How to pay your STEM OPT Fee (6 steps)

This fee must be paid before you can submit the STEM OPT Request EForm. A screenshot of the receipt email is required to submit the EForm to ISSS.

1.) Please navigate to the following website:
   https://epay.albany.edu/C21455_ustores/web/store_main.jsp?STOREID=80&SINGLESTORE=true

2.) Once on the page, select the category of the fee you wish to pay. Select “STEM OPT Fees”

3.) When the product opens up in a new screen, select “add to cart” in the bottom right.

   Please note: While the fee here is listed as $0 you will be asked to select the correct filing fee based on time of filing from a dropdown menu on the next page:
4.) On the next screen please read all instructions at the top. There are three drop downs you must answer at the bottom of the page, including verifying which fee tier you fall into:

- Students who submit a complete STEM OPT Request Eform 90 to 31 days prior to the expiration of their post-completion OPT EAD card will be charged $200
- Students who submit a complete STEM OPT Request Eform 30 days to 1 day prior to the expiration of their post-completion OPT EAD will be charged $300
- If a student originally paid $200 accidentally instead of the $300 fee, the student can make that additional payment here as well. Please choose the third option when making payment if you have been asked to pay a filing fee correction.

Please make sure to answer this question accurately, because if you do not pay the right fee amount this can delay processing of your application. Then, hit “Continue.”

5.) Select checkout and proceed through the payment screens

![Checkout Screen](image)

6.) At the end, take a screenshot of your receipt and/or receipt email to upload with your STEM OPT EForm request.