



THE RESEARCH FOUNDATION

The State University of New York

University at Albany

To: Principal Investigators and Project Administrative Staff

Date: February 1, 2010

Subject: Research Foundation MAS and MPS Reports

We are pleased to announce that the Research Foundation Monthly Award Summary (MAS) and Monthly Project Summary (MPS) reports are now available in RF Quick View.

This new delivery method provides the following benefits:

- Makes MAS and MPS reports available to you in a more timely manner after the end of a calendar month
- Gives you the ability to view MAS and MPS reports online
- Eliminates the need for campus locations to maintain separate systems to maintain the reports (i.e. MyUAlbany)

If you already have access to RF Quick View, there is nothing additional you need to do. Access to the reports will simply be another tab to select on your award/project screen. If you do not have access to RF Quick View, please visit our [web site](#) for information on how to request access. The Research Foundation also has a quick slide show on their [public web site](#) to assist you with the features of RF Quick View.

Please note that the MAS and MPS reports will also become available in the PI Award Interface (PIAI) within the next few months. Once the reports become available through PIAI, the posting of the MPS reports in MyUAlbany will be phased out.

Here is additional information regarding the availability of the reports:

- As of today, you will see monthly reports for July – Dec. 2009. January, 2010 reports will be available later this week (message will be posted in the business applications portlet)
- If an award or project was established less than six months ago, you will only see monthly reports going back to the award's or project's inception date.
- Each month we will add the latest reports so that eventually there will be a 24-month history of MAS and MPS reports.
- Active, At-Risk and On Hold Awards: Monthly reports will be available for 24 months.
- Closed Awards: Monthly reports will be available for 2 months after the award is closed. This is not changed from our current process for closed awards.
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If you have any questions regarding the availability of the MAS/MPS reports, please contact us at sffm@uamail.albany.edu.

Paula Kaloyeros
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