SAMPLE I-765 for STEM OPT Application

ISSS comments are in grey boxes. You must send USCIS all 7 pages of this form when applying. This is to serve as a visual example only, not as a template. Please read the USCIS instructions in order to complete your individual form correctly.

This entire form must be completed in black ink, either typed or written with black pen. Any boxes which do not apply to you should be filled in with “N/A.”

Part 1: You must check a box
Because you are applying for a STEM OPT extension, check 1.c. for “Renewal

I am applying for (select only one box):
1.a. Initial permission to accept employment.
1.b. Replacement of lost, stolen, or damaged employment authorization document, or correction of my employment authorization document NOT DUE to U.S. Citizenship and Immigration Services (USCIS) error.
NOTE: Replacement (correction) of an employment authorization document due to USCIS error does not require a new Form I-765 and filing fee. Refer to Replacement for Card Error in the What is the Filing Fee section for further details.
1.c. Renewal of my permission to accept employment (Attach a copy of your most recent I-766, if applicable).

Part 2: Information About You

Your Full Legal Name
1.a. Family Name (Last Name) Smith
1.b. Given Name (First Name) John
1.c. Middle Name Taylor

Other Names Used
Provide all other names you have ever used: maiden name, and nicknames. If you need to complete this section, use the space provided in Part 1 for further details.
2.a. Family Name (Last Name) N/A
2.b. Given Name (First Name) N/A
2.c. Middle Name N/A

Disclaimer:
The information contained in this form is provided as a service to international students, faculty and staff at the University at Albany. It does not constitute legal advice. We try to provide useful information, but we make no claims, promises or guarantees about the accuracy, completeness or adequacy of the information contained in or linked to any associated site or form. Neither the University at Albany nor ISSS is responsible for any errors or omissions contained in this form, or for the results obtained from the use of this information. Nothing provided herein should be used as a substitute for the advice of competent legal counsel; students may wish to consult an immigration attorney on the specifics of their case as needed.

Check the edition date in the lower right corner. The edition date may have been updated at the time you are applying, so please check USCIS’s website for the latest edition.
This is where they will mail your EAD card. It must be a valid address 3-5 months after you apply, and someone must be available to sign when it is delivered. If it is your address, write N/A in 5.a. If it is going to a friend’s house, include the friend’s name in Item 5.a. and fill in the friend’s address. If you want to use ISSS’s address, enter the information below.

U.S. Physical Address

7.a. Street Number and Name
7.c. City or Town
7.d. State □ NY □
7.e. ZIP Code

Other Information

8. Alien Registration Number (A-Number) (if any)
9. USCIS Online Account Number (if any)

10. Gender
11. Marital Status
   □ Single □ Married

12. Have you previously filed Form I-765?
   □ Yes □ No

13. Provide your Social Security number (SSN) (if known).
   □ Yes □ No

14. Do you want the SSA to issue you a Social Security card? (You must also answer “Yes” to Item Number 15.
   Consent for Disclosure, to receive a card.)
   □ Yes □ No

NOTE: If you answered “No” to Item Number 14, skip to Part 2. Item Number 18.a. If you answered “Yes” to Item Number 14, you must also answer “Yes” to Item Number 15.


NOTE: If you answered “No” to Item Number 14 - 15, provide the information requested in Item Numbers 16.a.

16. Father’s Name
17. Mother’s Name

Your Country or Countries of Citizenship or Nationality

18. Country
   □ India □ N/A

#5: This is where they will mail your EAD card. It must be a valid address 3-5 months after you apply, and someone must be available to sign when it is delivered. If it is your address, write N/A in 5.a. If it is going to a friend’s house, include the friend’s name in Item 5.a. and fill in the friend’s address. If you want to use ISSS’s address, enter the information below.

#14-17: If you want the SSA to issue you a SSN with this I-765, check “Yes” to items 14 and 15, and fill in Items 16-17. If you would prefer to apply for a SSN in person once you get your EAD card, check “No” and go to Item 18.a. You must have a SSN to be paid.

