

**UNIVERSITY POLICY AND PLANNING COUNCIL
2017-18 CHAIR –JAMES COLLINS**

**November 15, 2017
MEETING MINUTES**

Present: J. Boyle, R. Bromley, S.Chittur, J.Collins, S. Goel, K. Lahiri, M.Leventhal, L. McNutt, C. Parker, K.Reinhold, K. Rethemeyer, J. Stellar, J. Van Voorst,

Guests: Ken Banko, Economics

Jon Bartow, Graduate Education

Kim Boyer, College of Engineering & Applied Sciences

Celine LaValley, Undergraduate Education

Zina Lawrence, School of Business

Ann Marie Murray, Provost's Office

Michael Sattinger, Economics

Gary Saulnier, College of Engineering & Applied Sciences

Bruce Szelest, President's Office

Approval of the Minutes from October 18, 2017

Minutes of the October 18th meeting approved with no corrections, 1 abstention, 6 approvals.

Provost's Report

In an effort to meet the demands of the schedule today the Provost will not be giving a report, but open the room to questions. No questions are presented.

Vice President for Finance and Administration Report

Vice President Van Voorst speaks about enrollment and our revenue mix this year, which have come in solid. The Executive budget is in the process of being built with the governor's office, the state is looking at anywhere between a \$1.7 and a \$4.4 billion dollar shortfall. Internally we have budget developments being completed for this year and next year, much of which will have to do with the contractual salary increases that will be due.

Proposal to Deactivate/Discontinue MBA/MS, BS, BA Dual Programs

Nothing to act upon, the program has been deactivated and no student have been enrolled in this program in the past few years. The new MBA proposal has been reconstituted and this program structure does not fit into the new MBA proposal. The new MBA program is intended for the student to move through the program as a cohort and due to this undergraduate students will not be able to begin the program during their undergraduate work. This proposal stands on its merits and propose to move it forward to the senate. Motion to vote on this is made and 6 in favor, 0 abstentions, and 0 opposed.

Chair's Report

A group drive folder has been established for this UPPC group and named Main UPPC 2017. Here you will find the files for our meetings. The preferred method of receiving materials will be having the files on the outlook drive as well as a separate e-mail the week prior to the meeting. Some requests come in at the last moment and UPPC is ok with receiving the files at the last minute as long as everything is in place.

Sub Committee Reports

Chittur the chair of the facilities subcommittee is not present today so we will skip this report. For the Resources subcommittee Leventhal briefly discusses the agenda that they will be discussing next week in their subcommittee.

Resolutions from SUNY

These resolutions will go to the proper sub committees first and then to the senate. SUNY wants to encourage discussion and where appropriate introduce and adopt the new ideas.

The first resolution to discuss is the **Attendance Policy Accommodation for Military Drills and Training**. This proposal will be sent to our resource planning subcommittee to discuss and see what the implications may be from a monetary perspective. Following the resource committee meeting we will meet back on and discuss further. We will also reach out to a representative from HVCC to see if they have a current policy on this that we may want to adopt. Vice President Van Voorst will follow up with SUNY to see if they have a specific policy on covering tuition should a deployment occur during the semester.

The next resolution to discuss is to **Provide Free Access to Menstrual Products at all SUNY Campuses in All Restrooms**. The recommendation is that this proposal first be sent to the facilities committee to get a sense of how many restrooms are on campus and the likely cost of supplying the restrooms. This will give us some of the broader implications of this proposal.

The last resolution is **To Recognize the Second Monday of October as Indigenous Peoples' Day** this requires a broader forum than UPPC. The Senate forum may be a more appropriate location for this discussion.

Proposal to Establish a BA Program in Business Economics

Michael Sattinger from the Economics department is here to present the request to establish a Business Economics major. Currently in the program many of the economic majors are looking to have more classes with a focus on business and many minor in Business. Having this program will allow flexibility to the students and will tap into a market niche. The courses needed to fulfill this new program are already being offered and no additional classes will need to be developed. There are two sources of students that are anticipated, one will be a diversion from our standard BA degree, and additionally hope to attract students who would typically not be part of the Economics major; attracting students from other areas on campus with more stringent admissions policies. It is expected that there will be an additional 20 students in the first year and then 60 students at the end of five years. The impacts should be minimal on ITS, facilities, and resources as all classes are already currently being offered. There is a potential impact though on the School of Business and the Department of Mathematics. Motion to approve. Second. 8 approvals, 0 oppositions, and 0 abstentions.

Proposal to Establish a BS Program in Electrical and Computing Engineering

Professor Saulnier from College of Engineering and Applied Sciences presents the request to add a BS in Electrical and Computing Engineering, this is the second degree in the program, and currently students can receive a BS in Computer Engineering. This is becoming the modern degree as computers have become more integral to everything and this allows student to get the computer basis students need to be successful in the field. This BS parallels nicely with the school's current offerings and will provide us with a competitive advantage. The faculty needed for this program are already in place, the main thing needed would be to have a few more teaching faculty (adjunct) added to the program. The department has already hit their three year target, communication with the Dean of College of Arts & Sciences is being done to ensure that there is not a resource burden on the Department of Mathematics. As enrollments grow more conversations over time will need to occur on the changing needs of the department and other impacted areas. When thinking about resources in the future the department may want to consider adding their own resource librarian as the subject librarian currently covering the department has five other areas they oversee. Motion, approved pending a modification on the campus impact form to clarify the financial impact. Second. 7 approvals, 0 oppositions, and 0 abstentions.

Masters in International Education Management

Mitch Leventhal presents a new degree program for a masters in International Education that will be offered fully online and targeted at individuals already in the field. There is a demand in the field for this and have been testing the water in this with the certificate that launched this fall. The goal would be to launch this masters in the fall of 2018. This program was originally discussed here in UPPC two years ago. An external review was completed and they strongly endorsed the program, making some recommendations that we have incorporated into the materials today. Motion to send this proposal to Senate for approval. Second. 5 approvals, 0 oppositions, and 0 abstentions.

Motion to adjourn, seconded. Meeting ends at 3:50pm.