



University Auxiliary Services at Albany, Inc.
BOARD OF DIRECTORS MEETING
Friday, April 28, 2023 12:00 PM Indigenous Quad Danes Den

President Christakis convened the meeting at 12:04 PM. The following Directors were present:

Taylor Chambers
Michael N. Christakis
Todd Foreman
Indu
Mary Beth Murnan

Stephen Pearse
Carol Perrin
Fardin Sanai
Lee Serravillo
Latonia Spencer

Billy Swindler
Naishaly Velez Galan
Cara White
Jeremy Zheng

ABSENT: Mashaal Bhatti; Ousmane Diallo; Todd Foreman; Jermaine Harris; and Enid Walker

UAS STAFF IN ATTENDANCE: Michelle Bowen; Randy Simmons; Michelle (MO) Schifley; Roxanne Welch; Jessica Guido; and Nancy Harrigan.

PUBLIC COMMENT

None at this time.

APPROVAL OF MARCH 3, 2023 BOARD MINUTES

Jeremy Zheng made a motion to approve the March 3, 2023 meeting minutes, seconded by Cara White. The motion was approved.

BOARD BUSINESS

President Christakis congratulated graduating seniors Taylor Chambers and Naishaly Velez Galan. President Christakis offered especial thanks to Taylor for her 3 years of service. Taylor has effectively brought the student voice to the Board and been a terrific advocate for students during her time of service. President Christakis thanked Naishaly for her service on the Board this year and also recognized her service as the SA Chair.

EXECUTIVE DIRECTOR'S REPORT

Old Business

Dining RFP -Stephen Pearse reported that negotiations are progressing on the new dining contract and is on track to finalize negotiations in June.

Courtyard Enclosure – Stephen Pearse reported that part of the new dining contract includes funding for dining hall renovation projects. He toured the former Colonial dining hall space and courtyard to get an idea of what a renovation of the Indigenous and/or State courtyards might look like if they were covered and incorporated into the dining hall space. Conversations with the University to look at a renovation of the Indigenous courtyard are starting with an anticipated timeline of 9 to 12 months for the design phase and approximately 6 months for the bid phase prior to the start of construction.

Bookstore Phase 2 – Stephen Pearse reported that the Bookstore would be closed from May 15 – May 25 to start Phase 2 of the Bookstore renovation that will include replacing the ceiling, lighting and extensive renovation to the air handling system. The store will partially re-open by May 26 in time for the first Connection Days and work will continue through the summer.

New Business

State Dishwasher-Stephen Pearse reported that the State Quad dishwasher will be replaced this summer and the Indigenous dishwasher will be replaced next as part of a plan to move to more self-sufficient and efficient kitchen operations that are not dependent on the University steam system.

Food for Finals-Stephen Pearse listed the Food for Finals special events:

- Snacks and Games – May 3
- Late Night BBQ – May 3
- Tex Mex – May 4
- Appetizers – May 5
- Coffee and Cookies – May 7

Governance Committee – Bylaws and Resolution - President Christakis reported that the Governance Committee discussed changes to the bylaws including:

- Election and Term of Office
- Student Board Member Appointments
- Director Terms
- Executive Committee Membership
- Governance Committee Dissolution
- Officer Designees
- Amendments to Align with SUNY Guidelines.

MO Schifley noted that whenever the ASC contract is renewed the bylaws are reviewed and adjustments made to align with the recommended guidelines. President Christakis added that all the changes proposed don't change how UAS operates, but, in fact, aligns us better with actual practice. Naishaly Velez Galan made a motion to approve the changes to the bylaws as presented, seconded by Indu. The motion was unanimously approved.

President Christakis read a resolution in support of the dissolution of the Governance Committee. Billy Wilder made a motion to approve the resolution, seconded by Carol Perrin. The resolution was unanimously adopted.

New Team Member – Stephen Pearse introduced new UAS staff member, Jessica Guido, Contracted Operations Manager.

Appreciation -President Christakis thanked the UAS Board for their service and engagement this year. He also thanked the UAS Team for all their work, recognizing the important partnership UAS provides to the University and gave a special thanks to Stephen Pearse for his service and leadership throughout the year.

COMMITTEES

Governance - Michael Christakis confirmed the dissolution of the Governance Committee.

Program - Jeremy Zheng reported that the Program Committee had reviewed 136 applications for 2022-2023 and awarded \$299,813. The Committee reviewed Round I Applications for 2023-2024, reviewing 50 applications and awarding \$229,930. The Committee also added a new question to the application to encourage sustainable practices for events.

Services- Carol Perrin thanked everyone and especially students for their help and work with the RFP process and on-site dining tours. Carol also noted:

- The Indigenous dining hall will be used this summer for dining.
- Plans will be made to provide better education and better signage for students to help decrease some of the laundry issues being experienced.

- Composting started this year in the Campus Center with thanks to Roxanne Welch for working through the many issues to allow that to happen.
- Thanks to MO Schifley for her leadership with Bookstore projects.
- Thanks to UAS for the increase in the number of water filling stations around campus.

Finance and Audit- Taylor Chambers presented a summary of Committee accomplishments for 2022-2023.

- Chair met with external UAS financial auditors to discuss audit plan and any specific issues to be reviewed.
- Reviewed and accepted the Audited Financial Statements and Audited Pension Plan Financial Statements.
- Reviewed and accepted draft of Internal Revenue Service Form 990.
- Completed Financial Analysis of Dining RFP.
- Reviewed and endorsed 2023-2024 meal plans.
- Periodically reviewed UAS financial statements.
- Reviewed and approved 2023-2024 UAS budget.
- UAS investment updates.
- Student Association Fiscal Agent Agreement (AP, AR, JE, audit prep, tax return, etc.).
- Graduate Student Association Fiscal Agent Agreement (AP, AR, JE, audit prep, etc.).
- 10 year cash flow analysis.

EXECUTIVE SESSION

Mary Beth Murnan made a motion to move into Executive Session at 12:37 PM, seconded by Naishaly Velez Galan. The motion was approved and UAS staff members exited the meeting. The Executive Session ended at 12:43 PM.

PUBLIC COMMENT

None at this time.

ADJOURNMENT

Lee Serravillo made a motion to adjourn, seconded by Fardin Sanai. The meeting adjourned at 12:44 PM