Empire Commons License Understanding Form

This document is NOT a lease. This document is an attempt to highlight sections of the Residence Hall and Apartments License 2016-17 that directly impacts Empire Commons’ residents. As a student who has completed the Housing Sign-up application and process and been assigned to Empire Commons for the 2016-17 license period, you have already agreed to all of the information found in this document while completing your application on MyUAlbany. Nevertheless, the Department of Residential Life and University Apartments wish to ensure that you are making an informed decision.

License Dates
You have signed up for a space on Empire Commons, which includes Fall 2016 and Spring 2017 (not the summer). Your license runs from August 27, 2016 through May 21, 2017 at 6PM.

Room Types
Empire Commons Clusters A, B, C, D, E1, F, & G are four bedroom/two bathroom apartments. However, if you signed up for a space in Buildings E2 & E3 you understand that you are moving into a four bedroom/four bathroom configuration, which costs more money than a 4 bedroom/2 bathroom configuration on Empire Commons.

Cancellation
There is no financial penalty to cancel your license so long as you request cancellation, in writing, no later than April 29th, 2015 (for continuing students) and August 1st, 2016 (for new students).

Mid-Year Termination
In December 2016/January 2017, if you wish to terminate your license for any reason other than Study Abroad or University at Albany credit bearing internships that occur more than 50 miles from the University, there is a $400 license termination fee for Empire Commons’ residents. The $400 fee applies to you even if you are terminating your license for GRADUATION.

Acknowledgement
By signing this form, you (the student) understand and agree that you are signing up for a space on Empire Commons for license term 2016 – 17 and that you are aware of and will comply with the information above. You also understand and agree that you are bound by and will comply with all the rules and regulations as written in the University at Albany Community Rights and Responsibilities and the Department of Residential Life Terms and Conditions of the University Residence Halls & Apartment License 2016 – 17. (You have already agreed to abide by these terms when you completed your online housing application.) Failure to print, sign and return this form to the Empire Commons Community Building office by Wednesday March 9th, 2016 by or before 4pm, may lead to cancellation of your 2016-17 Empire Commons assignment.

Print Name: ____________________________

Signature: ______________________________

Student ID #: (begins with 00) _________________

Cell Phone #: ______________________________

Assigned room (as indicated on your online MyUAlbany application): ______________________

Date: _________________________________

Printed name of staff member receiving form at Empire Office: ________________________________