

# Beginner's Guide to some Gathertown Features

## NEWAC50AWM

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- Copy and paste the Gathertown link into your web browser.  
**Zoom and Gather audio and video do not work together.**  
**Close Zoom** before you command the Gathertown web page to join the gathering. Allow Gather to use your microphone and camera.  
Also, **close the Gathertown window** (or your web browser) before going **back to Zoom**.
- If necessary, it may help to decrease lag time by **exiting other applications and web sites**.
- If you're not a member of Gathertown, you will be prompted to choose an avatar and give your name. When that's done you'll be offered a 30-second Gather tutorial, or to **skip the tutorial** with a button on the left. Be sure to provide access to your microphone and video.
- **Move your avatar** around with the **arrow keys** (not the mouse!).
- The **video image** of the person with whom you are talking comes in three sizes; click the →← arrows or the video itself to **change its size**.
- View an enlarged **conference program** by going near it and typing 'x' on the keyboard.
- Similarly, approach and type 'x' to interact with a **shared whiteboard**. (Other Gathertown features with 'x' interaction are not being used.) Unfortunately, the shared whiteboard gives you an arbitrary name, so when you write, introduce yourself. (For something complicated, it may be better share your screen and use an application good for what you're demonstrating.)
- Areas with **green rugs** are set aside as "private spaces". A *private space* in Gather overrides the usual proximity rules: participants in the same private space can see and hear one another, but those outside the private space cannot participate in that conversation, no matter how close they are.
- **Chat functionality** and a **participant list** are provided in the left column. Click on a participant and the software will direct you to their avatar.
- **Screenshare** by clicking the screen icon in the bottom blue box which has your name. People will see your shared screen appear when their avatars approach yours, just like your sound and picture.
- You can make your **view** of a shared screen, or of a person, **shrink or grow** by clicking the →← button in the upper right corner, or in the image if there are no arrows.
- **We will have a zero tolerance policy toward harassment and inappropriate behavior. If you feel a participant is acting inappropriately, contact us immediately.**
- Note that this is all experimental, so your patience is appreciated and your feedback is welcome. The space and features for this meeting are simplified because we recently had trouble creating more elaborate customizations.

**Here's how to get help:**

- The Gather support team are the experts. Start here: <https://support.gather.town/help/movement-and-basics>
- Early on, it seemed that Gather.town would function correctly only with the chrome and FireFox browsers. I think this has improved, but I still do not think it is possible to attend the event via mobile device or tablet.