

UNIVERSITY AUXILIARY SERVICES AT ALBANY
ANNUAL BOARD OF DIRECTOR'S MEETING
SCIENCE LIBRARY STANDISH ROOM
OCTOBER 26, 2006

President Murphy convened the meeting at 9:05 AM. The following Directors were present:

Mr. Simon Afeworki	Mr. Richard Z. Goldstein
Ms. Carol Anderson	Ms. Sophia Hammett-Turner
Mr. Tom Bessette	Mr. Steve Linder
Mr. Nicholas Chiuchiolo	Mr. William McCann
Mr. Casey Crandall	Mr. John Murphy
Ms. Michelle DiDonna	Mr. Leo Neveu
Ms. Laurie Garafola	Mr. Karl Schlegel

Absent: Ms. Esmeralda Hoscoy

Also in attendance were: Dr. Filippone, UAS Executive Director; Dr. Rota, UAS Associate Executive Director; Ms. Kettlewell, UAS Assistant Executive Director; Ms. Calautti, UAS Director of Communications; Mr. Gorgas, UAS Director of Finance; Ms. Jones, UAS Financial Staff Associate; Mr. Spence, UAS Director of Dining Services; Mr. Simmons, UAS Accountant; Ms. Finnegan, UAS Bookkeeper; Ms. Angel, UAS Board Secretary; Mr. Lembo, Chartwells Resident District Manager; Ms. Weber, Chartwells Marketing Representative; Ms. Mathis Peterson, Chartwells Director of Operations; Mr. Collins, UAS Legal Counsel.

PUBLIC COMMENT

None at this time.

MINUTES

A motion was made by Mr. Bessette for the approval of the May 10, 2006 Board meeting minutes. This motion was seconded by Ms. Anderson. Motion passed unanimously.

ELECTION OF OFFICERS

For President, Mr. Chichiolo nominated Mr. Murphy. Motion seconded by Ms. Anderson. With no further nominations, Mr. Murphy is President by acclamation.

For Vice President, Mr. Crandall nominated Mr. Chiuchiolo. Motion seconded by Ms. Garafola. With no further nominations, Mr. Chiuchiolo is Vice President by acclamation.

For Secretary, Mr. Chiuchiolo nominated Ms. Angel. Motion seconded by Ms. Anderson. With no further nominations, Ms. Angel is Secretary by acclamation.

BANK RESOLUTION

A resolution was presented to designate Dr. Filippone, Dr. Rota, and Mr. Gorgas as official signators of all UAS bank accounts. A motion was made by Ms. Anderson and seconded by Mr. Bessette. With no further discussion resolution was passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Dr. Filippone provided the Board with a presentation highlighting summer projects and future plans for UAS.

- Introduction of new UAS staff members: Mr. Simmons, UAS Accountant; Ms. Finnegan, UAS Bookkeeper; Mr. Spence, UAS Director of Dining Services; Mr. Higgins, UAS Service Technician.
- Announcement of Ms. Michelle DiDonna as future UAS staff member. Ms. DiDonna will carry out her term on the Board through December Board meeting and will commence as UAS Associate Executive Director shortly thereafter.
- Update about the Albany Student Dining Advisory Committee (ASDAC).
- The unlimited laundry initiative has been successfully implemented. A total of 420 washer and dryers have been installed on all five resident quadrangles. A Service Technician was hired over the summer to assist with the maintenance of the new machines. The new service has been very well received by the students.
- Online textbook orders saw a total of over 3,200 orders this Fall semester. There was also an increase in buyback purchases.
- The Off Podium program has grown significantly over the Summer months. In order to manage the program more efficiently Off Campus Advantage has been contracted to provide vendor technology and marketing support.
- The renovation of Dutch Quad was completed in August. A few items remain to be installed. Those will be completed throughout the Fall semester.
- New furniture has been installed in Ritazza.
- Burger King closed on October 6 to prepare the area for the construction of Wendy's. Coyote Jacks opened in the Coop area as a supplement until the inception of Wendy's. The Coop will re-open once Wendy's opens in January 2007.
- The Downtown Cafe has been temporarily relocated in Draper Hall. It will remain in that area until Husted is fully renovated (approximately three years).
- The sushi bar is now permanently open in the Campus Center. It is available for evening meal swipes as well.
- Patroon Room is now open every Saturday night from 5:00 PM – 8:00 PM.
- Future plans are to renovate Colonial Quad in Summer 2007 and Indian & State in Summer 2008. These plans are pending approval of the University Executive Committee and the assurance of capital funding.
- Pulse on Dining Presentation.

COMMITTEE REPORTS

Finance & Audit Committee – Mr. Neveu distributed minutes of the two meetings which occurred over the summer. Mr. Neveu gave a review of the KPMG Financial Report Statement of Activities. Computer Sales suffered an operating loss for fiscal year 2005-2006. Due to recurring losses in this area, UAS ceased this operation as of July 1, 2006. Advertising also suffered an operating loss. Changes have already been made to remedy that issue.

Mr. Neveu announced his retirement from the University at Albany and resignation from the Board. He introduced Mr. Kevin Wilcox as the new University Controller and new Board member.

Discussion on Board rates. Mr. Chiuchiolo requested a clarification on wording to the Board.

Program Committee – Ms. DiDonna reported on the committee's recent review of Program Fund Applications. She observed many applications were not completed. Because of this the committee was left with a remaining \$5,705.00 to award. A total of \$158,297.10 was requested among 66 applicants. Total amount awarded was \$25,950.00. The committee will discuss as to how to award the remaining funds. Ideas from the Board are welcome.

Long Range Planning Committee – No report at this time.

Dining Services Committee – No report at this time.

Bookstore Committee – No report at this time.

OLD BUSINESS

None at this time.

NEW BUSINESS

Mr. Paul Collins, UAS Legal Counsel gave an overview of UAS as a corporate entity, and addressed the Board regarding duties and obligations as Board members.

Mr. Gorgas welcomes the new Board and encouraged their active participation as members.

Mr. McCann thanked Mr. Neveu for his dedicated service to the Board and the University.

ADJOURNMENT

A motion was made by Mr. Bessette to adjourn the meeting. Seconded by Mr. Schlegel and unanimously adjourned at 10:30 AM.

Respectfully Submitted,

Alexandra Angel, Board Secretary