

**UNIVERSITY AUXILIARY SERVICES AT ALBANY
BOARD OF DIRECTORS MEETING
Danes Den, Indian Quad Dining Hall
February 8, 2012 - 9:00 A.M.**

President Garafola convened the meeting at 9:08 a.m. The following Directors were present:

Mr. Matt O'Neil

Dr. Mike Christakis

Mr. Fardin Sanai

Mr. Bill McCann

Ms. Candace Merbler

Mr. Jay Wholly

Mr. Tom Bessette

Ms. Laurie Garafola

Ms. Sophia Hammett Turner

Mr. Kevin Wilcox

Mr. Zafir Uddin

Mr. Matt Curran

Absent: Ms. Carol Anderson, Mr. Tremayne Price, Mr. Arthur Rushforth

Also in attendance: Mr. Steve Pearse, UAS Executive Director; Ms. Michelle DiDonna, UAS Associate Executive Director; Ms. Karen Kettlewell, UAS Associate Executive Director; Ms. Cynthia Calautti, UAS Director of Communications; Ms. Emily Tracy, UAS Director of Human Resources; Mr. Randy Simmons, UAS Director of Accounting; Mr. Timothy Lawrence, UAS Financial Staff Associate

PUBLIC COMMENT

None at this time.

APPROVAL OF JANUARY 20, 2012 BOARD MEETING MINUTES

A motion was made to approve the January 20, 2012 minutes by Dr. Christakis, seconded by Ms. Merbler and approved unanimously.

COMMITTEE REPORTS

Services Committee

Dr. Christakis noted that the committee has adopted a statement of purpose. The remainder of the meeting was used for Mr. Pearse's presentation on meal plan feedback. The committee plans to meet in the weeks ahead to discuss laundry services.

Dining Committee

Mr. Bessette announced that the committee was planning on some site visits this Spring to Binghamton and UMass-Amherst food service facilities, amongst others. The committee is currently soliciting additional board members to attend these site visits.

Governance Committee

Ms. Garafola gave a brief overview of the last meeting. Due to Ms. Anderson's sabbatical leave, the committee is now operating on a collaborative basis as opposed to electing a committee chair. Ms. Garafola discussed the committee responsibility of reviewing and revising the by-laws, with a focus on recruitment, term limits, and committee membership. Ms. Merbler asked if there was anything in the bylaws about the recruitment of non-board members to committees. Ms. Garafola stated that the option is in the bylaws currently, but the committee plans to make it more obvious in the revised copy.

EXECUTIVE DIRECTOR'S REPORT

Mr. Pearse presented the meal plan feedback for 2012-2013 for residential, commuter, and apartment plans. Mr. Pearse highlighted the response from student surveys, as well as the recurring themes from the comment boxes. Three focus groups were held in January, where there were overwhelming requests for a meal plan between the economy plan and opportunity plan.

Please see attached for full report.

Mr. Bessette motioned for the board proceed with the three residential meal plans as proposed in the presentation. Ms. Merbler seconded, and the board approved unanimously. The board agreed that the Standard plan would be the default plan for incoming freshmen.

Mr. O'Neal motioned for the board to accept the proposed commuter plans. Dr. Christakis seconded, and the board approved unanimously.

Mr. Bessette motioned for the board to approve the proposed apartment plans. Ms. Merbler seconded, and the board approved unanimously.

NEW BUSINESS

Mr. Bessette requested that the approved apartment plan be made available immediately for the Spring 2012 semester. Ms. DiDonna noted that Student Accounts would not be able to bill students, but the plan could be paid for via cash or credit card. Mr. Bessette motioned that UAS management discuss the feasibility of offering the apartment plans for Spring 2012. Mr. O'Neal seconded, and the board approved unanimously.

PUBLIC COMMENT

None at this time.

ADJOURNMENT

Motion to adjourn was made by Dr. Christakis at 10:10 am. The motion was seconded by Mr. Bessette and unanimously adjourned.

Respectfully Submitted,

Jay Wholley
Board Secretary