

UNIVERSITY AUXILIARY SERVICES AT ALBANY  
ANNUAL BOARD OF DIRECTOR'S MEETING  
ALUMNI HOUSE  
DECEMBER 13, 2006

President Murphy convened the meeting at 9:30 AM. The following Directors were present:

Mr. Richard Z. Goldstein	Mr. William McCann
Ms. Sophia Hammett-Turner	Mr. John Murphy
Mr. Nicholas Chiuchiolo	Mr. Karl Schlegel
Mr. Casey Crandall	Ms. Esmeralda Hoscoy
Mr. Kevin Wilcox	
Ms. Laurie Garafola	

Absent: Mr. Tom Bessette, Mr. Simon Afeworki, Ms. Carol Anderson, Ms. Michelle DiDonna, Mr. Steve Linder

Also in attendance were: Dr. Filippone, UAS Executive Director; Dr. Rota, UAS Associate Executive Director; Ms. Kettlewell, UAS Assistant Executive Director; Ms. Calautti, UAS Director of Communications; Mr. Gorgas, UAS Director of Finance; Mr. Spence, UAS Director of Dining Services; Mr. Simmons, UAS Accountant; Ms. Angel, UAS Board Secretary; Mr. Lembo, Chartwells Resident District Manager; Ms. Mathis Peterson, Chartwells Director of Operations; Ms. Karen McNeill.

#### MINUTES

A motion was made by Mr. Schlegel for the approval of the October 26, 2006 Board meeting minutes. Mr. Chiuchiolo seconded this motion. Motion passed unanimously.

#### COMMITTEE REPORTS

Finance & Audit Committee – Mr. Wilcox reported on behalf of the Finance & Audit committee. He distributed and reviewed the committee's minutes from their last meeting (attached). He announced the committee is developing a conflict of interest policy for the Board. This policy will be further considered by the committee during the spring semester and brought forth to the full Board in the spring. Also at the committee's last meeting, the Apartment & Commuter meal plan proposal was reviewed. It was discussed and approved by the committee.

Dining & Services Committee – Mr. Schlegel, as new chair of the Dining & Services committee, distributed and reported on behalf of the committee. The new laundry service is a success. One issue has arisen on Alumni Quad; off campus students are swiping into the resident halls and using the free laundry service causing a backlog. Also causing an issue is students not using high efficiency detergent in the new machines. Solutions are being considered on both matters. As reported by Mr. Schlegel, the Dining & Services

committee reviewed the proposed Apartment and Commuter meal plans and has approved them as presented.

### NEW BUSINESS

Apartment & Commuter Meal Plans – Mr. Lembo presented to the Board the proposed Apartment & Commuter Meal plans for 2007-2008 (attached). For academic year 2006-2007, 46% more students purchased these voluntary meal plans than the prior year. Meal plan costs for 2007-2008 reflect approximately a 5% increase. The previous "Gold Plan" has been replaced by a totally flexible meal plan for \$210. With this plan, students may choose any combination of Munch Money and meals up to the value of \$210. The recommendation for this flexible plan came directly from the Albany Student Dining Advisory Committee, and is endorsed by both the Dining and Services and Finance and Audit committees.

A motion was made to approve the Apartment & Commuter Meal Plans for 2007-2008 by Mr. Wilcox. Ms. Hoscoy seconded motion. With no further discussion the proposal passed unanimously.

### COMMITTEE REPORTS CONTINUED

Program Committee – Mr. Chiuchiolo reported that Ms. Hammett-Turner was elected to serve as chair to the committee with Ms. Hoscoy as co-chair.

Bookstore Committee – Mr. Schlegel reported on behalf of Mr. Bessette, the newly elected committee chair. Dixie Botts, manager of the University Bookstore informed the committee that as of "rush week", the first two weeks of the fall semester, 20% of the book orders had not been placed by faculty at the University Bookstore. This has been identified as an institutional issue which directly affects the cost of textbooks for students, the availability of used books, and the amount of money the bookstore can pay to students during book buyback. Discussion ensued as to methods to encourage faculty to submit timely book orders. This topic will remain under consideration by the Bookstore committee.

Long Range Planning Committee – Minutes of the Long Range Planning committee meeting held on November 28 were distributed to the Board.

### EXECUTIVE DIRECTORS REPORT

Dr. Filippone reported on a number of past and upcoming initiatives. During Thanksgiving break a new salad bar was installed in Dutch Quad cafeteria. Mr. Lembo commented that over winter intercession a new dish accumulator will be installed, as well as a plasma television.

Dr. Filippone has engaged Chartwells, Starbucks, and the Dean of Libraries in exploring the possibility of establishing a Starbucks café in the main University Library. This topic remains under discussion, with no specific timeline set.

UAS and Chartwells have proposed major renovations for Indian and State Quad cafeterias in 2008. These renovations would open up the cafeteria space and bring kitchens out into the open for exhibition style cooking. The project will result in facilities that are customer-service oriented, long lasting, flexible and environmentally friendly. The University has \$7 million in capital funds allocated for these renovations. UAS will have to consider partial funding of this project, either by utilizing existing capital, seeking a loan, or other longer-term, tax exempt funding methods. The renovation proposal will be presented to the University Executive Committee in January to review the construction schedule and funding.

Dr. Filippone finalized her report by reminding the Board that it was Ms. DiDonna's last day as a Board member. She will begin her new position as Associate Executive Director for UAS on December 14.

Dr. Filippone invited members of the Albany Student Dining Advisory Committee (ASDAC) to the floor. Handouts were distributed to the Board outlining the work ASDAC has accomplished and their future endeavors. Dr. Filippone noted that ASDAC students have worked effectively and cooperatively with UAS, Chartwells, and the University community to assist in improving the food service program. She asked the Board to recognize their hard work, and looks forward to continuing to work with the committee.

#### OLD BUSINESS

None at this time.

#### NEW BUSINESS

Executive Committee Resolution - Mr. Murphy presented a resolution to appoint the UAS Executive Committee (see attached). Ms. Hammett-Turner moved to accept the resolution appointing Mr. Murphy, Mr. Afeworki, Mr. Wilcox, Mr. Chiuchiolo and Ms. Garafola as members of this committee. Motion was seconded by Mr. Crandall and carried unanimously.

With regard to the expiration of the existing Coca Cola contract in 2008, Mr. McCann suggested that UAS survey students and ask their preferences in regarding soft-drink brands.

#### ADJOURNMENT

A motion was made by Ms. Hoscoy to adjourn the meeting. Seconded by Mr. Schlegel and unanimously adjourned at 10:40 AM.

Respectfully Submitted,

Alexandra Angel, Board Secretary