



University Auxiliary Services at Albany, Inc.
BOARD OF DIRECTORS MEETING
Monday, September 30, 2013 11:30 AM
Danes Den, Indian Quad Dining Hall

President Christakis convened the meeting at 11:47 AM. The following Directors were present:

Mr. Tom Bessette	Mr. John Giarrusso	Mr. Lee Stanton
Mr. Scott Birge	Ms. Genevieve Kane	Ms. Imani Whitfield
Mr. Nick Butler	Ms. Candace A Merbler	Mr. Kevin C Wilcox
Dr. Michael N. Christakis	Mr. Fardin Sanai	Mr. Ryan Witte
Mr. Marc Cohen	Mr. Lee Serravillo	
Ms. Laurie M Garafola	Ms. Latonia Spencer	

Absent: Mr. Francis B. Agyemang

Also in attendance: Ms. Sophia Hammett-Turner; Mr. Steve Pearse, UAS Executive Director; Ms. Cynthia Calautti, UAS Director of Communications; Ms. Michelle DiDonna, UAS Associate Executive Director; Ms. Michelle Bowen, UAS Senior Director of Marketing & Communications; Mr. Randy Simmons, Senior Director of Finance & Business Administration; Ms. Nancy Harrigan, UAS Administrative Assistant; Sharon Webster, Director of SUNYCard; Mr. Tim MacTurk, Sodexo RDM

PUBLIC COMMENT

None at this time

ELECTION OF OFFICERS/SEATING OF THE BOARD

Ms. Merbler nominated Dr. Christakis for President. Mr. Cohen seconded the motion. Dr. Christakis accepted the nomination. With no further nominations, Dr. Christakis was unanimously elected President.

Mr. Butler nominated Mr. Witte for Vice President. Ms. Merbler seconded the motion. Mr. Witte accepted the nomination. With no further nominations, Mr. Witte was unanimously elected Vice President.

Mr. Witte nominated Ms. Merbler for Secretary. Mr. Wilcox seconded the motion. Ms. Merbler accepted the nomination. With no further nominations, Ms. Merbler was unanimously elected Secretary.

APPROVAL OF MAY 9, 2013 BOARD MEETING MINUTES

Mr. Bessette made a motion to approve the minutes of the May 9, 2013 Board Meeting. The motion was seconded by Mr. Witte. The motion was approved with one abstention by Mr. Birge.

Dr. Christakis expressed the Board's congratulations and appreciation to Mr. Sanai for the successful Inauguration Week events and Sodexo for their fine work that contributed to the success of those events. Dr. Christakis also congratulated the Student Association for their Speaker Series Presentations.

REPORT FROM TIM MAC TURK, SODEXO DISTRICT MANAGER

Mr. MacTurk presented copies of the Sodexo Partnership Report Card to the Board for their review. Mr. MacTurk gave an update on the transition process noting the following:

- All operations are open except for two in the Campus Center, which are expected to be open by mid-October
- The Patroon Room has been renovated and student servers have been added to cover the 3 hour daily opening time.
- The School of Business will have a Zebi's venue, with turn over date still to be decided.
- Dreidel's has had additional painting and a new counter has been installed at Umai Sushi.
- Sodexo is working with UAS to get better refrigeration and storage in the Campus Center to accommodate the increased needs created by food focused venues.

Mr. MacTurk also noted that the successful Inauguration Week events were a team effort.

Mr. MacTurk was then asked to provide some highlights of the transition experience and any unexpected experiences. Mr. MacTurk noted that he felt that Sodexo had been accepted by the leaders of the institution and that they had gained credibility on campus. He added that their focus continues to be to create a positive customer experience and to make real food. Mr. MacTurk reported that the biggest challenge has been the staffing and staffing levels. Mr. MacTurk added that this is the first time he has worked in an institution with an Auxiliary Services component and that the level of information that provides is helpful.

NEW BUSINESS

Ms. Merbler read a resolution in honor of Ms. Hammett-Turner for her years of service on the UAS Board. Ms. Merbler made a motion to accept the resolution. Mr. Bessette seconded the motion. The motion was approved and presented to Ms. Hammett-Turner with a gift. Ms. Hammett-Turner thanked the Board.

EXECUTIVE DIRECTOR'S REPORT

Mr. Pearse reported that UAS will be taking on the management of new security cameras on campus, facilitating the process of installation and operations through the SUNYCard office and that Ms. Webster was being trained in the new system. Ms. Webster informed the Board that this is a Residential Life initiative with the initial focus in the quads and the expectation to expand to campus wide use. Residential Life and UPD will have access to the video. Ms. Garafola informed the Board that students and parents would be receiving notification of the

new surveillance system by e-mail. Mr. Pearse added the UAS is looking at staffing accommodations in the SUNYCard office to cover this increased workload.

Mr. Pearse provided an update on Campus Center transition projects and renovations: The final two retail venues, UFood Grill and Uncommon Grounds, will open in mid-October, the UA Dining offices that were flooded this summer are being redone and the 518 Market renovations will be done next summer.

Mr. Pearse informed the Board that the Shop24 Grand Opening will be held on October 19, 2013 from 10:30 AM - 1:30 PM with a ribbon cutting ceremony at noon. The option of using a credit card at the Shop24 involves security issues that are being worked on to resolve. Mr. Pearse also reported on concessions earnings and attendance for the first three events held at the new stadium.

Mr. Pearse reported that he was in process of negotiating financial closure with Chartwells; that the UAS finance office, formerly housed at UAB had been moved to the Campus Center SUNYCard office providing a savings of \$25,000/year; and that a switch had been made to Paylocity, a new payroll program, that provides a performance management program with a savings per year of \$13,000.

Mr. Pearse also informed the Board the Mr. James Trudeau was retiring after 43 years and an event in his honor was being held on his last day of work, Oct. 23, 2013.

COMMITTEES

Dr. Christakis circulated the 2013-2014 Board Committee Assignments. Mr. Bessette made a motion to approve the Committee list. Ms. Merbler seconded the motion and the motion was approved.

Dr. Christakis reminded the Board that the newly revised bylaws allow for non-board members to serve on committees. Dr. Christakis also informed the Board that a Facilities Master Planning Ad Hoc Committee would be formed this year.

PUBLIC COMMENT:

None at this time.

Mr. Witte's 21st birthday was celebrated with cake and candles. Mr. Serravillo reminded the Board about the upcoming Homecoming weekend events.

ADJOURNMENT

Mr. Cohen made a motion to adjourn at 12:47 PM. Mr. Stanton seconded the motion and the meeting adjourned.