SPECIAL CONSIDERATIONS

The Principal Investigator is strongly encouraged to notify SPA and their Department Administrator and/or Chair of their intent to submit a proposal as soon as the decision is made. This prior notification is especially important in the following instances:

- International activity, collaborators or travel
- Large, complex programs (Program Project/Center proposals)
- Projects involving other UAlbany departments and/or other institutions
- Limitations on the number of institutional applicants (See Limited Submissions Policy)
- Projects that involve controlled, secure or HIPAA data for which higher-than-standard secure data storage will be required
- Unusual terms and conditions referenced in the funding announcement
- Requests for deviations from Institution, School or College policies or practices (i.e. Clinical Trial Component, waiver requests)
- New initiatives involving significant resources requiring School/Department approvals
  - New curriculum/certificate programs
  - Additional campus space, alterations/renovations to existing space, increased administrative support
  - Specialized project equipment such as drones
- Will Export Controls come into play on your project
- Any involvement of Human Subjects or Animals will require submission and approval of protocols through the Office of Research and Regulatory Compliance.