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**University Auxiliary Services at Albany, Inc.**  
**BOARD OF DIRECTORS MEETING**  
**Friday, March 3, 2023 11:00AM Indigenous Quad Danes Den**

Michael Christakis convened the meeting at 11:17 AM. The following Directors were present:

Taylor Chambers  
Michael N. Christakis  
Todd Foreman  
Indu

Mary Beth Murnan  
Stephen Pearse  
Carol Perrin  
Lee Serravillo

Latonia Spencer  
Cara White  
Jeremy Zheng

**ABSENT:** Mashaal Bhatti; Ousmane Diallo; Jermaine Harris; Fardin Sanai; Billy Swindler; Naishaly Velez Galan; and Enid Walker

**UAS STAFF IN ATTENDANCE:** Michelle Bowen; Randy Simmons; Michelle (MO) Schifley; Roxanne Welch; and Nancy Harrigan.

**PUBLIC COMMENT**

None at this time.

**APPROVAL OF FEBRUARY 10, 2023 BOARD MINUTES**

Lee Serravillo made a motion to approve the February 10, 2023 meeting minutes, seconded by Carol Perrin. The motion was approved.

**EXECUTIVE DIRECTOR'S REPORT**

**Old Business**

**Dining RFP** -Stephen Pearse presented the follow-up dining proposal questions that were developed at the last meeting of the Board. Following negotiations with those follow-up questions in mind, Sodexo made adjustments to their proposal. Steve Pearse presented the adjustments to the Board.

Todd Foreman made a motion to provide approval for the provisional award of the dining contract to Sodexo, seconded by Carol Perrin. The motion was unanimously approved.

**2023-2024 Meal Plans** – Stephen Pearse noted that with a 4% increase to meal plan costs for 2023-2024, UAlbany would still be at the lower end of the cost scale of comparable meal plans at peer institutions. Also, in order to address inflationary food costs, the full 4% increase of the meal plan cost for all flex plans will be applied to increase the amount of the Discount Dollars for the plan.

**2023-2024 Budget** – Stephen Pearse presented the 2023-2024 budget information. Todd Foreman added that this is a conservative budget that keeps costs for students flat or as close to inflation as possible.

On behalf of the Finance and Audit Committee, Todd Foreman recommended that the Board adopt the 2023-2024 budget with a 4% meal plan cost increase, seconded by Carol Perrin. Todd Foreman explained how the scholarship money in the budget was used for students for housing and book scholarships. The recommendation was unanimously approved.

**Committees**

**Governance** - Michael Christakis reported that the committee had met and reviewed UAS Bylaws revisions, including:

- Recommendations to realign the student board member selection process with the Student Association process;
- Updating the language for the tenure of ex-officio members; and
- Revision of outdated grandfathering language for member terms

The Committee also reviewed current director terms and discussed moving the work of the Governance Committee to the Executive Committee.

**Program** - Nancy Harrigan reported that the Program Committee would meet in April to review Round I applications for 2023-2024 and that \$5,688 remains in the budget for 2022-2023 to allocate through supplemental applications.

**Services**- Carol Perrin thanked everyone and especially students for their help and work with the RFP process and on-site dining tours. Carol Perrin noted that the committee will be looking at enhancing recycling on campus and addressing recurring laundry issues.

**Finance and Audit**- Todd Foreman reported that the Finance and Audit Committee has been working on the Dining RFP finances and budget for 2023-2024. He also noted that the UAS investment account continues to perform better than market conditions.

**Public Comment**

None at this time.

**Adjournment**

Carol Perrin made a motion to adjourn, seconded by Todd Foreman. The meeting adjourned at 11:52 AM.