

How to pay your STEM OPT Fee (6 steps)

This fee must be paid *before* you can submit the STEM OPT Request EForm. A screenshot of the receipt email is required to submit the EForm to ISSS.

1.) Please navigate to the following website:

https://epay.albany.edu/C21455_ustores/web/store_main.jsp?STOREID=80&SINGLESTORE=true

2.) Once on the page, select the category of the fee you wish to pay. Select “STEM OPT Fees”

STEM OPT and Scholar Fee Payments
Please select the fee you are paying, and fill out all required information.

STEM OPT FEE
The STEM OPT fee is charged on a tiered rate system based on when the completed STEM OPT Request EForm application is submitted to ISSS. Once you have paid your fee, your receipt must be uploaded into the STEM OPT application in the ISSS student portal. You will be emailed the receipt once payment has been received and processed. For more information about this fee and instructions for the ISSS STEM OPT application, please visit this [page](#).

SCHOLAR FEE
The scholar fee amount to be paid depends on the service you are requesting and whether J-2 dependents are involved. For more information about this fee and instructions for related document requests, please visit the following [page](#).

Please Make Your Selection



SCHOLAR FEES




STEM OPT FEE

3.) When the product opens up in a new screen, select “add to cart” in the bottom right.

Please note: While the fee here is listed as \$0 you will be asked to select the correct filing fee based on time of filing from a dropdown menu on the next page:

STEM OPT FEE

Home / STEM OPT FEE



STEM OPT FEE


For more information on product and pricing, click on the “shopping cart” symbol.

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Once you have paid your fee, your receipt must be uploaded into the STEM OPT application in the ISSS student portal. You will be emailed a receipt once payment has been received.

Price: \$0.00

Quantity:


Add To Cart

4.) On the next screen please read all instructions at the top. There are three drop downs you must answer at the bottom of the page, including verifying which fee tier you fall into:

- Students who submit a complete STEM OPT Request Eform 90 to 31 days prior to the expiration of their post-completion OPT EAD card will be charged \$200
- Students who submit a complete STEM OPT Request Eform 30 days to 1 day prior to the expiration of their post-completion OPT EAD will be charged \$300
- If a student originally paid \$200 accidentally instead of the \$300 fee, the student can make that additional payment here as well. Please choose the third option when making payment if you have been asked to pay a filing fee correction.

Please make sure to answer this question accurately, because if you do not pay the right fee amount this can delay processing of your application. Then, hit “Continue.”

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• Students who submit a complete STEM OPT Request Eform 30 days to 1 day prior to the expiration of their post-completion OPT EAD will be charged \$300
• If you originally paid the \$200 accidentally instead of the \$300 fee, you can make that additional payment here as well. Please choose the third option when making payment.

For more information about this fee and instructions for the ISSS STEM OPT application, please visit <https://www.albany.edu/iss/89496.php#app>.

Stock number: 6813875
Price: \$0.00
Quantity: 1

I am within *

Select One

Select One

90 to 31 days prior to Expiration (\$ 200.00)
30 to 7 days prior to Expiration (\$ 300.00)
Correction Fee (\$ 100.00)
Yes

regarding the STEM OPT FEE *

Continue

5.) Select checkout and proceed through the payment screens

My Cart — Delivery — Payment — Confirmation — Receipt

Items in your Cart

Item Name	Quantity	Remove	Amount
STEM OPT FEE	1		\$200.00

Stock number: 6813875

I acknowledge I have read and agree with all policies regarding the STEM OPT FEE: Yes

Total: \$200.00

Continue Shopping **Checkout**

6.) At the end, take a screenshot of your receipt and/or receipt email to upload with your STEM OPT EForm request.