



Intercollegiate Athletic Missed Class Policy

- No class time shall be missed at any time (e.g., regular academic term, mini term, summer term) for practice activities except when a team is traveling to an away-from-home contest and the practice is in conjunction with the contest.
- Notice of Class Absence Due to Competition Letter:

Letters detailing team travel dates are issued to all student-athletes so that they may provide one copy to each professor. Each student-athlete should distribute these letters as soon as possible and make any arrangements for making up any missed coursework before the absence occurs. Student-Athlete Academic Support Services staff members are available to aid in this process (i.e., proctor exams). All student-athletes are expected to be in class unless otherwise excused (with professors' permission) for athletic competition.

Additionally, University Policy Guidelines state:

"If a student-athlete has provided this documentation in a timely manner, the instructor may not penalize the student academically for these absences and is expected to provide reasonable assistance to the student concerning instruction and assignments that were missed. It is the responsibility of the student to notify instructors of changes to such schedules prior to the date of the event; such changes will be supported with appropriate documentation from the Office of Student Athlete Support Services."

- In baseball, field hockey, lacrosse, soccer, softball and volleyball, no class time shall be missed in conjunction with nonchampionship segment competition, including activities associated with such competition (e.g., travel and other pregame or postgame activities).
- Class Time Missed for Home Contest: No class time shall be missed for practice activities on the day of a home contest unless the student-athlete has reported for the home contest, including associated pregame activities necessary for that day's home contest.

Intercollegiate Athletics Competition Scheduling Policy

- In men's basketball, the participation schedule, which shall include the anticipated amount of missed class time due to athletics participation, shall be approved by the institution's faculty athletics representative or faculty oversight committee prior to the beginning of each regular academic term.
- Each team is responsible for developing a competitive contest schedule, which provides ample opportunity to establish a winning program. It is expected that coaches make every attempt to balance their schedules with home and away contests consistent with the NCAA and America East guidelines. When formulating a schedule, coaches should consult with the Vice President for Athletics Administration and Director of Athletics, Deputy Athletics Director, Director for Compliance and Team Administrator with regard to travel distance and other concerns that are affected by the program budget. Other considerations that are kept in mind when scheduling are arranging game times to ensure the least amount of conflict for student-athletes with classes, scheduled University vacations and dorm closings, and maximum weekly athletic related activities hours as sanctioned by the NCAA.
- The scheduling of scrimmages or non-traditional season contests must comply with the NCAA and America East guidelines and are subject to budget allowance and department approval.

CONTEST PROTOCOL

- Scheduling must comply with NCAA and America East guidelines.
- Contests scheduled during final exams require approval from the Vice President for Athletics Administration and Director of Athletics.
- Contests may not be scheduled on the day of the University's spring and winter Commencement ceremonies.
- Contests scheduled within 5 days of the University's winter Commencement ceremony are subject to the approval from the Vice President for Athletics Administration and Director of Athletics.
- Non-traditional, outdoor contests may not be scheduled prior to April 1st.

PRACTICE

- Practice is any meeting, activity, or instruction provided to the student-athlete at the direction of the institution. All coaches are responsible for organizing practices for their respective programs.
- Monthly practice schedules are required by the facilities office and the athletic training office. Coaches must report any changes or cancellations to both offices as soon as possible. This allows open facilities to be used if needed and also allows the training room to make more efficient use of its staff and supplies.
- The NCAA has established guidelines regulating practice starting dates, and maximum time commitment. One example of this regulation is restricting the maximum hours of athletically related activities student-athletes engage in each week. Our institution formally monitors these activities by using an Athletically Related Activities Count Form. This form is utilized to record weekly participation hours for each student-athlete on all teams. Each head coach is required to tally the time spent on those activities which constitute an “athletically related activity” and submitting the form, on a timely basis, to the Compliance Coordinator each week. A listing of countable activities is provided in the NCAA Manual, Article 17 (Playing Seasons).