#7: If your mailing address is different than your US Physical Address (where you physically reside) fill in item 7. This must match your SEVIS USA address in MyUAAlbany. If the address changes while your I-765 is pending contact ISSS.

#8: This is the USCIS number on your EAD Card. #9: Most students will not have unless you previously filed an application through USCIS ELIS

#12: Check “Yes” and include a copy of the EAD card or any other notices (such as a withdrawal notice or denial notice). Then see Part 6, Additional Information.

#13a: If you have ever been issued a SSN card, you must check Yes and provide your SSN in Item 13.b

#18: Please list all countries with you are currently a citizen or national of.
#19: Enter the information about your place of birth. Include the names exactly as they were at your time of birth, even if the names of the city/state/province/country etc., have since changed.

19.a. City/Town/Village of Birth
Jejurí

19.b. State/Province of Birth
Maharashtra

19.c. Country of Birth
India

20. Date of Birth (mm/dd/yyyy) 08/05/1995

#27: STEM OPT: (C) (3) (C)

#28.a.: Write your STEM degree level (bachelor’s, master’s, or PhD) and major

#28.b.: Must be employer name exactly as in e-Verify

#28.c.: Get e-Verify number from employer, it is usually 5-7 digits. It is not the same as an EIN.

#21-#24: Get this information from your most recent I-94. If your I-94 or travel history is incorrect consult ISSS for additional guidance.

21.a. Form I-94 Arrival-Departure Record Number (if any) 12345678901

21.b. Passport Number of Your Most Recently Issued Passport G1234567

21.c: For most students, the answer to 21c will be “N/A” unless you have entered on a travel document that isn’t a passport.

21.d. Country That Issued Your Passport or Travel Document India

21.e. Expiration Date of Travel Document (mm/dd/yyyy) 05/31/2022

22. Date of Your Last Arrival in the United States 08/31/2017

23. Place of Your Last Arrival in the United States NYC JFK

24. Immigration Status at Your Last Arrival (for example, B-2 visitor, F-1 student, or no status)
F-1 Student

25. Your Current Immigration Status or Category (for example, B-2 visitor, F-1 student, parolee, deferred action, or no status or category)
F-1 Student

26. Student and Exchange Visitor Information System (SEVIS) Number (if any) N-0000123456

#23: Enter the city and port of entry you last entered at.

#24: This is the status you last entered the United States in, whether or not it was F-1.

#25: This must be F-1 student.

#26: If you used other SEVIS numbers you must enter those on Part 6.
Part 3: Read the applicant statement in its entirety and check the appropriate box. For most students, it will be 1.a. most students will complete the form on their own without an interpreter or preparer. Make sure you read and understand the applicant’s declaration and certification before signing.

NOTE: Refer to the Special Filing Instructions for Those With Pending Asylum Applications (c)(8) section of the Form I-765 Instructions for more information.

31.a. (c)(35) and (c)(36) Eligibility Category. If you entered the eligibility category (c)(35) in Item Number 27, please provide the receipt number of your Form I-797 Notice for Form I-140, Immigrant Petition for Alien Worker. If you entered the eligibility category (c)(36) in Item Number 27, please provide the receipt number of your spouse’s or parent’s Form I-797 Notice for Form I-140.

31.b. If you entered the eligibility category (c)(35) or (c)(36) in Item Number 27, have you EVER been arrested for and/or convicted of any crime? ☐ Yes ☐ No

NOTE: If you answered “Yes” to Item Number 31.b., refer to Employment-Based Nonimmigrant Categories, Items 8 - 9., in the Who May File Form I-765 section of the Form I-765 Instructions for information about providing court dispositions.

Applicant’s Statement

NOTE: Select the box for either Item Number 1.a. or 1.b. If applicable, select the box for Item Number 2.

1.a. ☒ I can read and understand English, and I have read and understand every question and instruction on this application and my answer to every question.

1.b. ☐ The interpreter named in Part 4, read to me every question and instruction on this application and my answer to every question in a language in which I am fluent, and I understood everything.

2. ☐ At my request, the preparer named in Part 5, prepared this application for me based only upon information I provided or authorized.

