

UNIVERSITY POLICY AND PLANNING COUNCIL

February 17, 2021 – 3:45 p.m. to 5:45 p.m.

(via Zoom)

MEETING MINUTES

Present: S. Axley; Y-H. Chen; S. Commuri; C. Fauchon (Recorder, non-voting); H. Horton; Z. Lawrence (Chair); L. Ndambuki; K. Reinhold.

Guests: G. Berg, CEHC; Billie Franchini, Institute for Teaching, Learning, and Academic Leadership; S. Galime, Provost's Office; Emily Kilcer, University Libraries; J.A. Malatesta, Undergraduate Education; R. Mugridge, University Libraries; T. Udo, School of Public Health; C. LaValley, School of Public Health; B. Szelest, President's Office; L. Van Berkomp, University Libraries; K. Winchester, Undergraduate Education.

I. Approvals of Minutes

Approval of minutes: November 4, 2020 meeting

A motion was made and seconded to approve the April 8 2020 minutes. The minutes were approved without any revision. New member Suraj Commuri abstained.

Vote: Yes = 6 No= 0 Abstain= 1

II. Chair's report

The remainder of the Spring 2021 UPPC meeting are scheduled for March 3rd, March 31st, and April 14st. Chair Lawrence reported that a couple of members had asked if it would be possible to move up all future Spring 2021 UPPC meeting to 3 p.m. instead of 3:45 p.m. due to scheduling conflicts. Any member objecting to this proposal is asked to contact Chair Lawrence or UPPC Staff Support Corinne Fauchon in the next couple of days. The final agreed-upon start time will be confirmed in the Zoom invitations that will be sent on Friday or soon after.

III. Program Proposal: Graduate Certificate in HIV Studies

Tomoko Udo and Celine LaValley, School of Public Health, presented the Proposal. The *Graduate Certificate in HIV Studies Graduate Certificate* aims to prepare students for work in HIV prevention and related issues. The program would be open to students enrolled in graduate degree programs, but it would also be offered as a self-standing program of a minimum of 12 credit hours. The competencies fulfilled would be translatable to local, state, and federal government as well as non-government agencies and public health

research. Students would be able to choose between an Applied Track or a Research Track, based on their career goals.

Professor Udo pointed out that the program had been designed to rely on existing courses and on existing faculty and support services, therefore the financial impact would be minimum.

Professor Udo invited questions and comments. Member Suraj Commuri pointed out an administrative omission on the Course and Program Action Form due to the pdf format. The original was checked for accuracy.

Member Karin Reinhold pointed out that the certificate title might be too restrictive; the program as written includes only one course on HIV; the other courses in the certificate prepare the students for other areas and related issues. She suggested considering a somewhat less specific title for the program so that it would reflect the broader training offered.

IV. Open Access Policy Review

The UPPC has been asked to review the University's proposed Open Access Policy draft and to report our findings to the SEC prior to presentation before the full Senate.

Library Information Systems and Computing Council (LISC) Open Access workgroup members Rebecca Mugridge, Billie Franchini, Emily Kilcer and Lindsay Van Berkomp joined the meeting to give an overview of the Policy with the participation of Dean of Libraries Rebecca Mugridge. LISC Chair Billie Franchini explained how the policy came to be years ago, under the direction of former Chancellor Johnson. University at Albany was asked by SUNY to develop a draft by March 2020. This date was delayed because of COVID.

LISC member Emily Kilcer presented the 5/20/2020 draft version. The University Author grants the University non-exclusive license to exercise any and all rights under Copyright relating to each of their peer-reviewed Scholarly Articles, provided that the articles are not sold by the University, for the purpose of making their Scholarly Articles widely and freely available. The University Author retains Copyright ownership of the Scholarly Article. The University Author can also request a "no question asked" waiver (available from the University Libraries' website) to opt-out of Open Access.

LISC member Emily Kilcer pointed out first and foremost, the policy is geared for University Authors to use their work as they want. The goal of open distribution is to empower University Authors: Through Open Access, University Authors' work can have a bigger impact and increased readership.

UPPC members asked for clarifications regarding opting-out of Open Access through the waiver available on the University Libraries' website. The option of opting-out is across the board, not for individual pieces. UPPC member Suraj Commuri suggested adding a simple sentence or two to the waiver to point out the benefits of the Open Access. UPPC Chair Zina Lawrence pointed out that the Open Access Policy is only applicable to works done at University at Albany. LISC member Emily Kilcer concluded the discussion by

reminding the members that the Open Access allows the University Authors to retain all their rights. UPPC Chair Zina Lawrence thanked the Open Access workgroup members.

Bruce Szelest, Steven Galime, Rebecca Mugridge, Billie Franchini, Emily Kilcer and Lindsay Van Berkom left the meeting at 5 p.m.

V. Provost Report

There was no report from the Office of the Provost for this session.

VI. Committee report: RAPC / UFC

Joined RAPC (Resource Analysis and Planning Committee) and UFC (University Facilities Committee) committees Co-Chair Karin Reinhold gave the report. The joined committees met in the beginning of December. The joined committees received an update from the Covid-19 budget groups on measures that could be taken to save money on that front. Going forward: The time of the joined committees meeting might be changed – this will be communicated to the members. The next meeting will be looking at the Master Planning process.: The joined committees would like a place where Faculty and Staff could give feedback. The joined committees will also be looking at vaccine coverage on campus, especially for faculty and staff at higher risk. UUP did a survey regarding Covid-19 and the perception on campus: While most faculty and staff feel safe on campus, there are some who do not feel safe. The UUP survey result will be sent to the UUP members.

VII. New Business

Going forward, member Karin Reinhold mentioned that it would be helpful to get updated information from Finance regarding the budget. V.P. for Finance and Administration Todd Foreman will be asked to meet at one of our next meetings. Chair Zina Lawrence also mentioned that the Council might be asked to look at some resolutions that will be coming out of the Senate.

I. Adjournment

Meeting ended at 5:10 p.m.

Minutes prepared by: Corinne Fauchon

Minutes Approved: 3/3/2021