

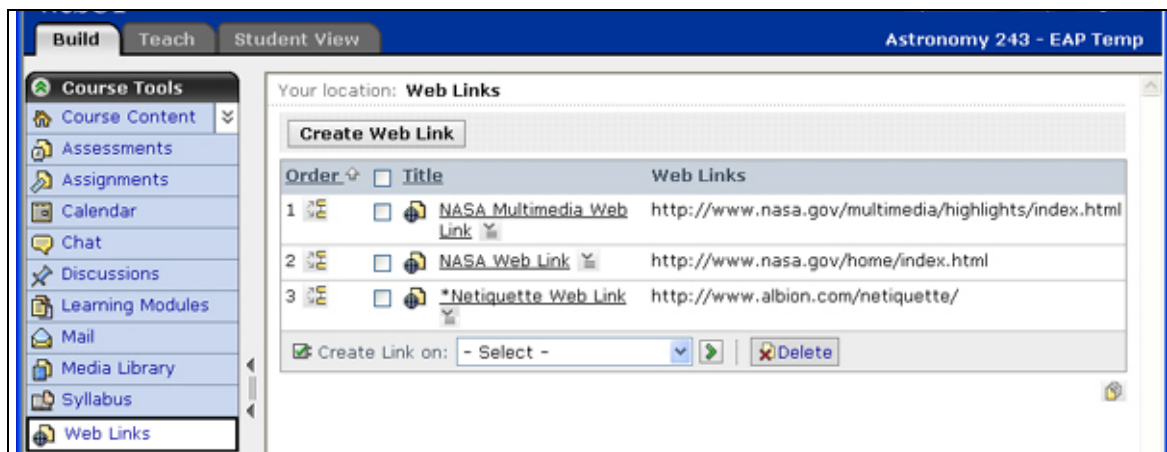
How Do I Create Web Links?

In this example, we will use the Web Links tool to add a new content item (website) to its content inventory. You can create content with other tools using the same basic steps.

A student would access this new item by clicking the appropriate Course Tool and selecting from the inventory of items.

⇒ To add a Web Link:

1. From Course Tools, click **Web Links** to display the tool's inventory of existing Web Links.



2. Click **Create Web Link**. The Create Web Link screen appears.

Create Web Link

*Title: merriamwebster.com

Description: online dictionary and thesaurus

*URL: http://www.merriamwebster.com

Open in a new browser window

Item Visibility: Show Item Hide Item

Save Cancel Save and Create Another

*Required field

3. Complete the Title and URL textboxes and, optionally, select the option to *Open in new browser window*.
4. Choose whether you want the Web Link to be visible to students. If you choose

Hide Item, the link can be viewed from the inventory on the Build and Teach tabs, but it is not visible to students.

5. Click **Save**. The Web Link is added to the inventory and, if visible, students can access it by clicking Web Links from Course Tools.