

**UNIVERSITY AUXILIARY SERVICES AT ALBANY
BOARD OF DIRECTORS MEETING
Science Library Standish Room
March 8, 2010, 11:45 A.M.**

President Garafola convened the meeting at 11:51 a.m. The following Directors were present:

Ms. Laurie Garafola	Mr. William McCann
Ms. Candace Merbler	Mr. Tremayne Price
Ms. Sophia Hammett-Turner	Ms. Carol Anderson
Mr. Kevin Wilcox	Ms. Samantha Bernstein
Ms. Karen Acosta McNeill	Mr. Tom Bessette
Dr. Richard Goldstein	Mr. Joshua Sussman

Absent: Mr. Alex Pena; Mr. Steven Berkowitz; Mr. Paul McCarthy

Also in attendance: Mr. J. Eric Smith, UAS Executive Director; Ms. Michelle DiDonna, UAS Associate Executive Director; Ms. Karen Kettlewell, UAS Associate Executive Director; Ms. Cynthia Calautti, UAS Director of Communications; Mr. Scott Gorgas, UAS Director of Finance; Ms. Emily Tracy, UAS Human Resources Administrator

PUBLIC COMMENT

None at this time.

APPROVAL OF JANUARY 26, 2010 MINUTES

A motion was made to approve the minutes of the January 26, 2010 Board meeting by Mr. Bessette. This motion was seconded by Mr. Goldstein and approved unanimously.

EXECUTIVE DIRECTOR REPORT

Mr. Smith explained that all Auxiliary Service Corporations in the SUNY system are required to report their financials to SUNY Central on an annual basis, and advised the board to review the Corporate Operations Summary by Campus (see attached.) Mr. Smith noted that comparatively speaking, UAS does an excellent job of managing its bottom-line, while also providing significant financial support for the UAlbany mission. Mr. Smith also announced that the Snack Vending RFP was distributed and there are currently two bidders. Ms. Merbler asked if a list of all contracts could be created for the board to refer to. Mr. Smith agreed and stated that the staff would put together a list of all UAS contracts and expiration dates for the Board.

EXECUTIVE SESSION

In accordance with New York State Department of State Public Officers Law, Article 7, "Open Meetings Law," a motion was made by Mr. McCann that the joint committees go into Executive Session, as the scheduled business agenda included matters directly related to the appointment or employment of particular individuals or corporations. Ms. Merbler seconded the motion, which was approved unanimously. Upon completion of this business matter, and in accordance with New York State Department of State Public Officers Law, Article 7, "Open Meetings Law," a motion was made by Ms. Garafola to continue Executive Session, as the next scheduled business agenda item also included matters directly related to the appointment or employment of particular individuals or corporations. Mr. Sussman seconded the motion, which was approved unanimously without discussion. At the end of this discussion, Ms. Garafola moved to close Executive Session. The motion was seconded by Mr. Bessette, and approved unanimously without discussion.

ADJOURNMENT

With no further business to conduct, the meeting adjourned unanimously at 1:26 p.m.

Respectfully Submitted,

Alex Pena
Board Secretary