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| Violation of Academic Integrity Report | |
| Date: | |
| Student’s Name: | ID: |
| Name of faculty member or administrator making report: | |
| Department or Program: | |
| Catalog number: | Course number: |
| Description of violation: | |
| What evidence do you have to support the conclusion that the student has violated academic integrity? (Attach copies of evidence if available.) | |
| What sanction have you imposed for the violation? | |
| Describe the nature and extent of the discussions you have had with the student concerning this violation. | |
| Please indicate next steps:   * No further action * I request that this matter be referred to the Office of Conflict Resolution and Civic Responsibility | |
| The individual filing this report is responsible for sending copies of this report and supporting documentation to:   * Student * Department chair or program director * Dean of the School or College * Undergraduate or Graduate Vice Provost (as appropriate) | |
| Note: Students who feel they have been erroneously penalized for an academic integrity infraction, or who think that a penalty is inappropriate, may grieve these issues through procedures developed for each college, school, program, or department of the University. Please visit: www.albany.edu/undergraduate\_bulletin/regulations.html for additional information on the grievance process. If after reading this information you have further questions, please contact the Office of Undergraduate Education (LC 30) to make an appointment to discuss the process. | |

8/22/2013