I. Call to Order

II. October 31, 2008 minutes unanimously approved, with typos noted and corrections made.

III Report from Chief Information Officer: Christine E. Haile

Chris gave a brief report on the budget cuts. ITS’s budget cuts now total approximately $900K, with no flexibility in the current budget. ITS has given back four positions, with eleven current vacancies (including retirements). ITS will probably be asked for a third reduction this year. Services are up and running; wireless is now available in the academic buildings. Chris and Interim Provost Phillips hosted a faculty reception in October for those faculty using on-line courses. The faculty had positive feedback and show interest in teaching in this environment. Faculty should expect that mode of delivery for grad and undergrad courses. ITLAL offers training in online course preparation, etc., as well as Chris Moore and Caroline Manssino in IT Client Support Services. Bruce Dudek commented on the amount of time involved in developing an online course.

IV. Report from Director of Libraries: Dean Francis A. D’Andraia

Frank reported on the Senate Library Committee Meetings. The following topics were discussed: update on renewal of Elsevier’s Science Direct Package (electronic journals); implications of no new monies given the libraries to address inflation, as well as the consequences of the July economies mandated by the University Administration; impact of abbreviated intersession hours; meeting with Council on Research; review of year-end operation and service activities including the attached statistical data (size of collections, items circulated, hours of operation, ILL, computer and building usage, falling ARL rankings, etc.); and his meeting with the Council on Research. The University Libraries are designated safe havens from 8:00 a.m. to 5:00 p.m. for the 2-week campus energy saving initiative, realizing a savings of $300-400 thousand.

Frank also reported on Library usage and that the Libraries are being used differently. Use of both physical and electronic resources are increasing, but, access to materials is now global, not just local. In addition, students are using different blends of resources, and group study has become more common. In response, the Libraries are re-purposing space to better serve the needs and interests of users.

Several members of the Committee asked a variety of questions covering such topics as ILL and collection support provided by College of Nanoscale Science and Engineering.

V. Old Business

A. Library Committee

The Senate recommended a member of the faculty chair the Library Committee, not the Dean of Libraries. Nine (9) members should be on the Committee, to begin in fall ’09.
B. IT Usage Policy Committee
The Senate proposed a name change from “IT Usage Policy Committee” to “IT Committee.” This name change will take effect in September ’09 if the Charter amendment is approved. Chris Haile had been elected chair at a previous meeting. Chris will organize the Committee with the assistance of Larry Raffalovich. The IT Committee will be Chaired by an eligible LISC member, and will include three from the Council, including the CIO, with at least six to eight members total. Carolyn Malloch, Larry Raffalovich, and Bruce Dudek volunteered to serve on the Committee. Larry and Chris agreed to meet at a later date to solicit additional members.

C. Software Purchase by Graduate Students
Chris Haile is currently looking into whether or not E-Pay could be used as a mechanism to enable students to purchase the software, and whether or not our current license permits us to resell. Site licenses do enable departments to buy copies of software. The E-Pay mechanism and bookstore purchase are two options. Chris will follow up and report back to LISC.

VI. New Business
A. PDA’s, Phones, Email, Texting, etc., in the Classroom
Carol Jewell is a member of the UUP Labor Management Committee. It was brought to her attention at the last meeting that there is disruptive use of PDA’s, phones, email, texting, etc., by students during class time, even when the syllabus clearly states “no use” of such devices. This has become a huge problem. A discussion followed on repercussions to the students for use of such devices in the classroom. Students can be referred to University officials for breaking the rules under Community Rights and Responsibilities. Penalties can range from a dismissal or a penalty (i.e., suspension). Ruth Scipione suggested training for faculty on disruptive students offered by ITLAL in the spring. Ruth will send the members of LISC a list of the dates and times. It was agreed that there was nothing for LISC to act upon; however, ITLAL and IT-CSS are more than willing to provide support to faculty.

B. Report by the Digital Youth Project
Larry forwarded the Committee a link to a release on a Report by the Digital Youth Project (http://digitalyouth.ischool.berkeley.edu/), and asked the Committee to take a look at it for further discussion at a future meeting.

C. On-line Course Accessability
Carolyn Malloch discussed the information from a survey about the accessibility, for students with visions problems, of online course material such as Blackboard. http://www.afb.org/Section.asp?SectionID=3&TopicID=377&DocumentID=4492. Software tools should be accessible by the blind. Carol Jewell will provide the Committee with the NY State website that incorporates the accessibility policy.

There being no further business, the meeting was adjourned.