



MEMORANDUM

To: The Registrar Student Name: _____

From: ETAP Student ID Number _____

Date: _____ Degree Program: **Ph.D.**

Subject: Comment to be Recorded on Graduate Student Transcript

The above-named student has passed the **Research Tools Exam.** _____
Date

Note: Only the successful completion of Research Skill requirements is recorded on the student's transcript. Failures are not recorded.

Signature of Chair of Examining Committee Date

Signature of Department Chair Date

Date Comment Recorded by Registrar: _____