



**University Auxiliary Services at Albany, Inc.
BOARD OF DIRECTORS MEETING
Tuesday, December 11, 2018 – 12:00 PM
Indian Quad - Danes Den**

President Christakis convened the meeting at 12:09 PM. The following Directors were present:

Dr. Michael N. Christakis
Ms. Damilola Adesanya
Mr. Scott Birge
Ms. Langie Cadesca
Mr. Dylan Card

Ms. Karen Chico Hurst
Dr. Jason D'Cruz
Mr. Todd Foreman
Mr. John Giarrusso
Mr. Stephen Pearse

Mr. Nicholas Pepe
Ms. Carol Perrin
Mr. Lee Serravillo

ABSENT: Mr. Brandon Holdridge; Ms. Tiffany Hopkin; Mr. Fardin Sanai; Ms. Tarlee Sonie; and Ms. Latonia Spencer.

ALSO IN ATTENDANCE: Ms. Michelle Bowen, Senior Director of Marketing & Communication; Mr. Michael Ramella, Associate Executive Director; Ms. Michelle Schifley, Senior Director of Administration; Mr. Randy Simmons, Senior Director of Finance & Business Administration; and Ms. Nancy Harrigan, Administrative Assistant

Guests: Mr. Rich Gillette and Mr. Dana Mesick

PUBLIC COMMENT

None at this time.

RICH GILLETTE FROM GILLETTE CREAMERY

Mr. Pearse introduced guests Mr. Rich Gillette, one of the 4 Gillette brothers who own the Gillette Creamery, and Mr. Dana Mesick who is the Gillette Creamery campus representative. Mr. Gillette shared his family's story of the evolution from a family-owned coal business in the 1930's to the present day distributing company of packaged food products that is best known for a wide variety of top-name ice cream and frozen novelties. They currently distribute north and south in Eastern New York up to the borders of neighboring states. Mr. Gillette expressed his appreciation for being able to partner with UAlbany.

BOARD BUSINESS

Resolution in honor of R. Scott Birge

Dr. Christakis read a resolution in honor of Mr. Birge who is retiring from his position with UAlbany. Ms. Cadesca made a motion to adopt the resolution and Mr. Giarrusso seconded the motion. The motion was unanimously approved. Dr. Christakis thanked Mr. Birge for his service on the Board. Mr. Birge thanked the Board for the privilege of being able to serve and especially being able to work with students.

Approval of Board Meeting Minutes

Mr. Pepe made a motion to approve the October 5, 2018 Board meeting minutes. Mr. Serravillo seconded by the motion and the motion was approved.

Dr. Christakis reminded the Board that it is important to attend all Board and Committee meetings so that a quorum is achieved and the work of the Board and Committees can be accomplished.

EXECUTIVE DIRECTOR'S REPORT

Bookstore Feasibility Study

Mr. Pearse reported that the possibility of adding on to the Campus Center is continuing to be looked at and that an RFI (Request for Interest) was sent out. The deadline for responses is December 18, 2018 and to date, 46 inquires/requests have been received.

1844 Performance

Mr. Pearse reported an increase in usage of the 1844 Restaurant since the entryway renovation and new signage work was completed over the summer. There was a 79% increase in participation comparing the same time period from fall 2017 to fall 2018 with the greatest increase in participation by students with meal plans. The question was raised about expanding the hours of operation offering greater availability to students. Various options were discussed and further discussion will be needed.

Meal Plan Information

- **Discount Dollar usage** for the fall of 2018 appears to be on track across all plans.
- **Mandatory Meal Plans** purchased for the fall of 2018 are down from fall of 2017, but voluntary plan purchases have increased. Ms. Perrin noted that there are fewer students in resident halls this year than last.
- **Voluntary Deposits** show no real change from last year.

Mr. Pearse reported that the Services Committee endorsed the 2018-2019 Meal Plans as designed for 2019-2020. Work is starting to determine pricing for next year. Mr. Pearse also reported on changes that Residential Life is anticipating that could have an impact on decisions concerning meal plan costs.

- Early Meal Plan start August 2019 - Residential Life is adding a day to the freshman move-in schedule requiring that meal plans start a day earlier than in the past few years.
- Thanksgiving Meal Plans –An increasing number of students are opting to stay on campus over the Thanksgiving break and Residential Life is considering keeping dorms open during the break. What the obligations are to provide food, how to provide it and how to pay for it need to be determined and Dr. Christakis noted this will require a more comprehensive conversation with the University.

NACUFS Survey

Ms. Bowen reported preliminary results from the NACUFS national survey. The full report will not be available until January 2019. The survey was sent to 6,750 students, faculty and staff with 1209 (18%) responding. The general overall satisfaction falls on the very satisfied side. Ms. Bowen noted that there may not be sufficient responses for individual locations to provide benchmarking data. The merits of participation in the NACUFS survey and not getting benchmarking data were discussed along with other possible options to provide this information.

SEFCU Construction Concept

Mr. Pearse presented preliminary plans for a renovation of the SEFCU bank that would fit in the footprint of the current location. The plans include the installation of machines that would provide remote live teller services, and would allow for extended banking hours. The question of adding ATM's from other banks was raised. Mr. Pearse explained that other banking institutions have been approached in the past, but they did not feel there would be enough business to make it worth it for them to install an ATM on campus.

COMMITTEE REPORTS

Executive

Dr. Christakis reported that the Executive Committee would be meeting to decide on a recommendation to the University Senate to fill Mr. Birge's place on the Board.

Services

Ms. Perrin thanked Mr. Pearse for his report and stated that it covered all items from the Services Committee meetings this fall.

Program

Mr. Birge reported that the Program Committee met twice this fall to review applications and award funds. There is about \$55,000 remaining to be awarded for spring events.

Finance and Audit

Mr. Foreman reported that the Finance and Audit Committee met last week. The Committee reviewed where we are relative to the budget for this year and found all within reasonable tolerances.

NEW BUSINESS

No new business.

PUBLIC COMMENT

None at this time.

ADJOURNMENT

Dr. Christakis adjourned the meeting at 1:18 PM.