Applicant’s Contact Information

3. Applicant’s Daytime Telephone Number
   518-555-1234

4. Applicant’s Mobile Telephone Number (if any)
   518-555-9876

5. Applicant’s Email Address (if any)
   jsmithex@albany.edu

6. ☐ Select this box if you are a Salvadoran or Guatemalan national eligible for benefits under the ABC settlement agreement.

Applicant’s Declaration and Certification

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any and all of my records that USCIS may need to determine my eligibility for the immigration benefit that I seek.

I furthermore authorize release of information contained in this application, in supporting documents, and in my USCIS records, to other entities and persons where necessary for the administration and enforcement of U.S. immigration law.
Part 3. Applicant's Statement, Contact Information, Declaration, Certification, and Signature (continued)

I understand that USCIS may require me to appear for an appointment to take my biometrics (fingerprints, photograph, and/or signature) and, at that time, if I am required to provide biometrics, I will be required to sign an oath reaffirming that:

1) I reviewed and understood all of the information contained in, and submitted with, my application; and

2) All of this information was complete, true, and correct at the time of filing.

I certify, under penalty of perjury, that:

Your signature must be an original signature in black pen. It cannot be electronic or typed.

Applicant's Signature

7.a. Applicant's Signature

7.b. Date of Signature (mm/dd/yyyy)

NOTE TO ALL APPLICANTS: If you do not completely fill out this application or fail to submit required documents listed in the instructions, USCIS may deny your application.

Part 4. Interpreter's Contact Information, Certification, and Signature

Provide the following information about the interpreter.

Interpreter's Full Name

1.a. Interpreter's Family Name (Last Name)

1.b. Interpreter's Given Name (First Name)

2. Interpreter's Business or Organization Name (if any)

Interpreter's Certification

I certify, under penalty of perjury, that:

I am fluent in English and , which is the same language specified in Part 3, Item Number 1.b., and I have read to this applicant in the identified language every question and instruction on this application and his or her answer to every question. The applicant informed me that he or she understands every instruction, question, and answer on the application, including the Applicant's Declaration and Certification, and has verified the accuracy of every answer.

Interpreter's Signature

7.a. Interpreter's Signature

7.b. Date of Signature (mm/dd/yyyy)
Most students will not use an interpreter or preparer. That’s why here the boxes are filled in with “N/A.”
Part 6 is for additional information. All students must complete it and submit it to USCIS, however if you do not have additional information required by the USCIS instructions you may fill in your name (1a-1c) and sign and date but mark this section as “N/A.” You may need to fill information on this part if, for example, one of your answers to a question does not fit in the box (this is sometimes common with names). If you have previously used CPT or OPT you should also indicate that here, and include photocopies of the I-20(s) with CPT and OPT authorization. The same is true if you have ever used a different SEVIS ID while studying in the U.S.

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**Part 6. Additional Information**

If you need extra space to provide any additional information within this application, use the space below. If you need more space than provided, you may make copies of this page to include with this application or attach a separate sheet.

1. a. Name: Smith
   b. Middle Name: John
   c. Last Name: Taylor

2. A-Number (if any):

3. a. Page Number: 3
   b. Part Number: 2
   c. Item Number: 26

4. a. Page Number: 2
   b. Part Number: 2
   c. Item Number: 12

5. a. Page Number: 3
   b. Part Number: 2
   c. Item Number: 27
   d. I was previously authorized for part-time CPT for my master's program from 8/27/2016-12/15/2016. I have enclosed a copy of my I-20 as documentation of this authorization.

6. a. Page Number: N/A
   b. Part Number: N/A
   c. Item Number: N/A

7. a. Page Number: N/A
   b. Part Number: N/A
   c. Item Number: N/A

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Make sure to note which page number, part number, and item number you are referencing.

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4.d. I have previously been filed an I-765 which was granted. I was authorized for post-completion OPT based on my master's program from 10/01/2017-10/01/2018. I have enclosed my prior I-20 and EAD card as documentation of this authorization.

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Sign and date this page in black pen ink.

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John T. Smith 9.4.2020