

UNIVERSITY AUXILIARY SERVICES AT ALBANY
BOARD OF DIRECTORS MEETING
Standish Room
Friday, April 12, 2013 – 3:00 PM

President Christakis convened the meeting at 3:05 PM. The following Directors were present:

Dr. Michael Christakis	Mr. William McCann
Mr. Greg Albert	Ms. Candace Merbler
Ms. Carol Anderson	Mr. Matthew Krush
Mr. Tom Bessette	Mr. Arthur Rushforth
Mr. Marc Cohen	Mr. Kevin Wilcox
Ms. Laurie Garafola	Mr. Ryan Witte
Ms. Sophia Hammett-Turner	

Absent: Mr. Fardin Sanai; Ms. Imani Whitefield

Also in attendance: Mr. Steve Pearse, UAS Executive Director; Ms. Karen Kettlewell, UAS Associate Executive Director; Ms. Cynthia Calautti, UAS Director of Communications; Ms. Michelle DiDonna, UAS Associate Executive Director; Ms. Michelle Bowen, UAS Director of Marketing; Mr. Randy Simmons, UAS Director of Accounting; Ms. Nancy Harrigan, UAS Administrative Assistant; Mr. Lee Serravillo, Alumni Association Executive Director.

PUBLIC COMMENT

No public comment at this time.

APPROVAL OF MARCH 14, 2013 BOARD MINUTES

Ms. Anderson made a motion to approve the March 14, 2013 Board meeting minutes. Seconded by Mr. Witte. The motion was approved with one abstention.

OLD BUSINESS

Food Services Provider RFP

Ms. Anderson motioned that the Board meeting move into Executive Session to discuss financial information provided in the bid responses, seconded by Mr. Cohen. The motion was unanimously approved. UAS Staff and guests exited the meeting. Mr. Pearse and Ms. Kettlewell remained to address the Board concerning the Dining RFP process then exited the meeting.

Upon closure of Executive Session, staff and guests returned to the Board meeting.

Ms. Garafola motioned that, based on the Dining RFP Ad Hoc Committee's recommendation that UAS enter into a five-year food service contract with Sodexo, Inc. The motion was seconded by Mr. Bessette.

Mr. Wilcox asked Mr. Pearse if he had additional information to report in response to student concerns expressed at previous board meetings regarding allegations of discrimination and human rights violations by Sodexo, Inc. Mr. Pearse reported that Sodexo settled a class action law suit several years ago which resulted in Sodexo instituting corrective measures. Mr. Pearse reported that *Diversity, Inc.* has ranked Sodexo number 1 on its list of Top Companies for Diversity in 2010, and number 2 in 2011 and 2012. Sodexo also placed in the top ten on *Diversity Inc.'s* 2012 specialty lists for Executive Women, Recruitment and Retention, Latinos, Blacks, Global Diversity and People with Disabilities. Mr. Pearse also reported that the February 25th edition of Restaurant News, included a "2013 Tribute" to African-American/Black Leadership in Food Service and Hospitality Industries and listed three Sodexo employees.

Mr. Pearse also reported that in another instance, allegations of Sodexo labor and union violations were investigated and found to be groundless by the International Organization of Employers. Also, an independent determination made by the University of Washington's Due Diligence Working Group, found little corroborated evidence of the alleged labor violations and supported the fact that Sodexo is committed to labor rights, respects human rights, and adheres to the principles of the UN Global Compact and ILO standards.

Mr. Pearse also reported that in July 2010 Sodexo reached a settlement with the State of New York over errors in how an account was administered that led to unintentional compliance issues with USDA regulations for accounts in its Schools division in New York. Corrective measures were taken to comply with all USDA regulations.

The motion was unanimously approved.

Daily Board Rate

Mr. McCann made a motion that the 2013 / 2014 Meal Plan Board Rates be increased by 3.5%. Mr. Cohen seconded the motion. The motion was unanimously approved.

Campus Center Expansion Resolution

Dr. Christakis read to the Board proposed language for the UAS Board of Directors "Resolution Supporting the Expansion and Renovation of the Campus Center" (attached). Ms. Merbler made a motion to adopt the resolution. Mr. Rushforth seconded.

Mr. McCann questioned if the language of the Resolution was firm enough to guarantee the Board's intent. Mr. Wilcox confirmed that the University was aware of, and in agreement with, the need to move the stairwell which is definitely included in the design.

The motion was approved.

