



2018-2019 LEAVE RECORD-PROFESSIONAL SERVICE STAFF
For the Period September 1, 2018 - August 31, 2019

SEPTEMBER 2018

S	M	T	W	T	F	S	ANN. LV.	SICK LV.
						1	8/31/2018 Balance	
2	3	4	5	6	7	8	Amount Used	
9	10	11	12	13	14	15	Subtotal	
16	17	18	19	20	21	22	Amount Earned	
23	24	25	26	27	28	29	Balance	
30								



OCTOBER 2018



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
	1	2	3	4	5	6	9/30/2018 Balance	
7	8	9	10	11	12	13	Amount Used	
14	15	16	17	18	19	20	Subtotal	
21	22	23	24	25	26	27	Amount Earned	
28	29	30	31				Balance	



NOVEMBER 2018



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
				1	2	3	10/31/2018 Balance	
4	5	6	7	8	9	10	Amount Used	
11	12	13	14	15	16	17	Subtotal	
18	19	20	21	22	23	24	Amount Earned	
25	26	27	28	29	30		Balance	



DECEMBER 2018



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
						1	11/30/2018 Balance	
2	3	4	5	6	7	8	Amount Used	
9	10	11	12	13	14	15	Subtotal	
16	17	18	19	20	21	22	Amount Earned	
23	24	25	26	27	28	29	Balance	
30	31							



JANUARY 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
		1	2	3	4	5	12/31/2018 Balance	
6	7	8	9	10	11	12	Amount Used	
13	14	15	16	17	18	19	Subtotal	
20	21	22	23	24	25	26	Amount Earned	
27	28	29	30	31			Balance	



FEBRUARY 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
						1	1/31/2019 Balance	
3	4	5	6	7	8	9	Amount Used	
10	11	12	13	14	15	16	Subtotal	
17	18	19	20	21	22	23	Amount Earned	
24	25	26	27	28			Balance	



MARCH 2019

S	M	T	W	T	F	S	ANN. LV.	SICK LV.
						1	2	2/28/2019 Balance
3	4	5	6	7	8	9	Amount Used	
10	11	12	13	14	15	16	Subtotal	
17	18	19	20	21	22	23	Amount Earned	
24	25	26	27	28	29	30	Balance	
31								



APRIL 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
	1	2	3	4	5	6	3/31/2019 Balance	
7	8	9	10	11	12	13	Amount Used	
14	15	16	17	18	19	20	Subtotal	
21	22	23	24	25	26	27	Amount Earned	
28	29	30					Balance	



MAY 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
			1	2	3	4	4/30/2019 Balance	
5	6	7	8	9	10	11	Amount Used	
12	13	14	15	16	17	18	Subtotal	
19	20	21	22	23	24	25	Amount Earned	
26	27	28	29	30	31		Balance	



JUNE 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
						1	5/31/2019 Balance	
2	3	4	5	6	7	8	Amount Used	
9	10	11	12	13	14	15	Subtotal	
16	17	18	19	20	21	22	Amount Earned	
23	24	25	26	27	28	29	Balance	
30								



JULY 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
	1	2	3	4	5	6	6/30/2019 Balance	
7	8	9	10	11	12	13	Amount Used	
14	15	16	17	18	19	20	Subtotal	
21	22	23	24	25	26	27	Amount Earned	
28	29	30	31				Balance	



AUGUST 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
				1	2	3	7/31/2019 Balance	
4	5	6	7	8	9	10	Amount Used	
11	12	13	14	15	16	17	Subtotal	
18	19	20	21	22	23	24	Amount Earned	
25	26	27	28	29	30	31	Balance	



2019-2020 LEAVE RECORD-PROFESSIONAL SERVICE STAFF
For the Period September 1, 2019 - August 31, 2020

SEPTEMBER 2019

S	M	T	W	T	F	S	ANN. LV.	SICK LV.
1	2	3	4	5	6	7	8/31/2019 Balance	
8	9	10	11	12	13	14	Amount Used	
15	16	17	18	19	20	21	Subtotal	
22	23	24	25	26	27	28	Amount Earned	
29	30						Balance	



OCTOBER 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
		1	2	3	4	5	9/30/2019 Balance	
6	7	8	9	10	11	12	Amount Used	
13	14	15	16	17	18	19	Subtotal	
20	21	22	23	24	25	26	Amount Earned	
27	28	29	30	31			Balance	



NOVEMBER 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
					1	2	10/31/2019 Balance	
3	4	5	6	7	8	9	Amount Used	
10	11	12	13	14	15	16	Subtotal	
17	18	19	20	21	22	23	Amount Earned	
24	25	26	27	28	29	30	Balance	



DECEMBER 2019



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
1	2	3	4	5	6	7	11/30/2019 Balance	
8	9	10	11	12	13	14	Amount Used	
15	16	17	18	19	20	21	Subtotal	
22	23	24	25	26	27	28	Amount Earned	
29	30	31					Balance	



JANUARY 2020



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
			1	2	3	4	12/31/2019 Balance	
5	6	7	8	9	10	11	Amount Used	
12	13	14	15	16	17	18	Subtotal	
19	20	21	22	23	24	25	Amount Earned	
26	27	28	29	30	31		Balance	



FEBRUARY 2020



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
						1	1/31/2020 Balance	
2	3	4	5	6	7	8	Amount Used	
9	10	11	12	13	14	15	Subtotal	
16	17	18	19	20	21	22	Amount Earned	
23	24	25	26	27	28	29	Balance	

MARCH 2020

S	M	T	W	T	F	S	ANN. LV.	SICK LV.
1	2	3	4	5	6	7	2/28/2020 Balance	
8	9	10	11	12	13	14	Amount Used	
15	16	17	18	19	20	21	Subtotal	
22	23	24	25	26	27	28	Amount Earned	
29	30	31					Balance	



APRIL 2020



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
			1	2	3	4	3/31/2020 Balance	
5	6	7	8	9	10	11	Amount Used	
12	13	14	15	16	17	18	Subtotal	
19	20	21	22	23	24	25	Amount Earned	
26	27	28	29	30			Balance	



MAY 2020



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
					1	2	4/30/2020 Balance	
3	4	5	6	7	8	9	Amount Used	
10	11	12	13	14	15	16	Subtotal	
17	18	19	20	21	22	23	Amount Earned	
24	25	26	27	28	29	30	Balance	
31								



JUNE 2020



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
	1	2	3	4	5	6	5/31/2020 Balance	
7	8	9	10	11	12	13	Amount Used	
14	15	16	17	18	19	20	Subtotal	
21	22	23	24	25	26	27	Amount Earned	
28	29	30					Balance	



JULY 2020



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
			1	2	3	4	6/30/2020 Balance	
5	6	7	8	9	10	11	Amount Used	
12	13	14	15	16	17	18	Subtotal	
19	20	21	22	23	24	25	Amount Earned	
26	27	28	29	30	31		Balance	



AUGUST 2020



S	M	T	W	T	F	S	ANN. LV.	SICK LV.
						1	7/31/2020 Balance	
2	3	4	5	6	7	8	Amount Used	
9	10	11	12	13	14	15	Subtotal	
16	17	18	19	20	21	22	Amount Earned	
23	24	25	26	27	28	29	Balance	
30	31							

