How to Authorize the Use of Financial Aid to Pay Other Charges

“Other Charges” are those that you may incur that are not directly related to your education. These can include library fines, room damage fines, SUNY Card charges, etc.

In order to authorize your financial aid to pay other charges, you need to be logged into MyUAlbany. Click on the “Finances” tab, which is in gold at the top of the screen.

Then, towards the bottom left of your screen you will see “Authorize Use of Financial Aid to Pay” in purple lettering. Click on the blue text and follow the instructions on the following page.

If you have any questions, please contact us at SAOQuestions@albany.edu