in his report with the one addition that the committee has also focused on a comprehensive marketing plan for the new meal plans.

Program

Mr. Birge reported that there was about \$4,000 left to allocate for 2016-2017 through supplemental applications and that the committee will be meeting on April 24, 2017 to review 51 Round 1 applications for 2017-2018.

Finance and Audit.

Mr. Wilcox reported the committee reviewed a preliminary UAS budget for next year and noted that there are very few changes from previous years. The committee also reviewed the Bookstore RFP financial information.

PUBLIC COMMENT

No public comment at this time.

ADJOURNMENT

Mr. Card made a motion to adjourn the meeting and Ms. Perrin seconded the motion. The meeting adjourned.

Respectfully submitted,

Ms. Latonia Spencer
UAS Board Secretary