

UNIVERSITY AUXILIARY SERVICES AT ALBANY  
BOARD OF DIRECTOR'S MEETING  
EMPIRE COMMONS – CONFERENCE ROOM  
MAY 9, 2007

President Murphy convened the meeting at 9:45 AM. The following Directors were present:

Dr. Richard Z. Goldstein	Mr. William McCann
Mr. Karl Schlegel	Mr. Casey Crandall
Ms. Carol Anderson	Mr. Kevin Wilcox
Mr. Tom Bessette	Mr. John Murphy
Ms. Karen Acosta McNeill	Ms. Esmeralda Hoscoy
Ms. Sophia Hammett-Turner	Mr. Nicholas Chiuchiolo

Absent: Ms. Laurie Garafola, Mr. Simon Afeworki, and Mr. Steve Linder.

Also in attendance were: Dr. Filippone, UAS Executive Director; Dr. Rota, UAS Associate Executive Director; Ms. Kettlewell, UAS Assistant Executive Director; Ms. Calautti, UAS Director of Communications; Ms. DiDonna, UAS Associate Executive Director; Ms. McConville, UAS Director of Dining Services; Mr. Gorgas, UAS Director of Finance; Ms. Angel, UAS Board Secretary; Mr. Randy Simmons, UAS Accountant; Ms. Maria Finnegan, UAS Bookkeeper; Mr. Lembo, Chartwells Resident District Manager; Ms. Mathis Peterson, Chartwells Director of Operations; Mr. Nicholas Farhenkopf, ASDAC; Ms. Patricia Langendorf, ASDAC; Mr. Jason Zogg, ASDAC.

#### MINUTES

A motion was made by Mr. Schlegel for the approval of the February 12, 2007 Board meeting minutes. Ms. Anderson seconded this motion. Motion passed unanimously.

#### COMMITTEE REPORTS

Program Committee – Ms. Hoscoy reported on behalf of the Program Committee as co-chair. The committee met on April 26<sup>th</sup> to review Program Fund application requests for events occurring July 1, 2007 – October 31, 2007 (Report in Board hand-out folder). A total of \$169,381.85 was requested. The committee awarded \$113,854.85, setting aside \$10,000.00 for Supplemental funding. The application deadline for events occurring November 1, 2007 – June 30, 2008 has been set for September 21, 2007.

Finance & Audit Committee – Mr. Wilcox reported on the committee meeting on April 20, 2007. The committee reviewed the current financial summary through March 31<sup>st</sup>, as well as the proposed UAS budget for 2007-2008. The budget received full support from the committee to send on to the Board for consideration.

Dining & Services Committee & Bookstore Committee – The two committees met jointly on May 4, 2007, as reported by Mr. Schlegel, chair of the Dining & Services committee. They reviewed and approved the consideration of the proposed UAS budget for 2007-2008. Mr. Bessette, Chair of the Bookstore committee, added remarks in regards to the previously discussed subject of book orders made by professors. The University Senate passed an unbinding resolution to go to Academic Affairs to encourage timely book orders.

Long Range Planning Committee – No business to report.

#### EXECUTIVE DIRECTOR'S REPORT

Dr. Filippone reported to the Board the many new developments taking place for Indian and State cafeteria projects. Karen Kettlewell, Ralph Lembo, Diana Delp, Bob Morawski, and Randy Olocki are working with an engineering company conducting a study of the infrastructure of the Indian and State Quad cafeterias. Compass architects and designers have been working with University architects and engineers to design and develop the plans for the renovation projects. Residence Halls above Indian and State dining halls will be undergoing renovation simultaneously with the renovations to each dining hall.

Demolition for the Colonial quad dining hall will begin in May, with completion planned for the start of the Fall 2007 semester. During this summer, the Campus Center kitchen will be updated with new ovens, dishwashers and new energy saving equipment. In the Fall of 2007 and/or the spring of 2008, freezers, coolers and dry storage space will be augmented in the Campus Center. These improvements are to ensure the health and safety of food served throughout the Campus Center as we anticipate additional traffic associated with the closing of Indian Quad for extensive renovations during the entirety of academic year 2008-2009.

Dr. Filippone introduced the two Graduate Assistants that will be joining UAS, Patricia Langendorf and Jason Zogg. She also introduced the new Director of Dining Services, Michelle McConville.

#### OLD BUSINESS

Nicholas Fahrenkopf of ASDAC discussed the preliminary results of the Mystery Shopper Program.

#### NEW BUSINESS

Scott Gorgas reviewed the 2007-2008 UAS Budget proposal. Mr. Wilcox moved to adopt the budget as presented, which motion was seconded by Ms. Hoscoy. The motion was carried unanimously.

President Murphy gave his end of year remarks to the Board. He announced that Ms. Anderson and Mr. Bessette have been re-elected to the University Senate and will continue to serve on the UAS Board.

ADJOURNMENT

A motion was made by Ms. Anderson to adjourn the meeting. Seconded by Mr. Schlegel and unanimously adjourned at 11:00 AM.

Respectfully Submitted,

Alexandra Angel, Board Secretary