

**From:** [All UAlbany Faculty and Staff](#) on behalf of [Finance and Administration-Notices](#)  
**To:** [ALLFACSTAFF-L@LISTSERV.ALBANY.EDU](mailto:ALLFACSTAFF-L@LISTSERV.ALBANY.EDU)  
**Subject:** COVID-19 Protocols Affirmation – Action Required  
**Date:** Tuesday, July 6, 2021 10:39:45 AM

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OFFICE OF HUMAN  
RESOURCES MANAGEMENT

Dear Colleagues,

Pursuant to guidance received by the Governor’s Office of Employee Relations (“GOER”), all employees must read, acknowledge and affirm that they will abide by the COVID-19 Protocols attached hereto.

Employees **must** execute this affirmation and return a copy of the same to the Office of Human Resources Management by or before July 9, 2021 or within three (3) business days upon their return to working in-person.

To streamline this process, [employees may utilize this link to read, review and submit their affirmation](#). Alternatively, you may print the attached affirmation and submit it in the drop box at UAB 300 for processing.

#### Campus Protocols

- Please keep in mind that the protocols listed in the GOER guidance may vary slightly based upon agency discretion. **For example, Health Screening Assessments are still required when an employee reports to work.** Additionally, please note that supervisors may not inquire as to an employee’s vaccination status.

#### Voluntary Vaccination Submission Reminder

- Please keep in mind that in addition to this affirmation, employees are strongly encouraged to submit proof of vaccination in order to be exempt from weekly surveillance testing requirements. To do so, [sign into PeopleSoft](#) and upload a copy of your vaccine card or your Excelsior Pass.

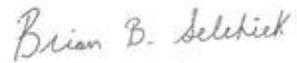
#### Inclusivity, Respect & Privacy

- Lastly, as we continue to work through these challenges, it is critical that employees respect the decisions and possible health conditions of others. If an

employee continues to wear a mask, which they may choose to do even if vaccinated, do not inquire or assume one way or the other. To maintain an inclusive environment, we must respect the decisions of each individual.

Thank you for your anticipated and continued cooperation in keeping our campus safe.

Sincerely,



Brian Selchick  
Director of Employee Relations

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