



University Auxiliary Services at Albany, Inc.
BOARD OF DIRECTORS MEETING
Friday, February 16, 2018 – 12:00 PM
Indian Quad Danes Den

President Christakis convened the meeting at 12:06 PM. The following Directors were present:

Ms. Alondra Berroa
Mr. Scott Birge
Mr. Dylan Card
Dr. Michael Christakis

Ms. Madeeha Khan
Mr. Stephen Pearse
Ms. Carol Perrin
Mr. Lee Serravillo

Ms. Latonia Spencer
Ms. Subha Tasnim
Mr. Kevin C. Wilcox

ABSENT: Ms. Karen Chico Hurst; Ms. Jerlisa Fontaine; Mr. John Giarrusso; Mr. Sanjay Goel; Mr. Fardin Sanai; and Mr. Moises Urena

ALSO IN ATTENDANCE: Ms. Michelle Bowen, Senior Director of Marketing & Communication; Mr. Michael Ramella, Associate Executive Director; Ms. Michelle Schifley, Senior Director of Administration; Mr. Randy Simmons, Senior Director of Finance & Business Administration; and Ms. Nancy Harrigan, Administrative Assistant

GUESTS: Provost James Steller; and Mr. Bruce Szelest

PUBLIC COMMENT

None at this time.

APPROVAL OF BOARD MEETING MINUTES

Ms. Perrin made a motion to approve the December 12, 2017 Board meeting minutes. Mr. Card seconded the motion. The motion was approved.

UALBANY STRATEGIC PLAN PRESENTATION

Dr. Christakis and Provost Steller presented the draft UAlbany Strategic Plan to the Board. They are currently seeking feedback on plan components and expect to launch the finalized plan at the spring faculty meeting on April 3, 2018.

EXECUTIVE DIRECTOR'S REPORT

Colonial Quad

Mr. Pearse reported that the Services Committee met on February 13, 2018. Mr. Pearse presented the following information, also reviewed by the Services Committee, related to the question of whether or not to close the Colonial Quad dining hall and meal plans for 2018-2019:

- The number of meal plans purchased during the fall of 2017 compared to fall 2016.
- A preliminary comparison of meal plans purchased spring 2018 compared to fall 2017. It was noted that there is a decrease every year from fall to spring but that total spring purchases are not completed this early in the semester.

- Meal transactions at Colonial comparing fall 2016 to fall 2017 and spring 2017 to spring 2018 based on comparable time periods.
- An assessment of peak hours of operation by 15 minute counts in the Campus Center and Colonial to help determine what the potential impact could be on the Campus Center if Colonial closed.
- The estimated costs of keeping Colonial open in 2018-2019.
- An assessment of anticipated meal plan cost increases for 2018-2019 that would result by keeping Colonial open versus if it closed.
- Comparison of UAlbany meal plan costs to peer institutions.

Mr. Pearse reported that the Services Committee approved a recommendation to close the Colonial Quad dining hall starting in the fall of 2018.

Ms. Khan made a motion to the Board to close the Colonial Quad dining hall beginning with the fall of 2018. Mr. Birge seconded the motion. Ms. Perrin noted that there was enough time for this information to be included for fall 2018 housing sign ups. Dr. Christakis asked students if they had any specific concerns. Ms. Khan noted that assessment of the information shows a benefit to students. The motion was unanimously approved.

2018-2019 Meal Plans

Mr. Pearse presented a proposal for the 2018-2019 meal plans taking into consideration the impact of savings that would result by the closing of the Colonial Quad dining hall.

Dr. Christakis moved the Board into recess at 1:10 PM.

Dr. Christakis called the Board back to order at 1:16 PM

Bookstore

Mr. Pearse advised the Board that Bookstore renovations would take place during the summer of 2019 and that bookstore manager Carla Bowens has decided to move back to New York City. Interviews are already being conducted to find her replacement.

COMMITTEE REPORTS

Executive

Dr. Christakis reported that the Executive Committee met and approved the 2018-2019 meal plans as presented; the full Board will ratify the proposed board rates at its next regularly scheduled meeting.

Services

Ms. Perrin reported on several changes in the Campus Center for spring semester and expressed how happy she was with all aspects of the renovated Campus Center.

- Damien's had excellent sales and reviews in its first two days of being open.
- Bagel sales moved from 518 to The Corner Deli.
- The Sweet Shop opened in the 518 Market and smoothies would be available as soon as possible due to equipment delays.
- The new pasta venue – Al Dente - is scheduled to open in early March.
- The new furniture in the east addition is popular, especially the booths.

Program

Mr. Birge reported that the Committee had completed its work for 2017-2018, noting there were slightly fewer requests with more money requested. The next deadline is April 2 for applications for events for 2018-2019.

Finance and Audit

Mr. Wilcox noted that the Committee has not yet met this semester and their next task would be the budget.

ADJOURNMENT

Mr. Wilcox made a motion to adjourn the meeting. Mr. Serravillo seconded the motion. The meeting adjourned at 1:23 PM.