

# Margaret I. Adkins, MCJ, JD

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## **EDUCATION**

Boston University, Metropolitan College, Boston, MA  
Department of Applied Social Sciences  
Master of Science in Criminal Justice – May 2017

Albany Law School, Albany, New York  
Juris Doctor - May 1990  
Admitted to Practice NY January 1991; Supreme Court of the United States May 2005

Syracuse University, Syracuse New York  
S.I. Newhouse School of Public Communications  
College for Human Development  
Dual B.S. in Telecommunications Management and  
Consumer Studies - May 1982

## **PROFESSIONAL EXPERIENCE**

### **COLLEGE-LEVEL TEACHING EXPERIENCE**

**State University of New York at Albany, Albany, NY**  
*School of Business, Department of Accounting and Law*  
Lecturer and Law Area Coordinator, fall 2020-present

- Instruction of six, three-credit courses per academic year, including Business Law, Legal Environment of Business, and Law of Business Organizations.
- Courses taught are at both the undergraduate and master's level.
- Courses are taught face-to-face and in a remote synchronous or asynchronous learning format via Blackboard and Zoom.
- Responsible for scheduling of adjunct faculty teaching law-related courses.

**State University of New York at Albany, Albany, NY**  
*College of Emergency Preparedness, Homeland Security, and Cybersecurity*  
Adjunct Professor, spring 2020  
Research Methods for Informatics

**Southern Vermont College, Bennington, VT**

*The Donald Everett Axinn Division of Social Sciences*

*The McCormick Division of Business*

Assistant Professor fall 2016-May 2019

Adjunct Professor, spring 2015; fall 2015; spring 2016

- Taught six four-credit courses across the curriculum per academic year including Business Law, Criminology, Evidence and Court Procedure, Victimology, Modern American Courts, White Collar Crime, Drugs and Crime, Cybercrime, Business Ethics, Alternative Dispute Resolution, Constitutional Law, and Terrorism.
- Taught two “hybrid” (low residency) courses with substantial on-line components
  - Introduced new topics and reflect on previous weeks’ topics in weekly announcements
  - Facilitated learning in one classroom session and on weekly discussion boards by encouraging students to think critically about the course material and sharing professional experiences and additional resources
  - Responded to students’ emails and posts on a general discussion board within 24 hours
  - Graded weekly discussion posts/responses as well as assignments within three days of submission deadline
- Advised and mentored approximately 20 criminal justice majors per academic year
- Worked with the Director of Career Services to establish and strengthen community relationships
- Incorporated service learning into relevant criminal justice and business law courses
- Assisted criminal justice majors completing internships and senior thesis research
- Worked with senior leadership to establish an articulation agreement with Roger Williams University for students pursuing a master’s degree in criminal justice
- Mentored students interested in the pursuit of a law degree
- Attended and presented at conferences and annual meetings of professional organizations
- Served as Procedural Advocate for students facing disciplinary proceedings and mentored students following resolution of actions
- Organized and led two trips to Washington, DC as part of Modern American Courts; worked with Senator Leahy’s and Senator Sanders’ legislative staff to provide an educational and cultural experience for students.

**Siena College, Loudonville, NY**

Adjunct Professor, fall 2010, spring 2011, fall 2011, fall 2012, fall 2013, fall 2014, spring 2015

Business Law

- Taught at least one three-credit course introducing students to business law per semester
- Incorporated “hands on” courtroom experiences for students and service learning into the educational experience of students

**Hudson Valley Community College, Troy, New York**

Adjunct Professor, Spring 2005

Business Law II

- Taught two three-credit sections exploring advanced topics in business law

## **LEGAL EXPERIENCE**

**Margaret I. Adkins, Attorney at Law**, Willsboro, NY 1/95 – 1/2020.

Sole practitioner in a general practice law firm with a specialization in wills, real estate, land use and zoning.

**Town of New Scotland, New York**

Town Justice, 1/04-11/16.

Served as Town Justice in local court. Handled civil and criminal matters. Elected to serve four-year term in November 2003; sworn in January 2004; re-elected in November 2007, November 2011 and November 2015. Served as acting City Court Judge in the City of Albany, City of Rensselaer, the City of Troy, City of Cohoes, and Village of Voorheesville (appointed 2012), covering traffic, civil and criminal courts.

**Town of New Scotland, New York**

Planning and Zoning Attorney, 1/96-1/00.

Legal Counsel to the Planning Board and the Zoning Board of Appeals for the Town of New Scotland in Albany County New York. Represented the Zoning and Planning Boards at monthly meetings and the Town Building Department on enforcement issues, including zoning violations and related litigation. Drafted local laws pertaining to zoning and land use. Served as enforcement attorney for animal control.

**Law Offices of Edward Obertubbesing, Esq.**, Ballston Spa, NY

Of Counsel, 3/93 - 6/95.

Handled real estate and estate planning for law practice specializing in workers compensation and labor law.

