

UNIVERSITY AT ALBANY, SUNY CERTIFICATE OF INSURANCE

This is to certify to the University at Albany, SUNY that the insurance policies listed below have been issued by the undersigned for the below named contractor and are in full force and effect on the date borne by this Certificate.

Name of Insured Contractor: _____

Address of Insured Contractor: _____

Certificate Holder: University at Albany, 1400 Washington Ave Management Services Center 302, Albany, NY 12222

Table 1	Minimum Limits for Commercial General Liability and Pollution Legal Liability					
	Contract Value	Other Services*	Contract Value	Design (A&E)	Construction Management	Construction
	Up to \$500,000	\$1,000,000/\$2,000,000	Up to \$5,000,000	\$1,000,000/\$2,000,000	\$2,000,000/\$3,000,000	\$3,000,000/\$4,000,000
	\$500,001 to \$1,000,000	\$2,000,000/\$3,000,000	\$5,000,001 to \$10,000,000	\$2,000,001/\$3,000,000	\$3,000,001/\$5,000,000	\$4,000,001/\$5,000,000
	Greater than \$1,000,000	\$3,000,000/\$4,000,000	\$10,000,001 to \$50,000,000	\$3,000,001/\$5,000,000	\$5,000,001/\$10,000,000	\$7,000,000/\$10,000,000
			>\$50,000,000	\$4,000,000/\$6,000,000	\$10,000,000/\$15,000,000	\$15,000,000/\$25,000,000

*Other services include but are not limited to abatement, accounting, information technology, legal, maintenance, repair, replacement, removal, testing and other non-A&E services.

Table 2	Minimum Limits for Professional Liability/Errors and Omissions			
	Contract Value	Other Professional Services**	Contract Value	Design (A&E)
	Up to \$500,000	\$1,000,000/\$2,000,000	Up to \$25,000,000	\$3,000,000/\$5,000,000
	Greater than \$500,001	\$3,000,000/\$4,000,000	More than \$25,000,000	\$4,000,000/\$6,000,000

**Other professional services include but are not limited to accounting, legal, and services required to be licensed or registered with a regulatory entity.

Insurance Policies Required for All Procurements			
Insurance Type	Required (Yes/No)	Contractor Policy Amounts	Minimum Limits and Other Information
<u>Automobile Liability</u> Policy #: Policy Term:	Yes	Each Occurrence/Aggregate \$ _____/ \$ _____	\$2,000,000 each accident; if the autos are used for transporting hazardous materials the Contractor shall provide Pollution Liability broadened coverage for covered autos as well as proof of Motor Carrier Act Endorsement. The minimum limit for Charter Bus services is \$5,000,000. All subcontracted Charter Bus vendors must carry the same insurance and the University at Albany must be advised and must give consent to the use of any subcontracted bus company(ies).
<u>Commercial General Liability</u> Policy #: Policy Term:	Yes	Each Occurrence/Aggregate \$ _____/ \$ _____	Please see Table 1 for minimum limits. An umbrella/excess liability policy can be maintained if the limits on the contractor's commercial general liability policy are insufficient for the above project.
<u>Disability Insurance</u> Policy #: N/A Policy Term: N/A	Yes	As required by New York State law.	As required by New York State Law: One of the following forms must be provided as proof of insurance: (1) CE-200 – Certification of Attestation of Exemption from Workers' Compensation and/or Disability Insurance; (2) Form DB-120.1 – Certificate of Disability Benefits Insurance; (3) Form DB-155- Certificate of Disability Benefits Self-Insurance.
<u>Workers' Compensation</u> Policy #: N/A Policy Term: N/A	Yes	As required by New York State law.	As required by New York State Law: One of the following forms must be provided as proof of insurance: (1) CE-200 – Certification of Attestation of Exemption from Workers' Compensation and/or Disability Insurance; (2) Form C-105.2 – Certificate of Workers Compensation Insurance; (3) Form U-26.3 - Certificate of Workers Compensation Insurance; (4) Form SI-12 - Certificate of Workers Compensation Insurance Self Insurance; (5) Form GSI-105.2 – Certificate in Participation in Workers' Compensation Group Self- Insurance.

