



THE RESEARCH FOUNDATION

The State University of New York

University at Albany

To: UAlbany Research Community

Date: March 1, 2010

Subject: Web Page Survey

In our continued efforts to best serve the Research Community of the University at Albany, Sponsored Funds Financial Management (SFFM) intends to undertake an initiative to revise our web page and we'd like your feedback.

Please take some time to review our web page (<http://www.albany.edu/sffm>) and complete the attached survey regarding the page as it currently exists as well as how it may be improved.

In addition to answering the questions on the survey, we welcome and encourage any and all comments and suggestions. A place for open comments and suggestions has been provided at the conclusion of the survey.

Completed surveys can be submitted by mail to our office at MSC 203, by fax to 442-5208, or by email to SFFM@uamail.albany.edu.

Our aim is to maintain the best web page for our customers. We greatly appreciate your time and assistance in helping us reach that goal.

Sponsored Funds Financial Management Web Page Questionnaire

www.albany.edu/sffm

1. What section of the web page do you utilize most often?

2. What are you usually looking for when you visit the site?

3. Are you usually able to find the information you seek?

- Yes
 No

4. How much time does it typically take for you to find the information?

- Less time than expected
 As much time as expected
 More time than expected

5. Do the menu items make sense and sort topics appropriately?

- Yes
 No

If No, what would you like to see changed?

6. Is the format easy to navigate?

- Yes
 No

a. If no, what format would be more helpful?

7. Is the overall content of the page:
- Reasonable/sufficient give the topics
 - Overwhelming
 - Insufficient

Please elaborate

8. Do you find the information to be accurate and up to date?
- Yes
 - No

9. Please list any topics or questions related to financial administration of sponsored awards that are not covered on the web page which would be helpful

10. Would a FAQ page be helpful?

- Yes
- No

- a. If yes, please list 5 questions you would like to see addressed

1.

2.

3.

4.

5.

11. What do you like about the site?

12. What would you improve about the site?

Open Comments/Suggestions:

Thank you!