**Jeffrey Selchick, Esq.**, Menands, NY

Legal Assistant, 1/92 - 3/93.

Assisted arbitrator with preparation of opinions and other materials related to labor arbitration hearings. Attended hearings and completed research on related issues.

**Rowley, Forrest, O'Donnell & Hite P.C.**, Albany, NY

Associate, 9/90 - 7/91.

Prepared pleadings, legal papers and briefs. Drafted wills and other legal documents. Prepared memoranda and completed research projects related to labor law and insurance defense. Contact with clients and government agencies.

**New York State Assembly, Minority Counsel's Office**, Albany, NY

Law Clerk, 1/90 - 5/90.

Drafted legislative memoranda, contacted lobbyists, and tracked legislation. Addressed legal concerns of members' constituents and completed legal research.

**Public Employees Federation**, Albany, NY

Law Clerk, 5/89 - 1/90.

Prepared legal memoranda on labor, constitutional and related issues. Assisted in preparation of legal papers and briefs.

**Professor Robert Bowmar, Albany Law School, Albany, NY**

Research Assistant, 9/88 - 4/89.

Researched and edited materials to be included in treatise on mortgages and liens.

**Pierson, Ball & Dowd, Washington, D.C.**

Paralegal, 12/82 - 6/83.

Researched communications law issues. Prepared cellular radio franchise applications for filing with the Federal Communications Commission.

### **LEGISLATIVE AND ADMINISTRATIVE EXPERIENCE**

**New York State Assembly, Minority Correspondence, Albany, NY**

Senior Editor/Writer, 5/85 - 8/87.

Drafted and edited written materials for Minority Leader of the New York State Assembly, including letters, reports, memoranda, and brochures. Addressed constituent questions and concerns in the areas of small business, taxation, housing and consumer issues.

**New York State Assembly, Office of Minority Operations, Albany, NY**

Incumbency Coordinator, 12/83 - 5/85.

Maintained media contacts for six members of the New York State Assembly. Wrote press releases, newsletters, brochures, and other materials. Organized public hearings and press conferences.

Staff Writer, 6/83 - 12/83.

Prepared newsletter articles, press releases, and other written materials.

**U.S. Consumer Product Safety Commission, Washington, D.C.**

Post-graduate Intern, 5/82 - 11/82.

Worked with the Director of Public Affairs to establish and maintain media contact. Prepared press releases and materials for conferences.

### **AWARDS, PUBLICATIONS, AND PRESENTATIONS**

- Faculty/Staff Advisor of the Year, Southern Vermont College, 2017 and 2018
- Roundtable Panel Member and Discussant *"Diversion: A Municipal Continuum and Culture"* presented 3/27/2019 at the annual Academy of Criminal Justice Sciences meeting in Baltimore, MD.
- Organized and presented at annual "College in the Courts" night at New Scotland Town Court, 2010-2018. Annual program designed to expose students to different aspects of the criminal justice system while providing an opportunity to observe court proceedings. Topics have ranged from the opioid epidemic to sessions with judges from all levels of court with in our geographic area. Institutions represented include Southern Vermont College, College of St. Rose, Siena College, and Albany Law School
- Lunch and Learn with students from Voorheesville High School who are considering a career in law and/or criminal justice

## **PROFESSIONAL SERVICE ACTIVITIES**

- Social Sciences Division NEASC (now NECHE) Program Review Committee, Southern Vermont College, 2018-May 2019
- Secretary, Academic Standards and Policies Committee, Southern Vermont College, 2017- May 2019
- Secretary, Faculty Welfare and Benefits Committee, Southern Vermont College, 2018- May 2019
- Social Science Division Representative, Academic Affairs Council, 2019- May 2019
- Member, Faculty Senate, Southern Vermont College, 2016- May 2019
- Faculty Advisor, SVC for Justice, CJ major service organization, 2016- May 2019
- Member, Psychology Faculty Search Committee, Southern Vermont College, 2018

## **COMMUNITY SERVICE ACTIVITIES (includes past involvement)**

- Member Zoning Board of Appeals, Willsboro, NY
- Member Essex County Ethics Board
- Community member participant “Seminar in Public Criminology” taught by Dr. David Hureau, University at Albany spring semester 2020
- Member, Felony Youth Diversion Board, Albany County District Attorney’s Office
- Member, Bennington Juvenile Justice Team
- Trustee, Voorheesville Public Library
- Girl Scout Troop Leader
- Board of Directors, Wesley Health Care Center, Saratoga Springs, NY
- Voorheesville Friends of Music
- Trustee and member First United Methodist Church of Voorheesville
- Co-Chair Voorheesville PTA School Banking Program
- President, Upper Delaware Avenue Association, Delmar

## **PROFESSIONAL MEMBERSHIPS**

Academy of Criminal Justice Sciences

NYS Magistrate’s Association

Alpha Phi Sigma – National Criminal Justice Honor Society

## **RELEVANT SKILLS**

Training and experience in Online Learning Platforms:

- Blackboard
- Canvas
- Moodle