DOWNTOWN CAMPUS
Milne Hall
Elevator Out of Service
Project / Work Order #:

ESTIMATED START: 8/30/2013 7:00 AM
ESTIMATED END: 9/3/2013 4:00 PM

Project Description / Scope:
The Milne elevator is out of service. Otis Services has been contacted and is in the process of securing parts. The elevator should be repaired and back in service by close of business, Tuesday, September 3, 2013.

POTENTIAL IMPACT ON SURROUNDING AREAS: (please check all that apply)

☐ Change in access/egress ☐ Odor ☐ Hot Water
☐ Dust ☐ Traffic ☐ Rest Rooms
☐ Noise ☐ Water/Sewer ☐ Elevator
☐ Ventilation ☐ Parking ☐ Fire Alarm(s)
☐ Heating/Cooling ☐ Other:

CONTACT INFORMATION:
If you have any questions or concerns regarding this work, please contact the project manager, Scott Laranjo, at slaranjo@albany.edu or at 442-2465.

For a listing of all current Project Work Alert Notification and notable campus projects, please view our web page at www.albany.edu/facilities

We apologize for any inconvenience this work may cause as we continue to renovate and upgrade the University; and we thank you in advance for your cooperation.