ANNOUNCEMENT OF
Classified Service Vacancy
UNIVERSITY AT ALBANY, STATE UNIVERSITY OF NEW YORK
1400 WASHINGTON AVENUE, ALBANY, NEW YORK 12222

The following vacancy exists in the Classified Service and may require eligibility from a competitive Civil Service list.

Line # __43073

<table>
<thead>
<tr>
<th>Vacancy #: C-213-32871</th>
<th>Title: Maintenance Assistant</th>
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<tbody>
<tr>
<td>Apply By: December 2, 2013</td>
<td>Location: Plant Department</td>
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<tr>
<td>Salary: $32,653</td>
<td>Duration: Contingent/Permanent</td>
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<tr>
<td>Grade: SG-9</td>
<td>Hours: TBD</td>
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MINIMUM REQUIREMENTS:

Two years of experience in maintenance or mechanical work under the supervision of a skilled tradesman or completion of an appropriate two-year technical school course. Candidates are expected to be qualified to use negative pressure respirators. Additional Minimum Requirements: Required to work at heights and/or in confined spaces with proper training. May be filled from a mandatory reemployment list if one is in effect at the time of appointment.

OPERATING NEEDS: Perform daily routine maintenance tasks including re-lamping light fixtures, unblocking drains, door adjustments, appliance adjustments, etc.; Provide assistance when needed for snow removal, general housekeeping, grounds maintenance, event support; Comply with all University Policies and Plant Dept. procedures including time and attendance rules/leave requests/call-in procedures; Work overtime as required for emergency snow removal, seasonal turnover of apartments, and event support.

Valid NYS Driver's License required.

A COMPLETED APPLICATION IS REQUIRED TO BE CONSIDERED FOR THIS POSITION
** ALL APPLICANTS MUST MEET AT LEAST ONE OF THE ABOVE REQUIREMENTS. ANY APPLICATIONS RECEIVED THAT DO NOT MEET AT LEAST ONE OF THE ABOVE REQUIREMENTS WILL BE CONSIDERED UNQUALIFIED AND WILL BE DISCARDED. **

NOTE: Applications are available at Human Resources or online at:
http://www.albany.edu/hr/assets/CS_Employment_Application.pdf
Please submit application and resume (if available), referencing the vacancy number above, to the address listed to the right:

Office of Human Resources
Management
Personnel Operations -- UAB 300
University at Albany
1400 Washington Avenue
Albany, NY 12222
(518) 437-4700

The University at Albany is an EO/AA/I/RCA/ADA employer

Federal law and regulations require notice to all prospective employees regarding crimes that have occurred on campus in the current three year period.
Please refer to the following website for the complete Annual Security Report ("Clery Report"): http://police.albany.edu/ASR.shtml