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**University Auxiliary Services at Albany, Inc.  
BOARD OF DIRECTORS MEETING  
May 5, 2016**

**Danes Den**

President Christakis convened the meeting at 12:16PM. The following Directors were present:

Ms. Marlene Beltre	Ms. Cassidy Drasser	Ms. Mackenzie Rinefierd
Mr. Scott Birge	Ms. Laurie Garafola	Mr. Fardin Sanai
Mr. Dylan Card	Mr. John Giarrusso	Mr. Lee Serravillo
Dr. Michael N. Christakis	Mr. Jarius Jemmott	Ms. Latonia Spencer
Mr. Marc Cohen	Mr. Stephen Pearse	Mr. Kevin C. Wilcox

**ABSENT:** Mr. Sanjay Goel; and Mr. Raymond Webb

**ALSO IN ATTENDANCE:** Ms. Karen Kettlewell, Associate Executive Director; Ms. Michelle Schifley, Senior Director of Administration; Ms. Michelle Bowen, Senior Director of Marketing & Communication; Mr. Randy Simmons, Senior Director of Finance & Business Administration; Ms. Nancy Harrigan, Administrative Assistant

**Guests:** Tiran Koren, co-founder of *Make all Students Happy (MASH)*

**PUBLIC COMMENT**

Mr. Koren spoke to the Board about a business he started for students to provide discounts at local area businesses and his interest in collaborating in some way with the University. For an annual fee, students receive a *MASH* card, that, when shown at 61 area businesses will earn them a discount on their purchases. They currently have 1500 members and plan to expand their membership and the number of businesses that accept the *MASH* card in the coming year. They hold weekly contests for various prizes through their website and are interested in helping students and the community.

**APPROVAL OF MARCH 25, 2016 BOARD MEETING MINUTES**

Mr. Warshauer made a motion to approve the March 25, 2016 minutes. Mr. Birge seconded the motion. The motion was approved.

Dr. Christakis congratulated Mr. Pearse on his recent win of the Terra Award.

Dr. Christakis congratulated graduating student Board members; Mr. Cohen, Mr. Webb and Ms. Rinefierd, graduating in May 2016 and Mr. Jemmott, graduating in December 2016.

**EXECUTIVE DIRECTOR'S REPORT**

**Mai Pham on Campus**

Mr. Pearse reported on a very successful visit by celebrity chef, Mai Pham, to the UAlbany campus. Mr. Pearse also noted that Mai Pham wants to come back for the opening of the Star Ginger in the Campus Center in 2017.

### **2017-2018 Meal Plans**

Mr. Pearse reported that work was progressing to establish the overhead meal plan model and presented a preliminary structure with price points that are comparable to the unlimited, 175 and 120 meal plan structures currently used. Both types of plans will be offered in 2017-2018. Mr. Pearse then presented several variables to hours of operation that would provide savings in dining operation costs and help to keep the meal plan price lower. The Board discussed the various options for changing the hours of operation and noted that key components to decisions will be seating capacity and how the Campus Center is used programmatically.

### **Kosher Kitchen**

Mr. Pearse reported that the renovation of the Indian quad bakery area to the new Kosher Kitchen would begin on May 19. A temporary partition will be constructed to allow work to proceed while still being able to serve summer residents in the dining hall.

### **Bookstore – B&N proposal**

Mr. Pearse presented components of the Barnes and Nobel proposal to renovate the Bookstore space. Their offer includes paying for the renovation in exchange for a 10 year contract. The Board recommends putting out a RFI to determine if there are other companies that would be interested in bidding for the operation of the Bookstore.

### **Campus Center Renovation Update**

Mr. Pearse presented pictures from the ongoing construction in the Campus Center from the former commons area and the new west addition.

### **FOOD TRUCK**

Mr. Pearse posed the question of selling the food truck. The initial purpose of the food truck was to help fill in gaps created by having fewer dining venues during the Campus Center renovation. The food truck has not been very successful and has often been off line for repairs. Consensus of the Board is to sell the food truck.

### **UAS Administrative Office**

Mr. Pearse suggested renaming the SUNYCard office to the UAS Administrative Office. No other suggestions were made at this time.

### **UAS Staff Evaluations**

Mr. Pearse notified the Board that UAS staff were currently working on their annual evaluations.

Mr. Pearse ended his report by adding his congratulations to the graduating student Board members.

## **COMMITTEES**

### **Executive Committee**

Dr. Christakis reported the Executive Committee would be completing the ED evaluation after commencement.

### **Governance Committee**

Mr. Giarrusso commended everyone for their work on the UAS bylaws revisions this year and reported that due to a new SUNY Central bylaws template, additional work will need to be done to bring them in compliance with the template. Changes adopted by the Board this year have not yet been put into place.

#### **Services Committee**

Mr. Cohen reported on a field trip to Binghamton primarily to visit their Tully's venue and an authentic Indian food concept. Mr. Cohen also reported that the committee did work this year on Meal Plans, Q'doba, the Downtown Café transition to Zime and the relocation of the Kosher Kitchen.

#### **Program Committee**

Mr. Birge reported that the committee met to review Round I Program Fund applications for 2017-2018. 72 applications were reviewed and approximately \$90,000 was allocated. Mr. Birge also reported that the committee voted to award the Division of Student Affairs a block amount of \$70,000 for events in 2017-2018 that will be conducted by their departments, to be allocated by Student Affairs.

#### **Finance and Audit Committee**

Mr. Wilcox reported that the Finance and Audit Committee met twice since the last Board meeting to review Meal Plans, the Bookstore financial proposal and the annual budget for UAS. Mr. Wilcox reported that there were no dramatic changes from prior years and that budget figures were in line with expectations for 2017-2018.

Mr. Warshauer made a motion to approve the 2017-2018 budget and Mr. Birge seconded the motion. The motion was approved.

#### **PUBLIC COMMENT**

No public comment at this time.

#### **ADJOURNMENT**

Mr. Cohen made a motion to adjourn the meeting at 1:34 PM. Mr. Jemmott seconded the motion. The meeting adjourned.

Respectfully submitted,  
Latonia Spencer  
Secretary