

Instructions for the Biosafety Evaluation

The Principal Investigator is responsible for filling out page one of the Biosafety Evaluation. This form is on-line and can be found at <http://www.albany.edu/ehs/IBC.shtml> .

Once completed, email the form to the Biosafety officer at mmconville@albany.edu

You will then be contacted by the Biosafety Officer to arrange a visit to the lab in which the research will be performed. At that time, the Biosafety Officer will complete the remainder of the form.

The form will then be reviewed by the Institutional Biosafety Committee Chair and the Biosafety Officer. If warranted, by the type of research, your protocol may then be reviewed by the full Institutional Biosafety Committee at their next meeting.

You will be informed by the Biosafety Officer if a committee review is necessary.

Once the Biosafety Evaluation Form is completed and submitted, you may begin research, unless informed otherwise by the BSO or IBC Chair.

For questions contact: Michelle McConville Biosafety Officer
 Phone 442-3425
 Email: mmconville@albany.edu

BIOSAFETY EVALUATION

Protocol Title:			
Number:			
Principal Investigator: Name	On-Campus Address	Department	Email
Position and Title:	<input type="checkbox"/> Faculty <input type="checkbox"/> University at Albany Graduate Student <input type="checkbox"/> Staff <input type="checkbox"/> Other (specify)		
Research Staff: Name	Function and Title:		
Lab Location:			
Responsible Party:			

**Brief Protocol Description,
including Risk
Assessment:**