ACCEPTANCE OF UNIVERSITY FACULTY SENATE BOARD APPOINTEES

Ms. Merbler made a motion for the Board to accept the Faculty Senate appointments of Dr. Christakis and Mr. Scott Birge to the UAS Board effective Fall 2013. Mr. Besette seconded the motion. The motion was approved.

EXECUTIVE DIRECTOR'S REPORT

Mr. Pearse congratulated Ms. Whitfield for her 2nd place national award in the NACAS Student Author contest.

Mr. Pearse presented a rendering of the proposed roof structure for the Shop24 that will be located at the bus stop near the Social Sciences building. Mr. Pearse stated that the best location for the second Shop24 is still being evaluated.

Mr. Pearse stated that the following steps will be taken in regards to award of the food service contract:

- Communication with bidding vendors: Mr. Pearse will immediately communicate the decision of the Board to the three bidding vendors.
- Team meetings: The UAS management team will meet immediately to begin planning for the transition.
- Communication with the Dining RFP Ad Hoc Committee: Dr. Christakis will draft a note to the Ad Hoc Committee to thank them for their service and notify them of the Board's decision.

Mr. Pearse informed the Board that Chartwells is open to ending their contract on June 1 or 15 rather than July 1, 2013. Mr. Pearse also informed the Board that Sodexo has a dedicated transition team that will be on campus to guide a well formulated transition plan.

Mr. Pearse presented a design rendering of the Campus Center renovation along with samples of colors and tiles that have been selected for various locations.

COMMITTEE REPORTS

Executive Committee - Dr. Christakis reported that the Executive Committee met on March 26, 2013 and drafted the Campus Center Expansion Resolution.

Services Committee - Mr. Krush reported:

- Ms. Heather White, the Bookstore General Manager, attended the Services Committee meeting and advised the group that a Bookstore Innovation Group has been formulated to provide information to the Bookstore on how to better serve the University community.
- Ms. Whitfield was congratulated, again, for her 2nd place finish in the NACAS Student Author contest.
- 465 Mystery Shopper forms have been completed.
- 3 bids were received for the storage RFP.
- 1 bid was received for the floral RFP.
- Dining Services now has a trained Allergy Champion in each quad to help students with food allergies.
- The Mongolian Grill at Indian Quad will now be a gluten free service area.

Governance Committee - Mr. Albert reported that the committee is continuing its work on revising the UAS By-Laws and that progress is being made.

Finance and Audit Committee - Mr. Wilcox reported that the committee met to review the Dining RFP financial proposals. The committee determined that two of the three were viable proposals; one of which the Board approved awarding the contract to.

Program Fund Committee - Mr. Rushforth reported that the committee continues the process of reviewing supplemental requests by e-mail. The deadline for submission of Program Fund applications has passed and 77 applications were received. The committee will meet on April 24, 2013 to review the applications.

PUBLIC COMMENT

No public comment at this time.

Mr. McCann commended the RFP Ad Hoc Committee for their work and expressed appreciation for their efforts with special thanks to Ms. Garafola and Mr. Pearse for their leadership.

ADJOURNMENT

Mr. McCann made a motion to adjourn. Ms. Garafola seconded the motion. The meeting adjourned at 4:40 PM.

Respectfully submitted,

Ms. Candace A. Merbler
Secretary



University Auxiliary Services at Albany

**RESOLUTION SUPPORTING THE
EXPANSION AND RENOVATION OF THE CAMPUS CENTER**

WHEREAS, the University at Albany is expanding and renovating the Campus Center, and;

WHEREAS, University Auxiliary Services (UAS) at Albany Corporation has a vested interest in ensuring that the provision of services in the Campus Center is consistent with the Corporation's values and expectations; and

WHEREAS, UAS would benefit both financially and programmatically from certain additions and alterations to the original and current plans for the renovation of the Campus Center;

BE IT RESOLVED, the UAS Board of Directors authorizes the Corporation's Executive Director to obligate an amount not to exceed \$13.5 million to the University at Albany and/or the State University Construction Fund for the purposes of designing, constructing and equipping the east side dining, sub level kitchen, bakery, storage areas and loading dock additions to the Campus Center, the relocation of the Campus Center Commons staircase and extension into the Bagatelle Courtyard, the inclusion of three vent hoods and proper chases and ventilation to serve the same (hoods 10, 11 and 12 in the schematics) in the Campus Commons kitchen area and other necessary renovations, construction and equipment in the Campus Center that facilitates UAS operations within the Campus Center.

APPROVED by the UAS Executive Committee on **March 26, 2013**.

RATIFIED by the UAS Board of Directors on **April 12, 2013**

Candace A. Merbler

Secretary

Michael N. Christakis, Ph.D.

President