

Called to Active Duty?

If you have been called to active duty (**not part of the normal weekend, monthly training/drill**) you have a couple choices to consider.

Incomplete grades:

You can try and work out incomplete grades with your professors; many times they will work with students (all students, not just military) for special circumstances.

If you are experiencing difficulty you can contact the Office of Undergraduate or Graduate Education Offices for assistance; or feel free to email *Veteran & Military Student Services* at uaveteran@albany.edu to receive facilitation support.

Withdrawal:

If you decide you cannot or choose not to go that route, you can apply for a military withdrawal;

- Undergraduate Students: Please follow the instructions found at <https://www.albany.edu/undergraduateeducation/withdrawal.php>
- Graduate students should contact the Graduate Education Office; contact information can be found at <https://www.albany.edu/graduate/>

University at Albany policy permits the complete removal of tuition and fees for approved military withdrawals (called to active duty).

In most cases this is in the best interest of the student; however, some cases involving financial aid and other benefits can create potential debt issues.

If you do decide to withdrawal and utilize financial aid or military benefits, please feel free to contact *Veteran & Military Student Services* at uaveteran@albany.edu to discuss those details in advance.