The meeting was called to order at 5:02pm by the Assembly Speaker, Heather Sussman, and began with a brief introduction to Robert’s Rules of Order and Zoom protocols in order to maintain an organized meeting. The meeting then proceeded with the agenda.

1. Approval of the September 2020 meeting minutes

Discussion on this motion included:

- The Judicial Board decision on Grants and Programming Chairs. There appeared to be some miscommunication between the Assembly representatives who reached out to the Judicial Board and what the Judicial Board replied with to the Assembly Representatives and the Assembly Speaker. It was decided that the Grants and Programming Chairs would introduce themselves at the November meeting and a confirmation vote would also take place at that time.
- It was also requested that if for some reason we need to do a Google Form meeting in the future, that an agenda/list of the items that require a vote be sent to the Assembly Representatives as well.

Vote results:

Yes: 12   No: 0   Abstain: 3

Therefore, the motion on the approval of the September 2020 meeting minutes has passed.

2. The Assembly Speaker then asked if anyone wanted to add anything to the agenda, likely for a Public Comment Section. There was one request:

- An Assembly Representative inquired if possibly a section should be added to the Constitution/Bylaws on what happens if things go virtual/remote again after now experiencing something of this nature for the first time. This was not added as a formal agenda item, but the President said it was a good idea and could be worked on by a committee to revise the Constitution/Bylaws, which is a committee that will be formed this year as per the Strategic Plan.

3. Introduction of the 2020–2021 E-board

The 2020–2021 newly elected E-board members present at the meeting were given 1-2 minutes to introduce themselves to the Assembly. Those who introduced themselves were the President, Vice President, Treasurer, Equity and Inclusion Chair, and the University Council Representative.

4. Approval of the 2020–2021 E-board Strategic Plan

Discussion on this motion included:

- Assembly members seemed to be in agreement that the plan consisted of a really good vision for 2020–2021. However, it was stated that the plan should have more specifics.
The E-board seemed willing to revise the Strategic Plan and present it at the November meeting. They plan on adding more specifics such as what the frequency of panel discussions should be and which specific E-board member will carry out each responsibility on the Strategic Plan.

There was also discussion about adding software while working remotely to be covered by a GSA grant. It was stated that university technology fees should cover any of that.

The motion was tabled and will be voted on in November when the revised Strategic Plan is discussed.

5. Officer Reports from the 2019–2020 E-board/Interim Position Members

Discussion:

- There was a question about what the RGSO committee is based on the Vice President’s report. A basic description was given and an update should be provided at the November meeting.

- There was a question about why the Equity and Inclusion report was missing for the second time in a row. The Assembly Speaker stated that the report was never sent to the Assembly Speaker, therefore no report was received.

- There was a question on the Lead Senator’s about what Senate Chairs are. It was stated that for the committees there is a Chair that reports to the University Senate and those positions are still being organized.

6. Approval of the Treasurer Report:

Discussion:

- Firstly, the MyInvolvement issue has since been fixed – the report was written beforehand. Therefore, allocations have been made to the proper budget lines.

- When looking at the table of the budget allocations and spending a few questions were asked.
  - One question included asking if a general description could be provided on the budget categories. The Treasurer spent a few minutes discussing this.
  - Another question regarded why it said $500 remaining for RGSO awards. It was explained that all RGSOs have received $500 and have another $500 remaining to receive. The Treasurer acknowledged that it could be a bit misleading and would fix it.
  - There was another question about how many Office Managers we have since they have a large budget. The answer was 3 or 4, and an exact number would be checked on prior to the November meeting.
  - It was also pointed out that maybe the budget line for paper could be reduced this year since the office is closed for printing.

- The E-board is going to work on revising the 2020-2021 budget and present it at the November meeting for approval. The original 2020-2021 agenda was approved in May, when things were uncertain about the pandemic/what graduate student enrollment would be like. It has now turned out that graduate student enrollment has increased this year, meaning more income for the GSA. Therefore, more flexibility now exists within the budget and better allocations can be made.
Vote results:

Yes: 9  No: 1  Abstain: 2

Therefore, the motion on the approval of the Treasurer’s report has passed.

At this point, the formal agenda was finished. The Assembly Speaker asked if anyone had any last minute public comments/questions. A few items were raised:

- It was pointed out the GSA Bylaws link on the website was broken. This issue would be forwarded to the Office Manager responsible for the website to fix.
- It was asked if our meetings could be recorded. We will start recording meetings in November.

The meeting adjourned at 6:30pm.