

UNIVERSITY AUXILIARY SERVICES AT ALBANY, INC.
BOARD OF DIRECTORS MEETING
CAMPUS CENTER ROOM 375
MAY 10, 2006

President Murphy convened the meeting at 10:10 A.M. The following Directors were present:

Mr. Tom Bessette	Mr. Darwin Jones
Mr. Mahaliel Bethea	Ms. Katherine Button
Mr. William McCann	Mr. Nicholas Chiuchiolo
Mr. John Murphy	Ms. Michelle DiDonna
Mr. Leo Neveu	Ms. Laurie Garafola
Mr. Joseph Patalano	Ms. Carol Anderson
Ms. Esmeralda Hoscoy	Ms. Sophia Hammett-Turner

Absent: Mr. Sung Bok Kim

Also in attendance: Dr. Filippone, UAS Executive Director; Dr. Rota, UAS Associate Executive Director; Ms. Calautti, UAS Director of Communications; Ms. Kettlewell, UAS Assistant Director; Ms. Angel, UAS Board Secretary; Ms. Rachel Jones; UAS Financial Staff Associate, Ms. Webb; SUNYCard; Mr. McCarthy, SUNYCard; Mr. Lembo, Chartwells Resident District Manager; and Ms. Peterson, Chartwells Director of Operations.

MINUTES

With no changes or additions, Ms. Anderson moved the acceptance of the February 16 Board meeting minutes. Motion was seconded by Mr. Bessette and carried unanimously.

OFFICERS REPORTS

Mr. Chiuchiolo recognized and thanked Ms. Ryan Webb and Mr. Brian McCarthy from the SUNYCard office for their assistance in the Student Association election process. Mr. Murphy went on to acknowledge Dr. Filippone for the Excellence Award she was to receive. Also recognized were Mr. Patalano and Mr. Bethea for being recipients of the Chancellors Awards for Leaders in Excellence. Mr. Murphy wished farewell to the graduating student board members and announced Mr. Chiuchiolo as the newly elected president for the Student Association.

COMMITTEE REPORTS

Bookstore Committee - None at this time.

Dining Services Committee – Ms. Garafola reported working with Ms. Kettlewell and Ms. Mariesa Kehrer, UAS Marketing Representative, on assembling the student advisory board. They are looking at possible changes to SUNYCard in the future. Ms. Garafola recognized Nicholas Fahrenkopf for being an asset and active member of the student advisory board.

Finance and Audit Committee – Mr. Neveu presented the February 17 committee meeting minutes reviewing the second quarter financial reports. He reported that revenues were running ahead of schedule. Mr. Neveu expressed, on behalf of the committee, their support of the Laundry proposal for unlimited laundry on campus. The projections for the third and fourth quarter financials illustrate UAS ending the fiscal year in a strong financial position, which places UAS in a good position should we wish to borrow for long-range projects and improvements.

Program Committee – Ms. Didonna submitted the minutes for the May 5 meeting reviewing Program Fund Applications. She reported subtle changes in the bulk awards. The amount available to distribute was raised to \$200,000.

Long Range Planning Committee – Ms. Anderson provided a summary of what has been taking place since 2004. There have been many facility improvements. In reviewing the Envision Strategies plan and Chartwells plan for renovations they have opted for the Chartwells plan to move forward to Phase I. She agrees that UAS seems to be in strong financial position to assist with financing renovations. Mr. Lembo relayed the high level feedback being expressed about the Residential Dining Facilities plan.

EXECUTIVE DIRECTORS REPORT

Dr. Filippone summarized the improvements completed this year. The University community has appreciated the renovated Zepps. Alumni Quad infrastructure was improved, decreasing much of the water leakage occurring in the cafeteria. New furniture was purchased and installed in the Campus Center Commons area in the Fall 2005 semester, also very well received. The Empire Commons Cafe opened in January 2006.

Dr. Filippone went over future improvement plans. Husted cafeteria will be moved temporarily into Draper cafeteria for three years. During that time Husted will be closed for renovations. The Long Range Planning Committee has endorsed the updating of freshman quad cafeterias, improving Campus Center dining facilities, and changing upper-class quads to meet the students' needs. Phase I of Dutch Quad renovation will begin the summer of 2006. The salad and dessert bars will be replaced, as well as the cafeteria flooring. The dish belts will also be replaced and new dish tray accumulators will be installed. Sandellas will be installed in place of Bagel Express. The new location for Bagel Express is still yet to be determined. Indian Quad renovations will commence in the summer of 2007 and will be funded by New York State funds. Lastly, preparations for the Wendy's installation will initiate in early October of 2006.

Mr. Lembo informed the Board of working to purchase USDA free-range chickens from local farmers. He plans to have this initiative in place during the transition to Wendy's at Coyote Jack's. Chartwells will also be purchasing from seven local growers.

Student Nicholas Fahrenkopf presented himself on behalf of the student dining advisory committee. The committee is comprised of 13-15 students representative of the campus student body. They will be following a similar program of student feedback as established in

Duke University. The committee will meet tonight to get a head start on the Fall 2006 semester.

Dr. Filippone announced that a new Service Technician would be hired this week to support the new self-operated laundry program starting next semester. Washer and dryer machines will be delivered in June and installed in July.

OLD BUSINESS

A motion was made by Ms. Hammett-Turner to switch signatory powers from Jerry Norwood to Leo Neveu for Key Bank and First Niagara. Ms. Anderson seconded this motion. Motion carried unanimously. Dr. Filippone explained the accounting process shift taking place from University at Albany Foundation office to UAS.

NEW BUSINESS

Dr. Rota briefly reviewed the 2006-2007 UAS budget proposal. A decision was proposed to eliminate computer sales. Also budgeted is the addition of two new employees. These two new employees will fill the positions of an accountant and bookkeeper, and are associated with the resumption of UAS accounting duties by UAS instead of the University at Albany Foundation.

A motion was made by Mr. Bethea to accept the budget as proposed. Ms. Hammett-Turner seconded motion. Motion carried unanimously.

PUBLIC COMMENT

Ms. Garafola announced Ms. Peterson would receive the Friend of Residential Life award tonight.

ADJOURNMENT

Mr. Bethea moved to adjourn at 11:00 A.M., seconded by Mr. Bessette, and carried unanimously.

Respectfully submitted,

Alexandra Angel
Board Secretary