



Please list the extensions as you would like them to appear on the Dterm (multi-line) phone form below. Indicate any extensions that you want to have ring (vs. only flash) on the Dterm by writing 'R' next to the extension. When you are done filling out this form, fax it to extension 7-3810. If you have any questions, please feel free to call the Telecommunications Help Desk at extension 7-3800. Thank you.

# DTerm Series I/IP

## 16-Button

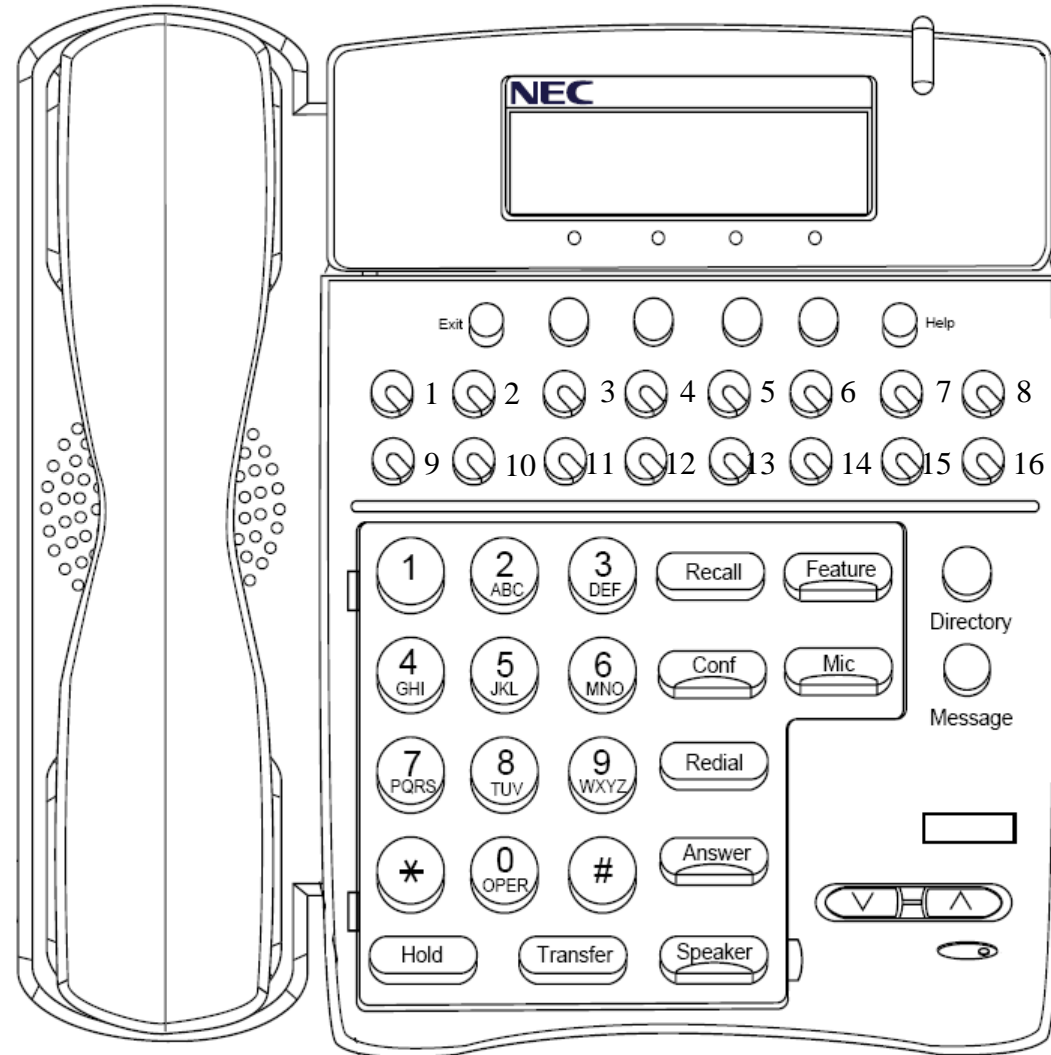
Department: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact's Phone: \_\_\_\_\_  
 Account # to Charge: \_\_\_\_\_  
 Authorized Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

Fees: Delete an extension on a Dterm: \$51  
 Add an extension to a Dterm: \$102  
 Add a feature: \$51  
 Purchase a Dterm Series I: \$165  
 Purchase a Dterm Series IP: Call for estimate

**\*\*New rates are in effect as of April 22, 2011\*\***

Special Notes: Extension: \_\_\_\_\_

Key 01: <u>FWD-BY</u>	Key 09: _____ (Main Extension)
Key 02: <u>FWD-NA</u>	Key 10: _____
Key 03: <u>FWD-ALL</u>	Key 11: _____
Key 04: _____	Key 12: _____
Key 05: _____	Key 13: _____
Key 06: _____	Key 14: _____
Key 07: _____	Key 15: _____
Key 08: _____	Key 16: _____



All requests require a minimum of a 2-week notice from October through April and 4-week notice for May through September.