Personal Property Disposal Waiver

First Name: 
Last Name: 
Student ID# (001...): 
Assigned Quad/Apartment Complex: 
Suite/Apartment #: 
Bedroom #: 

By submitting this form, I certify that I wish for the Department of Residential Life at the University at Albany (hereinafter referred to as the “Department”) to dispose of all my personal belongings remaining in my assigned academic year 2020-21 suite/apartment and bedroom. The disposal of items will include anything not claimed as the property of my assigned roommate or apartment/suite mates, where applicable. If there is no assigned roommate, the Department will dispose of all non-University property in my bedroom and all items not claimed by my apartment/suite mates.

I hereby waive the right to return to campus to assess which personal belongings remain in my suite/apartment or bedroom. Further, the University at Albany will not be liable for the cost of replacing items left in my assigned campus room upon their disposal. I hereby indemnify and hold harmless the University at Albany, its employees, agents and contractors from all claims related to the disposal of my personal belongings under this agreement and that I shall have no further rights to reclaim my personal belongings or reimbursement for my personal belongings that have been disposed of under this agreement.

I hereby further acknowledge that I will be billed to replace all keys not returned to the Department of Residential Life by April 1, 2021.

Snd keys via registered mail to:

Department of Residential Life
State Quad U-Lounge
1400 Washington Avenue
Albany, NY 12222

Note: Please include your name and room information in the envelope with the keys.

Print Name: 
Signature: _________________________________
(Please print, sign, then scan, and email to Reslife@albany.edu)

Date: 

State Quadrangle U-Lounge
1400 Washington Avenue, Albany, NY 12222
PH: 518-442-5875  FX: 518-442-5835
www.albany.edu