Excess/Umbrella Liability (Required if Contractor's Policy Amounts for Automobile and/or Commercial General Do Not Meet Specified Contract Amounts)			
Insurance Type	Required (Yes/No)	Contractor Policy Amounts	Minimum Limits and Other Information
<u>Excess/Umbrella Liability</u> Policy #: Policy Term:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Each Occurrence/Aggregate \$ _____/ \$ _____	Provides coverage when the Automobile and/or Commercial General Liability policies are insufficient to meet the specified limits. Such policy shall follow the same form as the primary policies.

Procurement Dependent Insurance Policies			
Insurance Type	Required (Yes/No)	Contractor Policy Amounts	Minimum Limits and Other Information

Builders Risk Policy #: Policy Term:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Each Occurrence/Aggregate \$ _____/ \$ _____	Coverage protecting insurable interest in materials, fixtures and/or equipment being used in the construction or renovation of a building or structure should those items sustain physical loss or damage from a covered cause. The Contractor shall provide a Builders Risk Insurance policy covering all risks in completed value form on Form BRIC provided by the University.
Employers Practices Liability Policy #: Policy Term:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Each Occurrence/Aggregate \$ _____/ \$ _____	The minimum limit will be derived based on a number of factors, including business size, business type and associated risk of employment practices.
Garage Liability Policy #: Policy Term:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Each Occurrence/Aggregate \$ _____/ \$ _____	\$1,000,000 for garage operations. Garagekeepers liability: \$100,000 per vehicle in custody, \$500,000 aggregate on a "direct primary basis" (compensation will be paid for damage even if the garage has no legal obligation). Covers liability for the premises and operations, products and completed operations. Contractor shall provide a Garage Liability policy, including Garagekeepers' liability coverage, if any of the following occur: The University's vehicle is towed, repaired or garaged; The University leases parking facility that it owns; Contractor's business is the garaging business.
Owners and Contractors Protective Liability Policy #: Policy Term:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Each Occurrence/Aggregate \$ _____/ \$ _____	\$3,000,000 combined (bodily injury and property damage) single limit per occurrence; \$5,000,000 aggregate
Pollution Legal Liability/Environmental Liability Policy #: Policy Term:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Each Occurrence/Aggregate \$ _____/ \$ _____	Please see Table 1 for minimum limits. Provides property owners and operators coverage for pollution conditions associated with owned/operated properties, disposal sites, contracting operations and transportation exposures. Work involving abatement, removal, repair, replacement, enclosure, encapsulation and/or disposal of any petroleum, petroleum product, hazardous and/or bio-hazardous material or substance.
Property Insurance Policy #: Policy Term:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Each Occurrence/Aggregate \$ _____/ \$ _____	Contractor shall secure, pay for and maintain the necessary amount of Property Insurance for protection against the loss of owned, borrowed or rented equipment and tools. May be called Contractor's Equipment Insurance.
Professional Liability Policy #: Policy Term:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Each Occurrence/Aggregate \$ _____/ \$ _____	Please see Table 2 for minimum limits. Contractor is required to carry Professional Liability Insurance whenever the services provided are required to be certified, licensed or registered by a regulatory entity and/or where the provider's error in judgment, planning, or design results in a financial loss to the University. May be referred to as Errors and Omissions Insurance.

The below signed insurance company representative, duly licensed to do business in the State of New York, issuing the above listed policies for the referenced contractor, hereby agrees:

1. That the insurance policies listed above conform with either the requirements of the procurement document(s) or as set forth in the Agreement between the Contractor and the University.
2. That the University at Albany, SUNY will be given a thirty (30) day advanced written notice if for any reason the policies listed above are changed, amended, cancelled or non-renewed.
3. That the University at Albany shall not be liable for the payment of the premium on any of the insurance policies listed.
4. That there is no inconsistency or conflict with or between any of the terms, provisions and conditions hereof, except for those listed on the attached document.
5. The policies listed above shall have the following selected entities as endorsed additional insured:
 - State Of New York State University of New York
 - University at Albany The Research Foundation for The State University of New York Dormitory Authority of the State of New York
 - State University Construction Fund University Auxiliary Services Inc. The University at Albany Foundation Student Housing Corporation
 - Fuller Road Management Corporation University at Albany Alumni Association University at Albany BioScience Development Corporation

Name of Insurance Agency:	Printed Name of Insurance Agency Authorized Representative:	
Address of Insurance Agency:		
Signature of Insurance Agency Authorized Representative:	E-Mail Address:	Date:

Campus Use Only: Project Title: _____ Contract Number/Project Number: _____ Contract Value: \$ _____