



University Auxiliary Services at Albany, Inc.
BOARD OF DIRECTORS
Friday, February 7, 2020
11:30 AM – Indian Quad Dining Hall

President Christakis convened the meeting at 11:40 AM. The following Directors were present:

Ms. Dee Chin-Carty	Mr. John Giarrusso	Ms. Carol Perrin
Dr. Michael N. Christakis	Ms. Indu Lnu	Mr. Fardin Sanai
Ms. Alyssa Claffee	Mr. Dylan Marshall	Mr. Lee Serravillo
Dr. Jason D'Cruz	Ms. Mary Beth Murnan	Ms. Latonia Spencer
Mr. Todd Foreman	Mr. Stephen Pearse	Ms. Amy Zhang

ABSENT: Mr. Dylan Card; Ms. Nioka Gaudin; and Mr. Samuel Salazar

UAS STAFF IN ATTENDANCE: Ms. Michelle Bowen; Mr. Randy Simmons; Ms. Michelle Schifley; Ms. Roxanne Welch; and Ms. Nancy Harrigan.

Dr. Christakis welcomed new student Board member, Amy Zhang.

PUBLIC COMMENT

None at this time.

APPROVAL OF DECEMBER 10, 2019 BOARD MINUTES

Ms. Spencer made a motion to approve the December 10, 2019 Board meeting minutes, seconded by Mr. Foreman. The minutes were approved.

EXECUTIVE DIRECTOR'S REPORT

Mr. Pearse reported that Sodexo created a fresh fruit bar between Tres Habaneros and the Corner Deli that opened with the start of spring semester and it is proving to be very popular

Old Business

Feasibility Study

Mr. Pearse reported that after further review of the feasibility study the conclusion is that the only financially possible option at this time is option #1, a renovation of the bookstore space alone. UAS has a contractual obligation with the Campus Bookstore to update that space. Edge Architects did a prior proposal that will be looked at again, aiming toward work being done during the summer of 2021.

RFP Update

Mr. Pearse reported that Bowers & Company was the auditing firm selected and that the contract should be in place by next week.

Mr. Pearse also reported that the process to come to terms with contract language with a new banking partner to place an ATM in the Campus Center has been arduous and has reached an impasse. The

Services Committee endorsed ending negotiations with this bank and maintaining the current ATM's already in place at their meeting on February 6, 2020.

State Quad Completion

Mr. Pearse reported that high counters have been installed at the State Quad dining hall, replacing the original counters. The new counters include both electrical and USB outlets. New chairs were also purchased and installed, completing the State dining hall renovation.

Indian Quad Planning

Design work for renovations to the Indian dining hall are on-going. The focus will be on the grill area, painting and lighting. Changes to some of the seating is also being considered. Design drawings presented include television screens around the top of the grill area and the Board discussed how best to utilize those. Mr. Foreman suggested seeking more student input about seating styles and the use of television screens in that location.

Sodexo Report

Mr. Pearse called attention to the Sodexo Report handed out to the Board members, highlighting some of the accomplishments and events of the past year.

New Business

Spring Meal Plan Participation

Mr. Pearse provided a comparison of meal plan participation from spring 2019 to spring 2020 showing a decrease in mandatory meal plan participation as expected with lower enrollment.

Gluten Free Friendly Options

Mr. Pearse reported that the gluten-free friendly breakfast station at Indian is open. The salad bars at Indian and State are gluten-free friendly and Simple Servings is now open for late night dinner providing more options for students with food allergies in the residential dining halls. The number of students with food allergies seems to be increasing. Ms. Perrin noted that Residential Life started collecting data from students about food allergies on their housing applications 2 years ago and Mr. Foreman asked for a report on that data to help gauge the level of need.

Global Chef - Australia

Mr. Pearse noted that a save-the-date went out for March 23 for a Flavors of Australia Luncheon presented by Chef Michael Page. Sodexo is doing a promotion, in connection with the Australian chef coming, to raise money for animals endangered by the fires in Australia. "Cookies for Koala's" are on sale at the Corner Deli, 518 Market and the Fountain Grill.

MWBE Report

Mr. Pearse reported that UAS works with the AXI company to track MWBE (Minority and Women Owned Business Enterprises) purchasing performance. UAS at Albany is leading SUNY campuses in MWBE purchasing. The Board discussed ways to share some of the accomplishments of UAS, including MWBE purchasing and the local food initiative.

Halal Shack

Mr. Pearse reported that the Halal Shack was honored in the *QSR Magazine 40/40 list for 2020: America's Hottest Startup Fast Casuals*. The list honors the top 40 quick-service and fast-casual restaurant brands with fewer than 40 locations.

Mobile Kitchen Trailer

Mr. Pearse reported that the mobile kitchen trailer is completed and wrapped with a "street kitchen" graphic designed by Michelle Bowen. The new trailer will enhance the service at Casey Stadium and at other locations on campus when desired/needed.

Kosher Kitchen

Mr. Pearse advised the Board that conversations are still ongoing concerning the Kosher Kitchen.

Personnel

Mr. Pearse announced to the Board that Roxanne Welch has been promoted from Senior Manager to Director of Dining and Contracted Services Operations. The Board extended their congratulations.

PRESIDENT'S REPORT

Old Business

Bylaws Revision

Dr. Christakis informed the Board that the Governance Committee met on February 6, 2020. The Board had opportunity to review the revisions to the UAS Bylaws since the last Board meeting in December. With no further revisions proposed, the Governance Committee voted to approve the most current UAS Bylaws draft and present to the Board for their consideration. Ms. Perrin made a motion to approve the revised UAS Bylaws and Mr. Marshall seconded the motion. The motion was unanimously approved.

Strategic Plan Revision

Dr. Christakis informed the Board that the Governance Committee reviewed the UAS Strategic Plan which was revised to align with the institutional strategic plan. No further changes have been suggested to this revision that was sent to the Board in December 2019 and the Governance Committee voted to approve the revised UAS Strategic Plan and present to the Board for their consideration. Ms. Perrin made a motion to approve the revised Strategic Plan and Mr. Marshall seconded the motion. The motion was unanimously approved.

COMMITTEES

Services – Ms. Schifley reported that work was being done with IT to make it easier for faculty and students to access the OER benefits being offered by Barnes and Noble and also that B&N is putting together an Affordability Fair to be held in March to promote and help students and staff understand OER. Ms. Schifley also reported that information was still being gathered about the Barnes & Noble's First Day Course Materials program.

Ms. Perrin noted that residential dining will be at State this summer.

Program – The Committee has not met since the last Board meeting but continues to process Supplemental Program Funds applications as they come in.

Governance – Dr. Christakis reported that the Governance Committee met February 6, 2020 and approved the revised UAS Bylaws and Strategic Plan

Finance and Audit

Mr. Foreman reported that the committee had not met since the last UAS Board meeting. Mr. Foreman noted that lowering enrollment will impact the UAS budget and Sodexo's budget.

PUBLIC COMMENT

None at this time.

ADJOURNMENT

Mr. Marshall made a motion to adjourn at 12:37 PM, seconded by Mr. Sanai. The meeting adjourned.