Empire Commons License Understanding Form

This document is NOT a lease. This document is an attempt to highlight sections of the Residence Hall and Apartments License 2019-20 that directly impacts Empire Commons’ residents. As a student who has completed the Housing Sign-up application and process and been assigned to Empire Commons for the 2019-20 license period, you have already agreed to all of the information found in this document while completing your application on MyUAlbany. Nevertheless, the Department of Residential Life and University Apartments wish to ensure that you are making an informed decision.

License Dates
You have signed up for a space on Empire Commons, which includes Fall 2019 and Spring 2020 (not the summer). Your license runs from Saturday, August 24, 2019 at 9:00am through Monday, May 18, 2019 at 12:00pm.

Room Types
Empire Commons Clusters A, B, C, D, E1, F, & G are four bedroom/two bathroom apartments. However, if you signed up for a space in Buildings E2 & E3 you understand that you are moving into a four bedroom/four bathroom configuration, which costs more money than a 4 bedroom/2 bathroom configuration on Empire Commons.

Cancellation
There is no financial penalty to cancel your license so long as you request cancellation, in writing, no later than Friday, May 1, 2019 (for continuing students) and Thursday, August 1, 2019 (for new students).

Mid-Year Termination
In December 2019/January 2020, if you wish to terminate your license for any reason other than Study Abroad or University at Albany credit bearing internships that occur more than 50 miles from the University, there is a $400 license termination fee for Empire Commons’ residents. The $400 fee applies to you even if you are terminating your license for GRADUATION.

Acknowledgement
By signing this form, you (the student) understand and agree that you are signing up for a space on Empire Commons for license term 2019 – 20 and that you are aware of and will comply with the information above. You also understand and agree that you are bound by and will comply with all the rules and regulations as written in the University at Albany Community Rights and Responsibilities and the Department of Residential Life Terms and Conditions of the University Residence Halls & Apartment License 2019 – 20. (You have already agreed to abide by these terms when you completed your online housing application.) Failure to print, sign and return this form to the Empire Commons Community Building office by Wednesday March 13th, 2019 by or before 4pm, may lead to cancellation of your 2019-2020 Empire Commons assignment.

Print Name: _________________________________
Signature: _________________________________
Student ID #: (begins with 00) _____________
Cell Phone #: _______________________________
Assigned room (as indicated on your online MyUAlbany application): _________________
Date: _________________________________
Printed name of staff member receiving form at Empire Office: _________________________________