



What you need to know about having food at your event...

Events that do not require Chartwells approval

- ⇒ Private Events
- ⇒ 50 people or less
- ⇒ No admission
- ⇒ Serving only low risk foods
- ⇒ Events located Off Campus
- ⇒ i.e. Chapel House
- ⇒ Fundraising; *Low Risk* food items sold to raise funds for charity or the organization

Events that Require Chartwells Approval

- ⇒ Public Events
- ⇒ 50+ Attendance
- ⇒ Open to general public
- ⇒ Events serving *High Risk* foods

Low Risk Foods

Cheese Pizza
Candy
Chips
Cookies
Donuts (non-cream filled)
Whole Fruit
Non-Cream Filled Baked Products
Popcorn
Trail Mix
Chocolate
Peanut Butter
Popsicles
Bagels
Cheese
Crackers
Vegetable Platter

VS

High Risk Foods

Beans/Legumes
Cooked Rice
Eggs
Fish
Meat of Any Kind
Melons
Dairy Products
Potatoes
Poultry
Raw Seeds
Sprouts
Sushi (all varieties)
Soy-Protein products

Questions? Contact your Student Involvement and Leadership Liaison

Campus Center 130, PH: 442-5566, Albany.edu/involvement